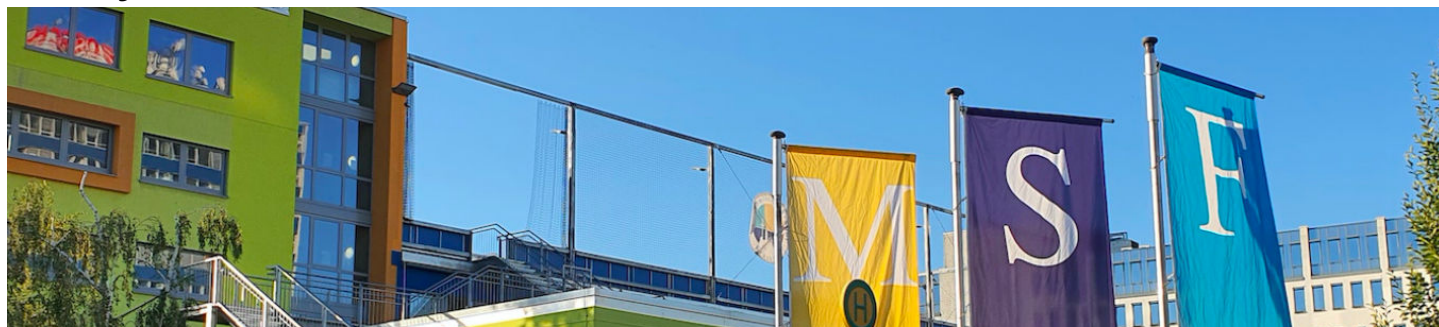


6th July 2023



Whole School Announcements

General Information

Looking Forward...2023 and beyond. Strategic Planning for the future.

One of the most important duties of the MSF Advisory Board and school leadership is to ensure long-range planning continues in a seamless process to ensure that the collective aspirations of the MSF community are realised and that we provide for the long-term financial and academic success and sustainability of the school for generations of students to come. We are excited to launch the Strategic Planning Process to continue our ongoing journey on behalf of current and future MSF students.

One of the things we are most excited about is the opportunity to engage with our community through the planning process. Our planning process will gather the collective voices from across all stakeholder groups to write another chapter of the MSF Story. This inclusive and broad-based approach will ensure that our strategic plan will reflect the unique voice of the MSF community. The process will be conducted in the first half of the 2023-2024 academic year and will involve onsite activities to support this process from **4th - 6th October**. Please keep an eye out for further communications from us on this, we will be asking you to get involved if you are interested.

Many thanks in advance for your participation and contributions and for taking the time to share your insights with us. Your partnership and support of this process is critical to its success and we are grateful for your engagement.

Student School Lunch

Please find here the registration form for school lunches after the summer break: [Student School Lunch 2023-2024](#)

- Only for lunch registration in the next school year
- This form can also be used for lunch cancellations or for change in the lunch option
- Does not need to be filled in for an already registered student



MSF Community Update on the PYP programme development plan

As MSF begins its [evaluation process](#) with both the IB, CIS and NEASC, the primary years programme across early years and primary will develop our programme development plan for 3-12 year olds. This plan has been outlined for parents through the following presentation and more information about the changes and updates to the PYP will follow in October. Today we are sharing some of the reasoning and goals for our new plan so that the MSF community is aware of our path to become lifelong learners.

Chess Tutor Needed

Ms Ishii is looking for somebody who could teach chess to her daughter Sara (G1). If you know anyone interested in having a part-time job for coaching please contact Ms Ishii via email (annaishiieng@gmail.com). Sara is a beginner.

Message from Friends of MSF: 3D design competition for students

Friends of MSF are looking for innovative students willing to push the boundaries of their creativity and design their own version of the MSF campus for a clean and sustainable future! Winners will be recognized during the last assembly of the school year, and will receive their very own MSF T-shirt, accompanied by a certificate! **Deadline has been changed to Mo, 10th July 2023.** [Please fill in the form](#) for registration and more information.

