

27th January 2022



Whole School Announcements

Vaccination status update

Due to the [updated quarantine rules](#), contact persons **exempt from quarantine** are those with the following proof:

- Triple vaccinated/boosted,
- Recovered and dually vaccinated,
- People who are doubly vaccinated and recovered,
- People who are vaccinated, recovered and vaccinated,
- People who are freshly double vaccinated (max. three months, from the day of the second vaccination),
- People who are freshly recovered (max. three months, from the day of positive PCR test),
- People who are recovering and freshly vaccinated once (max. three months, from the day of vaccination).



If your child's vaccination status has changed from last year, please fill in the [vaccination status form](#) to update us of your child's status.

Report your child's positive test

Has your child tested positive for corona (with a home / citizen / PCR test)? Then please let us know using this [reporting form](#). This is to help us complete our administrative requirements for the authorities and inform the necessary classes in a timely manner. For future use, you'll find the form on the parent zone.

Visitors to Campus

All visitors, including cafeteria guests, must follow the "3G" guidelines - vaccinated, recovered, tested - when visiting campus. Visitors must sign in and show proof of one of these "3Gs" in order to enter the campus.

[Being safe in winter](#), advice from the RKI in several languages.

[Self-isolation at home](#), advice from the RKI.

[New quarantine rules](#) from hessen.de



Invitation: new families get-together

The Friends of Metropolitan and the Welcoming Committee invite new MSF families to a Zoom get-together. Another difficult year is behind us and still our social life has to undergo restrictions which keep us away from each other and make it more difficult for new families to integrate into the school community. So again we are happy to meet via [zoom on Friday, 11th February at 16:30](#). It will be an opportunity to ask questions and to get to know the school community, Friends of MSF and our Parent Head Reps. Any questions please write to: welcome@msf.education.

MSF's Evaluation Journey: Policies

Do you know our "Big 5" policies and where to find them? These are the 5 policies specifically mandated by the IB and include: *Academic Integrity, Admissions, Assessment, Inclusion & Language*. You can find a copy of all these policies in the Parent Zone on the school website and on Managebac. All MSF policies are structured around core elements, as detailed in [this infographic](#).

MSF Merchandise

You can [order MSF hoodies, T-shirts, caps and polo shirts online](#) and pick them up at school!



School Lunch

If you want to register your child for school lunch, or cancel your enrollment, please fill out the [Student Hot Lunch Programme Form](#) which can also be found on our website in the parent zone.



Parent Testimonial Videos: Call for Participation!

As you know, it's important for every school to be recommended. We value your trust, your support and your positive feedback! As we are updating our website, we would be grateful if you would agree for a short (30 sec) video about your experience at/with MSF. [Please fill this in](#), if you would be ready to do this. Our Marketing Manager, Dr Tatyana Bogushevitch, will get in touch with you to arrange filming (it will not take more than 5 minutes). You can speak English or German - whatever you prefer!

New Arrivals: Avatars



We thank the Nisan family for their generous [donation of 3 Avatars](#) to our Secondary School! Now students in quarantine can take part in all lessons despite their extended absence for health or other reasons! Such parental donations greatly enhance the learning environment of our students and we encourage families to get involved. If you think you could help MSF like the Nisan family did, by donating one or two additional avatars, please contact the Director, Mr Ferres. The school issues a tax deductible receipt for your donation!

MSF Business Club open for students, staff & parents

Thinking about starting a business, but not sure how? [MSF Business Club](#) led by our Marketing Manager, Dr Tatyana Bogushevitch, is free for students, parents and staff! It will take place weekly on **Thursdays at 15:45** in Secondary. Dr Bogushevitch has more than 10 years' experience in business consulting and entrepreneurship. She will guide you through the whole business cycle from developing an idea to delivering a pilot product/service within 5 months! [Register here before the 8th of February!](#)

STAY UPDATED:



[Early Years](#)



[Primary School](#)



[Secondary School](#)



Early Years

Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
Please check regularly the School Event Calendar for details about announced events and examination dates			27 January	28 January
			MSF Bulletin	
31 January	01 February	02 February	03 February	04 February
	Lunar New Year Assembly			
07 February	08 February	09 February	10 February	11 February
			MSF Bulletin	

Corona Update

It was the first time this Sunday that we had to send the message to parents of one of our Transition classes that we have to close their class for 10 days. Already on Wednesday we were able to welcome back the children from that class, after the presentation of a negative test on day 5. Please make yourself familiar with the [letter](#) sent by Ms Henkel & Ms Rippinger to be ready. While we do everything as a community to stay safe, we have to be prepared for this likely scenario. We are currently reviewing another change to these guidelines that affects double-vaccinated and recovered students and may change the letter and processes slightly. Meanwhile, the current guidelines stay in place.

