

22th September 2022



Whole School Announcements

General Information



How to use Managebac as a parent: zoom training session

[Sign up](#) to join Mrs Francis in an online zoom training session for how to use Managebac as a parent. The session will be on Thursday 29th September at 14:00. A link to join the meeting will be emailed to all parents who have signed up on the day of the meeting.

Important: Car Park Safety

To all parents who utilise the school car park, please be mindful of the small children that are in the space. Please drive safely along Eschborner Landstrasse, please drive slowly through our parking lot and please park only in designated parking spaces and do not block the pedestrian walkways. It is not safe to stop outside the main entrance to the car park to drop off / pick up your child - please use a parking space or the drop-off zone. Poor parking and driving is a danger to your child, so we respectfully ask you to take care during these busy times.

Tired of the drop-off / pick-up traffic - How to get to MSF...

... efficiently and sustainably? Why not encourage your older child to take the train, bus, cycle or walk to school. MSF is conveniently close to the S3, S4 and S5 train lines, the 56 and 60 bus stops and walking distance to both Rödelheim and Eschborn Süd train stations. Thanks to our Grade 12 student Alexander Schild, it is now much easier to understand the public transportation options. And he even created an [interactive google map to help you!](#) Otherwise, why not check out the map at the main entrance and car pool with another family in your area.

How to go about carpooling

1. Check the map at the front entrance.
2. Check for any flags near your location
3. Take the number of the relevant flag to the office. The office will connect you with the family in your area to enquire about carpooling



Business Club is open for parents

MSF Business Club led by our Head of Marketing & Projects - Dr Tatyana Bogushevitch - is free for students, parents and staff. It will take place weekly on Thursdays 15.45 - 16.30 at the Secondary building. Tatyana will guide you through the whole business cycle from developing an idea to delivering a pilot product or service within 5 months. [Register here](#) before the 28th of September. The club starts on the 29th of September and is recommended for everyone aged 16 and older.

Voluntary student covid testing sign up

If you wish your child to do voluntary covid testing at home, please fill in the [voluntary student covid testing form](#), deadline to sign up is Monday, 26th September 08:00.

School Lunch

If you want to register your child for school lunch, or cancel your enrollment, please fill out the [Student Hot Lunch Programme Form](#) which can also be found on our website in the parent zone.

Events

Thank you to the organisers of the International Day!

Dear MSF Community, "Thank you" is not enough to express the gratitude of the Friends of MSF and the International Day 2022 Committee for all of your support last Saturday. As those of you who attended will know, the event was a roaring success. We truly could not have done it without you. We hope that you heartily enjoyed the wealth of gorgeous, freshly-prepared food, exciting games and presentations, and cheerful company. Preparation for ID '22 began in earnest in February, and so many people helped the day come to fruition. We are so grateful to MSF students, families, staff, administration, the Possmann family, donors, and every single person who put their hand up to volunteer, pitch in, and build something memorable together. We look forward to 2023! Kind regards, Friends of MSF + International Day 2022 Committee

Outdoor Kids @ Metropolitan School

Sports Camps for October Break

The sports camp includes sports such as football, rugby, athletics, hockey and much more. It will take place on MSF campus. Children receive a freshly prepared lunch every day. In addition children can bring their own snacks, but only fruits and vegetables. A day in our camp looks like this: Arrival of the children and a small snack. Playing and practising a sport selected for the day. Lunch and break. Free play on the rooftop. Snack break. Last games and final talk. Pick up.

Age: 5-10 **When: 17-21.10.2022**

Time: 09:00 - 16:00 (NO morning care)

Costs: € 259, the camp is exclusively for MSF students, price includes lunch

Apply here - do not hesitate to contact Samuel Bisrat (info@outdoorkids.online /+49176 31535035) if you have questions!

Sports and Martial Arts camps during the 2nd holiday week take place off campus.