Events

International Day 2023

As we transition into summer holidays, please mark your calendars for the MSF community event of the year!

[International Day 2023](#) will be held on Saturday, 30th September from 11:00 - 15:00.

Summer Holiday Robotics, Engineering and Coding Camp // Power Kids Coding at MSF

Age: 6-10 // **Dates:** July 17th-21st and July 24th-28th // **Time:** 09:00 - 15:00 // → [Registration here.](#)

Cost: EUR 300 incl. lunch per week or EUR 600 for two weeks.

Summer Holiday Sports Camps // Outdoor Kids at MSF

Age: 5-10 // **Time:** 09:00 - 16:00 // **Cost:** EUR 259 incl. lunch per week.

Dates: July 17th-21st ([Football Camp](#)), July 24th-28th ([Sports Camp](#)) and August 14-18 ([Sports Camp](#)).

*There are also camps available during **August 21-25 off campus with drop off and pick up at MSF:***

[Hip-Hop-Camp](#) // [Skateboard Camp](#) // [Sports Camp](#)

Summer Holiday Workshop - Sing, Dance, Act // Stagecoach at MSF

Age: 7-17 // **Date:** 14th-18th August 2023 at MSF // **Time:** 09:45 - 15:45 (NO morning care; after care optional)

Costs: €235 for MSF students (€285 regular price), incl. lunch + video/photos. // **Registration:** [Email](#) to Mrs. Kayser or call her Mobile: +49 (0) 15140062706 // more workshops [here](#)

STAY UPDATED:



Early Years



Primary School



Secondary School



Monday	Tuesday	Wednesday	Thursday	Friday
Please check the School Event Calendar regularly for details about announced events and examination dates			6 July	7 July
			TR Flohmarkt Bulletin	TR Street Safety Security Training & TR Sleepover KGB Excursion to Traktorspielplatz Games Afternoon in the Library
				8 July
				Meet & Greet (new families)
10 July	11 July	12 July	13 July	14 July
	TR Graduation Ceremony	TR Excursion to Spielplatz am blauen Steg	EY Summer Party	
Summer Break				
21 August	22 August	23 August	24 August	25 August
			Bulletin	
28 August	29 August	30 August	31 August	01 September
Welcome Ceremony				

Message from Ms Ripperger



As the academic year 2022/23 draws to a close we reflect on a year of growth, changes and fun! A big thank you to all members of the Early Years MSF community for making it the special place it is. As the Covid restrictions disappeared this year, we enjoyed welcoming families back for assemblies, shows and class visits. The home-school relationship is so important and the support of our families means so much to us. With summer approaching we say 'goodbye' and 'thank you' to [leaving staff](#) and look forward to welcoming new staff to our wonderful team. We wish the Transition children all the best for their adventures in Grade One and we are thrilled to be welcoming so many new families. We wish all of you a safe, happy and healthy summer ready for another year of learning and enjoyment ahead of us all.

Transition Students Entering Grade 1 In August

Please [click here](#) to view details of the G1 Schultüte Ceremony which will take place on Monday, 28th August.

Emergency Care Registration 14.07.23

Please use this [link](#) to sign up your child/ren for emergency care (13:00-17:30) on Friday, 14th July. Primary and Secondary School ends at 13:00. Early Years is open until 17:30.

The Early Years Cookbook

Over the course of their unit of inquiry, From Field to Table, Kindergarten students have been learning about where food comes from. After trips to the farm, fruit picking and bakery, the children were ready to begin cooking in class. We added their recipes to this [Early Years Cookbook](#) to share our intercultural knowledge with our community. Parents kindly

shared recipes from home with their children also. Take a look and try some of them out!

EY End Of Year Summer Party

On Thursday, 13th July all Early Years children will meet on the playground to have a summer party to celebrate this academic year. The children will have the opportunity to play in our water pools, get their faces painted and engage in other fun activities! Please ensure that your child has swim clothes, a towel and a bag for their wet clothes on this day. Should you have an electronic pump to inflate the pools and you are able to lend it for this event, please speak to/email [Ms Sandra Voss](#). We are looking forward to celebrating together!