Parent Teacher Conferences KG Phase 1



Please sign up for a Parent teacher conference in March or April to talk about your child's development. The parent teacher conferences take place via zoom. The zoom links for Phase 2 children were shared in the 13th January bulletin.

- [KG Butterflies](#) (Ms Reddig, Ms Degirmenci & Ms Hinde)
- [KG Frogs](#) (Ms Eichner, Ms Voss & Ms Van Kampen)
- [KG Ladybirds](#) (Ms Ketj & Ms Schmidt)
- [KG Turtles](#) (Ms Bruenler, Ms Wragg and Ms Fink)

REMINDER Parent Teacher Conferences Transition

Please sign up for a Transition Parent teacher conference in January, February or March.

- [TR Bumblebees](#) (Ms Shami & Ms Boeff)
- [TR Dragonflies](#) (Ms Alvarez & Ms Batan)
- [TR Fireflies](#) (Ms Clearman & Ms Homburg)

Early Years Assemblies



- **Black History Month in the Early Years**
The early years are reaching out to the African, Afro-Caribbean and Black German MSF community who might like to offer their support to explore Black History Month with us. This month-long opportunity is to explicitly focus on celebrations of black history and culture. Whilst we are committed to the ongoing teaching of black culture in our early years, we would like to use this month to reach out to parents and families to collaborate. Suggestions could be age-appropriate stories, food, history, music, videos and biographies etc. Please [contact Lany Lopez](#) if you would like to know more or help support us.
- **Lunar New Year 2022 - Year of the Tiger**
1st February celebrates the lunar new year. On this day the early years will focus on this for an assembly. If your home country celebrates this event, we invite parent volunteers to help assist with this special assembly. Please [contact Lany Lopez](#) if you would like to help support us.

Request for Spare Clothes - Donations

We would be very grateful if parents could donate any spare items of clothing to our Early Years division. These will be used if children do not have additional spare clothes at school. As we are well into the winter season, we especially need more underwear, trousers and socks. Please hand in any donations to your child's teacher, sizes 98 - 128 (ages 3 - 6 years) Thank you!

Spit Test twice a week (Mon & Thur)

Until the end of February, Early Years students will receive two spit tests per week (Wednesday and Thursday/ Friday). Please remember to do the spit test in the morning, before eating and drinking anything, to get a valid result, and to upload the test results on **Mondays** and **Thursdays** [here](#). Please be aware that a positive result on a self test at home does not result in the closure of a group, it must first be confirmed by a citizen test or PCR.

REMINDER Early Years Fasching Holiday Programme

Please find in the [registration letter](#) more information on the Fasching Holiday Programme. You can register using the links in the registration letter. The deadline is on Thursday, 17th February 2022. Please be aware that we will charge 5€ for the programme which we ask you to pay before the programme starts.

Music is.... ?

What is Music? What does music mean to your child? Maybe music means to them to play an instrument, to dance, to sing, to express their ideas in a creative way, to spend time together as a family etc. I would like to welcome you to record your child (if they want to participate in this EY video) with their answer. It can be as creative as you would like. If your child wants to draw a picture of what music means to them, that is an option as well and you can send a photo of this to me, or have your child hand it to me.

Please send the video to [Ms Rippinger](#) by the 14th February 2022. This video will be shared internally via Storypark and potentially at the Night of Arts Event (tbc). It will not be shared on social media. By sending me the video, you are giving us the consent to use it for the above-mentioned purpose.

Early Years Parent Rep Meeting

Please find attached the [minutes](#) of this week's parent meeting. The next meeting will be on the 16th March.