More info and registration here:

[Martial Arts - Self-Defence Camp \(24.-28.10.2022\)](#)

[Sports Camp \(24.-28.10.2022\)](#)

Stagecoach @ Metropolitan School

Musical Holiday Workshop - Sing, Dance, Act

Our holiday workshops are open to all kids and teens. Your child does not need previous dancing, singing or acting ability and does not need to have attended one of our term-time Stagecoach schools. No auditions are required – just a willingness to give it a go! The lessons are held in German although some English is spoken. From the second they arrive your child will start making friends, having fun and learning some great new skills! During their time at Stagecoach we guarantee you'll see an increase in your child's confidence, social awareness and fitness. The workshops are adapted to the hygiene rules.

Age: 6-16 **When: 24-28.10.2022**

Time: 09:30 - 15:30 (NO morning care; optional ASC)

Costs: € 235 for MSF students (€285 regular price), price includes lunch and videos/photos

Application: [Send an email](#) to Ms Raissa Kayser or give her a call (mobile: +4915140062706)

Football club FC Rödelheim

My name is Jonel Goncalves. I just wanted to inform you that the football club FC Rödelheim is currently looking for children born in 2017 who like to play football. Maybe there are children born in 2017 at MSF who like to play football? Training there is always on Wednesdays and Fridays from 16:00 - 17:00. If you have any questions, parents can also [contact me](#) directly.

STAY UPDATED:



Early Years



Primary School



Secondary School



Early Years

Monday	Tuesday	Wednesday	Thursday	Friday
Please check the School Event Calendar regularly for details about announced events and examination dates			22 Sep	23 Sep
			Bulletin	Whole School Parent Rep Meeting
26 Sep	27 Sep	28 Sep	29 Sep	30 Sep
		EY Parent Rep Meeting		
03 Oct	04 Oct	05 Oct	06 Oct	07 Oct
School Closed - Public Holiday	TR Feedback Meetings	TR Feedback Meetings	TR Feedback Meetings Bulletin	TR Feedback Meetings

Message from Ms Henkel



Early Years children love the autumn season and explore it with all their senses - they love playing with puddles, collecting leaves or creating mandalas from natural materials. Please make sure that your child is well-equipped for this with warm rain gear and a hat.

With the temperatures dropping, however, seasonal illnesses are on a high and corona numbers are currently increasing as well. Please rest reassured that we are taking internal measures to keep the community safe and healthy: each classroom has an air filter machine & CO2 traffic lights in use. Our Covid19 hygiene plan (available in our EY Parent Handbook) remains in place where we have explained the current rules regarding quarantine and hygiene. Parents can support us by monitoring children's health conditions closely and keeping children at home when they are sick.

From 10th October onwards, we would like to offer free weekly rapid spit tests for EY families - please indicate in this [form](#) if you are interested or not.

REMINDER EY Autumn Holiday Programme Registration still open



If you are interested in enrolling your child for the EY Autumn Holiday Programme, please read [this letter](#) carefully and use the included Google Form links for registration.

Please note that we require your registration, as the holiday programme is the time when many of our staff members are on holiday themselves. This ensures that we maximise our staffing during the school year. Since we work with external providers or offer special projects, we charge a weekly fee, currently 15 Euros.

EY Parent Reps 2022/23

Thank you to everyone who volunteered to become a parent rep this year! Congratulations to this year's EY Parent Reps:

- **KG Butterflies:** Ms Gonzalez (Head Rep, Ana's mum) & Mr Escotet (Deputy Rep, Daniel's dad)
- **KG Frogs:** Ms Frings (Head Rep, Victoria's mum) & Ms Schuetz (Deputy Rep, Eliah's mum)
- **KG Ladybirds:** Ms Verhofen (Head Rep, Anna's mum) & Ms Schaefer (Deputy Head, Thorvi's mum)
- **KG Turtles:** Ms Paul (Head Rep, Frida's mum) & Ms Nikolova (Deputy Rep, Daniel's mum)
- **TR Bumblebees:** Ms Geretzki (Head Rep, Lysander's mum) & Ms McMurphy (Deputy Rep, Beatrice's mum)
- **TR Dragonflies:** Ms Polonski (Head Rep, Jacob's mum) & Ms Rehberg (Deputy Head, Mats' mum)
- **TR Fireflies:** Ms Bittner (Head Rep, Solana's mum) & Ms Mansel-Nicklas (Deputy Rep, Annick's mum)

All reps are invited to attend the whole school rep meeting on September 23rd. Our first EY Parent Rep Meeting will be on 28th September at 08:45-09:30 in the Secondary Building. Parents are able to bring forward agenda items. These should either be communicated with your class parent reps directly or with [Ms Henkel](#) prior to the meeting.

Please remember to pass on the annual **65 EUR** class funds for each child to the elected parent reps. Class lists are currently being finalised and will be shared soon.

REMINDER Transition Feedback Meetings

If you have not signed up for a 10-15 minute time slot to talk to your child's teacher about how they have settled in, then please sign up below by selecting the **month** (October) and **day**, and then choosing a suitable **time**:



- [TR Bumblebees](#) (Ms Suaad Shami & Ms Maike Boeff)
- [TR Dragonflies](#) (Ms Tülin Batan & Ms Denise Heimlich-Kik)
- [TR Fireflies](#) (Ms Miriam Clearman & Mr Ryan Halder)

Kindergarten Feedback Meetings for NEW families

From the **31st October-10th November 2022**, our **new** Kindergarten families have the opportunity to have a short 15-minute feedback meeting on how their child/ren has/have settled into their new class. Please sign up below by selecting the **month** (October/November) and **day**, and then choosing a suitable **time**:

- [KG Butterflies](#) (Ms Anja Degirmenci, Ms Anastasia Politi & Ms Sandra Voss)
- [KG Ladybirds](#) (Ms Brenda Ketli, Ms Anna Reddig & Ms Marzena Kaczinski)
- [KG Frogs](#) (Ms Duygu Eichner, Ms Laura Fink & Mr Fabian Goedel)
- [KG Turtles](#) (Ms Anja Bruenler, Ms Lauren Alvarez, Ms Kerry and Ms Irina Lechzer)

Early Years Photos - Save the Date

Photographer [Anastasia Schmid](#) will take student photos for the Early Years division. Please be aware that she will take individual as well as group photos and let your teacher know if you do **not** want your child to participate in the group photo before the date. Photos can be purchased afterwards through an individualised QR code. Please save the date:

- **Tuesday, 8th November:** KG Turtles, TR Bumblebees & TR Dragonflies
- **Wednesday, 9th November:** KG Frogs & TR Fireflies
- **Thursday, 10th November:** KG Ladybirds & KG Butterflies, EY Parent **Representatives**

Professional Development Day PRI/SEC 11th November

While school is closed for professional development on 11th November, the EY division remains open. Please indicate, if your EY child will be staying at home on that day. You could best do this via ManageBac (Submit Attendance Excusal for the 11th November), as we would like to give some EY staff members the opportunity to attend the internal IB PYP workshop about Learning through Inquiry. We understand that plans may change but appreciate your help in planning forward!

Interested in Learning an Instrument?

Musikschule Nagel has informed us that they are able to offer individual or group lessons (2-4 children) for EY children to learn an instrument. They will be on our school premises and picking up your child from the classroom. The instruments offered are: viola, ukulele, violin, guitar, piano and recorder. Please reach out to Musikschule Nagel if you are interested in this offer: info@musikschulenagel.de.

REMINDER MSF Student Oriented Services

We are looking for your input for Parent Coffees and Workshops this school year. Please take a moment to fill out [this form](#) with your interest.

Important Links & Forms

- [Electronic form for planned student absences](#) (for absences of more than 2 days)
- [EY Parent and Student Handbook](#)

Looking Ahead

04.-10.10.22	Transition Feedback Meetings
17.-28.10.22	Autumn Holiday Programme
31.10.22	Halloween Class Parties
31.10.-10.11.22	Kindergarten Feedback Meetings (new families)
03.11.22	Outdoor Classroom Day
08.-10.11.22	EY Student Photo Session
09.11.22	St Martin's Celebration & Parade
10.11.22	St. Martin's Assembly (EY)