Important Links

[Electronic form for EY rapid test results](#)

[Electronic form for planned student absences](#) (for absences of more than 2 days)

[Before and Afterschool Care Registration and Withdrawal Form](#)

Educational Reading Corner

What does agency look like in the Early Years

Within our year-long units of inquiry, both Kindergarten and Transition classes explore the concept of agency. In the early years, agency means voice, choice and ownership of our play and learning. Students are encouraged to voice their thoughts, ideas, preferences through play both verbally and non-verbally. Students are provided with choices within their learning environment and encouraged to take risks and negotiate problems. Students are also given responsibility to be independent and understand the next steps in their learning; to own their learning journeys. In the early years, children don't just access our curriculum, they are the pilots of our curriculum. To find out more about agency in the early years, read [Listening to Learning](#).

Looking Ahead

01.02.22	EY Assembly Lunar New Year
15.02.22	Transition to G1 Presentation (5-6pm)
22.02.22	EY Assembly "Black History Month"
25.02.22	Fasching Class Parties
28.02.-02.03.22	Fasching Holiday Programme
03.-04.03.22	Teacher Training - school closed





Primary School

Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
Please check regularly the School Event Calendar for details about announced events and examination dates			27 January	28 January
			MSF Bulletin Parent Rep Meeting	
31 January	01 February	02 February	03 February	04 February
G3-5 Away Basketball Game @ ISF 16:30			G3-5 Basketball Practice Cancelled	
07 February	08 February	09 February	10 February	11 February
	G4H Bicycle training	G4W Bicycle Training	G4B Bicycle Training MSF Bulletin G3-5 Cheerleaders Perform at MS Basketball Game @ 17:00	Reports Issued

**For regular after school sports practices, see dates and times listed below*



Message from Mr Wragg

We are heading towards the end of the first half of the school year and I am happy to report that the vast majority of our students are moving forward in their learning and are engaging enthusiastically in classroom activities. One area that we see some hints of slower than 'normal' progress is in the way students are relating to one another, solving conflicts and expressing their emotions. There is no doubt that the two years of COVID, during which time school life has been different to normal, have had an impact on the amount and quality of social interaction that our students (and students around the world) have had.

MSF Primary has decided to give a little more time every week to help the students develop both their social and emotional skills. This is already something at the heart of our curriculum, but we are now adding a special daily check-in, starting in Semester 2, to promote articulation of feelings and social problem-solving. As always, we want to empower the students with the skills to independently work through any issues they may have and provide forums for them to share their concerns in a safe and understanding environment. We will share some of the strategies that we teach students in upcoming bulletins, so you are able to also utilise these at home, if appropriate.

Testthefts

We would like to remind parents to send the testthefts into school with your children, after you have used them at home. If the students do not present the booklets to the teachers, they cannot sign them and they do not have time in the school day to chase after missing booklets. We have had a steady stream of students requesting new booklets, as they have been lost at home. Please do take good care of these, as they are very useful at the moment, given all the COVID restrictions in shops and restaurants.



Staffing Update

On Friday we are very sad to be saying goodbye to Ms Jadina, who will be finishing her employment as a German teacher for Grade 1 GAL, G1 teaching assistant and after school care staff, at MSF, to explore a different career path. We thank her for all her excellent work. At the same time we are delighted to welcome Alia Awan, who will take over Jadina's TA and ASC roles at the school.

We are also saying goodbye to Anne Speier, one of our German team, at the end of this semester, as she is returning to college to complete her studies. Anne has done a wonderful job teaching our G2-4 GAL students and they will all miss her. Carolina Fossat, an experienced PYP German

teacher, will join us at the end of February and take over the G1-4 GAL classes.

It is a busy time of change and we are also losing two of our learning support teachers at the end of February. Traude Morgan-Davis, who is returning to live in the UK and Lisa Hasanova, who is leaving to have a baby. We thank them and wish them both luck in their new adventures. We have recruited two experienced teachers from the US to join the learning support team as replacements, Lindsey Rhea, who will join us from 1st February and Meredith Voss, who arrives at the beginning of March.

Reports

Semester 1 reports will be shared on Friday, 11th February. Students will receive a signed paper summary of their report to take home. If you would like to receive a paper copy of your child's full report please complete [this form](#) by Friday, 4th February. Parent-Teacher Conferences will take place 28th March-1st April. We will be sending invitations out nearer the time.