Primary School

Monday	Tuesday	Wednesday	Thursday	Friday
Please check the School Event Calendar regularly for details about announced events and examination dates			22 Sep	23 Sep
			Bulletin	Whole School Parent Rep Meeting
26 Sep	27 Sep	28 Sep	29 Sep	30 Sep
Primary Photos European Day of Languages	Primary Photos Primary Parent Rep Photos Italian Class	Primary Photos G12 Bake Sale		G4 Field Trip To Barfußpfad Bad Sobernheim
03 Oct	04 Oct	05 Oct	06 Oct	07 Oct
School Closed - Public Holiday	Italian Class		Bulletin	

*For regular after school sports practises, see dates and times listed below



Message from Mr Wragg

Across the whole school, from Early Years to the end of Secondary, we encourage all our MSF students to develop attributes of the IB Learner Profile. In the Primary school we have decided that this year we will shine a spotlight on one Learner Profile attribute per month. This month we have focused on 'Caring'. We held an assembly to talk about what it means to be caring in our community and our school counsellors have been visiting each class and running mini workshops about this.

During our assembly on October 30th, we will be announcing students from each grade who have exemplified this attribute, as chosen by the class and specialist teachers.

Class Parent Reps 2022/23

A huge thank you to all those who have volunteered to act as a parent representative in their child's class. We have one space left in 3S, please email Mr Stuthman if you can help. All reps are invited to attend the whole school rep meeting on 23rd September.

G1A	Dragana	Bradasic	Head Rep
G1A	Ivona	Bojilova	Deputy Rep
G1B	Meltem	Ay	Head Rep
G1B	Mira	Eigler	Deputy Rep
G1G	Evgeniya	Andrianova	Head Rep
G1G	Cordula	Heldt	Deputy Rep
G2A	Mike	Rhea	Deputy Rep
G2A	Saumya	Pandey	Head Rep
G2C	Banafsheh	Geretzki	Parent Rep
G2C	Xiaowei	Wu	Deputy Rep
G2W	Hyunok	Choi	Dual Rep
G2W	Anne Marie	Jackson	Dual Rep
G3B	Walburga	Bergweiler	Parent Rep
G3B	Marina	Gillespie	Deputy Rep
G3M	Janice	Henry	Dual Rep
G3M	Dongbo	Hu	Dual Rep
G3S	Gabriela	Krause	Parent Rep
G3S	?	?	Deputy Rep
G4B	Karin	Schönfelder	Parent Rep
G4B	Clemence	Schulenburg	Deputy Rep
G4P	Meltem	Ay	Parent Rep
G4P	Rachel	Mcmahon	Deputy Rep

G4W	Suryakant	Samal	Parent Rep
G4W	Natalie	Delbaere	Deputy Rep
G5B	Martina	Chemin	Parent Rep
G5B	Silvia	Popitz	Deputy Rep
G5K	Tine	Hofmann	Parent Rep
G5K	Monica	Ng	Deputy Rep

House Assembly 30th September

All students are invited to come in their house colours for our special Assembly on Friday 30th September. They can wear their house colours all day. The students will know their houses and the colours are:

Cross River Gorillas: BLUE

Sumatran Elephants: YELLOW

Amur Leopards: GREEN

Black Rhinos: RED



Coffee with Mr Wragg

All Primary parents are invited to an informal coffee with Mr Wragg on Wednesday, 12th October at 08:30. The meeting will begin in the cafeteria and will be followed by a tour of the Primary school. If you would like to attend this event please RSVP [here](#).

Student Photos 26th-28th September

Foto Wachendörfer will take student photos for the Primary division. Please be aware that individual as well as group photos will be taken. Let the class teacher know if you do not want your child to participate in the group photo before the date. Photos can be purchased afterwards through an individualised QR code. Please see the schedule [here](#).



Head Lice

It is the season of head lice, and while we take internal measures for head lice prevention it is crucial to follow school procedures to check your child's hair on a monthly basis and report any cases of head lice to the office immediately. The best way to prevent head lice from spreading is to directly inform parents of close friends of your child and treat your child as directed on your chosen treatment.

G1 Family Restaurant

We invite all G1 families to join our morning of cultural delicacies or family favourites on Thursday, 13th October from 08:45-10:00 in the cafeteria. Please drop your children off on the playground as usual, class teachers will bring students to the cafeteria at 08:45. To aid us in organising this event we kindly ask you to [sign up here](#)



Autumn Break

A reminder that the Primary School be closed from 17th - 28th October.