G4 Bicycle Training

The police department will give the Grade 4 students special cycling lessons. This will enable the students to learn all about the rules set out for a cyclist to be able to ride safely on the streets. The training will take place in the school parking lot. Students are encouraged to bring their own bicycles and helmets to the training. In case they are not able to bring these, the police officers will be able to provide a limited number as well. At the end of the 2 sessions each student will receive a certificate in cycling proficiency. Following are the dates for the Grade 4 classes:

G4B - 10th February & 30th March

G4H - 8th February & 31st March

G4W - 9th February & 29th March

Late Pick Up Fee

Please note that if you pick up your child later than 15:40 your child will be automatically sent to after school care and you will have to pay a penalty fee. We ask for your understanding and cooperation.

Winter Shows Update

Due to the current incidents and regulations, we have decided to postpone the Winter Show and rename it, the Spring Show! Performances will take place the week of 16th-20th May 2022. More information will follow closer to the performances.

Message from the Admissions Department

It is that time of the year when admissions is busy with planning for the upcoming school year. Please can you support us with our planning by informing Ms Kroll early if

you are planning to move on in summer. The deadline for this is the 31st March 2022.

From the Athletic Coordinator

Primary Winter Sports (Grades 3-5) are underway! The Primary Basketball team has its first game next week and the Cheerleaders will have the chance to perform at the middle school home games over the next two weeks.

Please note that G3-5 Basketball practice is cancelled on 3rd February due to a home Varsity Basketball game.

Primary Sports Practices are as follows:

Cheerleading - Mondays & Wednesdays 15:40 - 17:00

Indoor Cricket - Tuesdays & Thursdays 15:40 - 16:40

Basketball - Tuesdays & Thursdays 15:40 - 16:40

The Winter Season runs from 10th January - 11th March.

Bug Busting

It is the season of head lice and while we take internal measures for head lice prevention, it is crucial to follow school procedures to check your child's hair on a regular basis and report any cases of head lice to the office immediately. The best way to prevent head lice from spreading is to directly inform parents of close friends of your child and treat your child as directed on your chosen treatment.

Medical Absence

Please note that students who are absent from school for more than 2 days require a doctor's note.

Request for student leave of absence:

Please be sure to write a comment in ManageBac if your child is sick, late or unable to attend school. Please ensure you submit any requests for leave to Mr Wragg via the form, and note that most school-time requests for leave are unapproved.

Looking Ahead:

08.02.22	G4H Bicycle Training
09.02.22	G4W Bicycle Training
10.02.22	G4B Bicycle Training
11.02.22	Reports Issued
24.02.22	Parent Rep Meeting (online)
25.02.22	Carnival Parties
28.02.- 02.03.22	Primary Holidays
03-04.03.22	Primary Closed For Teacher Training
28.03-01.04.22	Parent-Teacher Conferences
04-08.04.22	Book Week
11-22.04.22	Spring Break





Secondary School

Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
Please check regularly the School Event Calendar for details about announced events and examination dates			27 January	28 January
			● G10 Mock Exams ● G7-9, 11 Semester I Exams ● MSF Bulletin	● G10 Mock Exams ● G7-9, 11 Semester I Exams ● G12 Chemistry Action Phase ● Last day of Semester I
31 January	01 February	02 February	03 February	04 February
● First day of Semester II	● G6-8 Basketball Home Games v FISO: Girls @ 17:00, Boys @ 17:45	● SEC Parent Rep Meeting (via Zoom) ● Semester II SEC Club Fair	● Varsity Boys Basketball Home Game v ISF @ 17:00 ● G6-8 Girls Basketball Practice Cancelled	
07 February	08 February	09 February	10 February	11 February
● Varsity Boys Basketball Game @ FISO 16:30	● G12 English IO	● G12 English IO	● G12 English IO ● MSF Bulletin ● G6-8 Basketball Home Games v FISW: Boys @ 17:00, Girls @ 17:45 ● Cheerleaders Perform	● G12 English IO ● S1 Reports Issued

*For regular after school sports practices, see dates and times listed below

Message from Mr. Coppes

Semester I is nearly wrapped up! For many of our students, this past week offered the first attempt at a major set of semester exams. The halls have been particularly quiet as our students were diligently focusing on their next assessment. Although MSF primarily encourages an inquiry-driven approach to education, these semester exams provide the appropriate balance and are a great preparation for both the IGCSE and IB exams that take place in grades 10 and 12.

Monday kicks off the first day of Semester II. We look forward to a fantastic semester of academic growth with the potential for more opportunities for our students to get off campus and explore hands-on learning, pending any restrictions on student travel due to Covid.

From the SOS corner

Please click [here](#) to view Ms Armaou's letter about free webinars for parents from NAMI on Mental Health Training.

Semester I Reports

The semester I reports for the secondary students will be issued on Friday, 11th February 2022 via ManageBac. Full paper copies will be issued by request only using [this Google Form](#) by Tuesday, 8th February 2022.

From the IB Corner

- For Grade 12s:
 - [Final IB May 2022 Exams' calendar](#)
 - [Updated IA calendar](#)
 - The final English A Orals will take place from 8th - 11th February 2022.
 - G12 IB Chemistry IA Action Phase will take place on Friday, 28th January 2022
 - IB Language Orals will take place between 14th - 20th March 2022

- For all IB students:
-**Attendance:** IB students, please make sure you sign in the IB Coordinator's office, if you arrive at school after the morning advisory.

Semester II Secondary Club Fair

The club fair will be held virtually in Advisory on February 2nd. Sign-ups will be possible for the first time through the school website.

Preparing for Final Aural Examinations with Ms Grey

Take advantage of improved voice skills and guided content practice! Ms Grey is offering 75 minute-long workshops for Grade 10 and Grade 12 students on Saturday, 5th February in the Commons. Grade 10 workshop will start at 14:30 and G12's at 16:00. There is one place free in the G10 workshop and two places in G12 workshop. If you are interested in the workshop, please contact [Ms Grey](#)!

Looking Ahead: Assessments & Deadlines

- **G12** English IOs start on 8th February
- **G10** IGCSE coursework deadline for G10 is 14th February
- **IGCSE and IB** Language Orals will take place between 14th - 20th March 2022
- **G10** IB Subject Selection Form (which can be found in Ms Dodd's [IB Information presentation](#)) deadline is 28th February 2022
- **G8** ProFamilia Workshop will take place on campus on 17th February 2022

Secondary School Clubs are open for sign-up!

Please find [the schedule of the clubs on our website](#). Please note that the Business Club is also open for staff / parents!

From the Athletic Coordinator

The Winter Sports are in full swing. Games for all levels of basketball start next week and the cheerleaders will have the opportunity to perform at home games. Please see the calendar above for games and practice cancellations.

Practice Times for Secondary:

Cheerleading - Mon & Wed 15:40 - 17:00
Boys' Basketball - Mon & Wed 16:45 - 18:00
Indoor Cricket - Tues & Thurs 15:40 - 16:40
Girls' Basketball - Tues & Thurs 16:45 - 18:00

Looking Ahead

17-28.01.22	G10 Mock Exams
24-28.01.22	G7-9 & G11 Semester I Exams
28.01.22	G12 IB Chemistry Action Phase
31.01.22	1st day of Semester II
02.02.22	SEC Parent Rep Meeting
02.02.22	Semester II SEC Club Fair
08-11.02.22	G12 IB English A Orals
11.02.22	Semester I Reports issued
14.02.22	G10 IGCSE English coursework deadline
17.02.22	G8 Pro Familia Workshop
28.02-02.03.22	Fasching break - school closed
28.02.22	G10 IB Subject Selection Form Deadline
03-04.03.22	Teacher training days - school closed
10.03.22	G7 Pro Familia Workshop
14.-10.03.22	IB & IGCSE Orals
15.03.22	G8 IGCSE Information Evening

Form Overview for SEC Families



Google Forms:

[Student Vaccination Status Form](#)
[Field Trip Permission Slip](#) (All SEC Families)
[Octenisept Permission Form](#) (All SEC Families)
[Secondary School Student Absence Request Form](#)

Paper Forms:

[Medication Authorisation](#) & [Emergency Medication](#)
(Medication forms must be submitted directly to Ms Best/Main Office.)





General Information

School Website

www.m-school.de

Login for the Parent Zone:

Password: inspiration20

Parent & Student Handbook

Our 2021-2022 handbook can be read [here](#).

Calendars

MSF School Calendar (Public) and MSF Google School Event Calendar

Our school calendar for a convenient overview as well as our detailed event calendar, showing activities and special events can be found on our [website](#).

ManageBac

[ManageBac Attendance System](#)

[ManageBac Messages to Parents](#)

School Forms

<https://m-school.de/community/parent-zone/msf-forms-handbook/>

Quarantine rules Hesse

<https://www.hessen.de/Handeln/Corona-in-Hessen/Quarantaene>