Managebac

Please [click here](#) for some tips on how to use Managebac.

Outdoor Play

Please make sure your child has a **rainproof jacket** as students will play outside unless the rain is very heavy.

Request for student leave of absence:

Please be sure to write a comment in ManageBac if your child is sick, late or unable to attend school. Spot checks and fines do take place at Frankfurt airport for unapproved student leave. Please ensure you submit any [requests for leave](#) to Mr Wragg, and note that most school-time requests for leave are unapproved.

Looking Ahead:

- 23.09.22** Whole School Rep Meeting
- 26-28.09.22** Primary Student Photos
- 30.09.22** G4 Field Trip To Barfußpfad Bad Sobernheim
- 03.10.22** Public Holiday
- 12.10.22** Coffee With Primary Principal
- 13.10.22** G1 Family Restaurant
- 17-28.10.22** Autumn Break
- 31.10.22** Halloween Class Parties
- 09.11.22** St Martin's Celebration & Parade
- 11.11.22** MSF Closed For Teacher Training



Secondary School



Monday	Tuesday	Wednesday	Thursday	Friday
Please check the School Event Calendar regularly for details about announced events and examination dates			22 Sep	23 Sep
			• IB ESS/Fre/Art Trip	• IB ESS/Fre/Art Trip • Deadline: SEC Club Sign-up Form
26 Sep	27 Sep	28 Sep	29 Sep	30 Sep
• International Day of Languages • Fall MAP Sessions	• Fall MAP Sessions	• Fall MAP Sessions • 8:50 SEC Parent Rep Meeting @ Cafeteria	• Fall MAP Sessions	• Fall MAP Sessions
03 Oct	04 Oct	05 Oct	06 Oct	07 Oct
• Fall MAP Sessions	• Fall MAP Sessions	• Fall MAP Sessions	• Bulletin • Fall MAP Sessions	• Fall MAP Sessions

*For regular after school sports practises, see dates and times listed below



Message from Dr. Coppes

On Wednesday, our Student Council hosted our first student assembly of the year celebrating International Day of Peace. They echoed the UN's 2022 theme of: *End racism. Build peace.* During our assembly, Three Octaves, our school choir, taught the entire school how to sing a song with the lyrics, "Have peace my friend, have peace." Check out the performance on Instagram if you haven't seen it already. Kudos and thanks to the Student Council Executive Leadership Team for supporting the event!

From the IB Corner

- **EE as MSF:** EE sessions for G11 & 12s will be held during advisory – please find the dates in the Managebac calendar. Only if a student is not writing an EE, may he/she/they leave the premises.
- **The UGC presentation** by Mrs Oelkers and Mr König was informative - Thank you to the parents who could make it.



- **Wellness and mindfulness** are tools for success in the IB. Find [here](#) an interesting article on how parents help their child at the beginning of the school year.
- **ATLs at MSF:** Precious tips to be successful in the IB – you can find Lanterna's free resources page [here](#)

- Chiara's wonderful tips and presentations:
[G10](#) — [G11](#) — [G12](#)

International Day of Languages

The international day of languages is on Monday, the 26th September. We would like to see it as an opportunity to remember what languages can do in the [life](#) or [careers](#) of our students.

Fall MAP Sessions

The G6-10 MAP Fall Sessions will take place from Monday, 26th September to Friday, 7th October (with retakes the following week). The test schedule can be found [HERE](#). Please make sure that students bring their fully-charged device, charger, and headphones every day. For more information on the MAP tests, resources can be found on the [MAP website](#).

SEC Class Parent Representatives 2022/2023

A huge thank you to all parents who have volunteered to take on the parent representative role. This year's Secondary Parent Representatives' list can be found [HERE](#). We are still looking for class parent reps for Grade 6B and 8B and deputy reps for 6B and 7B. Please email [Ms Kim](#) if you can help.

All reps are invited to attend the whole school rep meeting on **Friday, 23rd September**. The first Secondary Parent Representatives meeting will take place on **Wednesday, 28th September at 08:50** in the Cafeteria.

Secondary club sign-ups close tomorrow!

If you haven't already, check out what we are offering under the "[Activities](#)" page on the MSF website.

University Guidance Information Evening

On Wednesday, 21st September, Ms. Oelkers and Mr. König shared with parents and students information about the University Guidance processes at MSF ([slides from the info evening](#)). We talked about the role of parents, students, and the UGC office at MSF. We answered questions about how to create a successful application and how to have a purposeful gap year.

Any parents who were not able to attend are urged to contact [Ms. Oelkers](#) with any questions about international applications, and [Mr. König](#) about German applications.

SEC Parent and Student Handbook 2022-23

Having trouble finding the SEC teacher's email addresses or where to submit the student absence notice? The answers can be found in the [2022 SEC Parent and Student Handbook](#)!

Prague Trip (G11 + G12)

Our plans for Grade 11 and 12 students to join a fantastic CAS trip to Prague, Czech Republic are coming along nicely! The [attached letter](#) was sent via Managebac with further details.

There are various links in the letter including information about [our chosen providers](#) for this trip, [sample itineraries](#) and the [Permission Form](#) for parents to complete (if not submitted already).

Please note: responses to the Permission Form will no longer be possible after 30th September.

Looking Ahead

- Spirit week on 10th - 14th October 2022. Please find the poster [here](#)!
- G10 IGCSE Exams Prep Evening is scheduled for 16th November.
- The Semester 1 Parent-teacher conferences are scheduled for Wednesday, 23rd November. **There will be no classes for students on conference day.** Registration links for conferences will be shared with parents in the MSF Bulletin after the autumn break.

Secondary Sports

Secondary sports teams are well underway and we have plenty of fixtures lined up for this Autumn / Fall season. Please see reminders below for when training takes place:

Grade 6 - 8 Soccer (Training on Tuesdays and Thursdays 16:45 - 18:00)

Grade 9 - 12 Soccer (Training on Tuesdays and Thursdays 16:45 - 18:00)

Grade 9 - 12 Volleyball (Training on Mondays 16:45 - 17:50 and Wednesdays 15:40 - 17:40)

Grade 6 - 12 Cheerleading (Training on Wednesdays 16:45 - 18:00 and Fridays 15:40 - 17:00)

Grade 6 - 12 Cross Country Running (Training on Monday and Thursday 15:40 - 17:00)

GO FOXES!

Alumni Student Tutor

My name is Madeleine Possmann, and I graduated from MSF in 2022. During my time at MSF, I acquired a lot of experience with the demands and requirements of both the IB and IGCSE program. I am available for tutoring during the current school year (2022-2023) in the following subjects: EE (Subject: English) + TOK + Psychology (Pamoja course) + English
email: madeleine.possmann@gmail.com
WhatsApp at +49 170 3109749

Looking Ahead

26.09-07.10.22	MAP Fall Session
28.09.22	1st SEC Parent Rep Meeting
03.10.22	Public Holiday
10.-14.10.22	SEC Spirit Week
17-28.10.22	Autumn Break
31.10.22	SEC Halloween Dress Up
01-05.11.22	CAS Trip to Prague
11.11.22	MSF Closed for Teacher Training
16.11.22	G10 IGCSE Exams Prep Evening
23.11.22	Sem I Parent-Teacher Conferences
30.11.22	SEC Concert (Band, Choir & Theatre)
15.12.22	SEC Winter Dance





School Website

www.m-school.de

[Login for the Parent Zone](#)

Password: inspiration20

Parent & Student Handbook

Our 2022-2023 handbook can be read [here](#).

Calendars

MSF School Calendar (Public) and MSF Google School Event Calendar

Our school calendar for a convenient overview as well as our detailed event calendar, showing activities and special events can be found on our [website](#).

ManageBac

[ManageBac Attendance System](#)

[ManageBac Messages to Parents](#)

School Forms

<https://m-school.de/community/parent-zone/msf-forms-handbook/>

Quarantine rules Hesse

<https://www.hessen.de/Handeln/Corona-in-Hessen/Quarantaene>