End of year feedback/reports

You will receive your child's end of year feedback/report via Storypark. These will be posted latest on 14th July.

Take home belongings

Please take home all belongings on the last day, unless your child is attending the first or second week of the Summer Holiday Programme. All belongings have to be taken home during the summer vacation. Thank you for your support in this matter.

Message from our Librarian - Ms Vernon

Please see the following [message](#) from Ms Vernon.

Nurse Best's End of Year Letter

To view Frau Best's letter please click [here](#).

EY Summer Holiday Programme - Registration OPEN until 07th July

If you would like to register your child/ren for the upcoming Summer Holiday Programme, please read this [letter](#) carefully and use the included Google Form.

If you have registered your child for the Holiday Programme, please read [this letter](#) for more information.

Please be mindful of our Early Years closing at **15:30 on 28th July** and our school being closed from **23rd-25th August 2023**.

EY Parent Rep Meeting

For your convenience you can find [attached](#) the meeting minutes from the last Early years parent rep meeting we had this year.

Important Links & Forms

- [Electronic form for planned student absences](#) (for absences of more than 2 days)
- [EY Parent and Student Handbook](#)

Looking Ahead

17.-28.07.23	Holiday Programme for registered children
28.07.23	Early Years closes @ 15:30
14.-21.08.23	Holiday Programme for registered children
23.-25.08.23	School closed
23.08.23	Parent Introductory Evening online for KG & TR parents (new families)
28.08.23	Welcome Event on Rooftop for new families





Monday	Tuesday	Wednesday	Thursday	Friday
Please check the School Event Calendar regularly for details about announced events and examination dates			6 July	7 July
			Bulletin	G5 Graduation G1 Zoo Field Trip
10 July	11 July	12 July	13 July	14 July
		PRI Sports Day Ice cream Day	G3 Field Trip To Schwarzlichthelden Minigolf G4 Field Trip To Climbing Forest	Primary Closes at 13:00 (no ASC today) Reports Issued
Summer Break				
21 August	22 August	23 August	24 August	25 August
			Bulletin	
28 August	29 August	30 August	31 August	01 September
G1 Schultüte Ceremony Welcome Event For New Students MSF Closes At 13:00 (no ASC today)	First Day For Returning G2-5 Students			

**For regular after school sports practises, see dates and times listed below*



Message from Mr Wragg

This time of year is always busy. This week we have just had the summer show (amazing job everyone) and we have the Grade 5 graduation on Friday. Next week we have sports day on Wednesday and our final goodbye assembly on Friday. At the same time as all this, the teachers and I have been writing and finalising your children's reports, which will be shared on Friday. I would like to take this opportunity to give a huge thanks to all our hard working staff, I know they will all enjoy the well deserved break, at the end of next week.

As the year is ending, there is a lot of information being shared in this bulletin regarding the start of the next school year. Please read it carefully, if you are with us next year, if not then I want to wish you and your family good luck with your move, ask you to keep in touch and tell you that we will miss you!

Reports - Last Day to sign up for a paper copy

End of year reports will be published on Managebac during the afternoon of Friday, 14th July. Students will receive a signed paper summary of their report to take home. If you would like to receive a paper copy of your child's full report please complete [this form](#) by Friday, 7th July.

Sports Day

Wednesday, 12th July is Primary School Sports Day. This is a fun teamwork event where all students work together to gain points for their house team. Points will be awarded for team spirit (wearing house colours, supporting team-mates & effort) as well as the points gained at each activity. Please send your child to school in appropriate sports clothing. Also remember a hat, sunscreen snacks and a water bottle. A change of clothes is advisable as there are water based activities so the chance of getting wet is high. If any parents would like to support, please email me antcliff@msf.education for information.

Staffing Letter

Mr Wragg's end of year letter can be read [here](#).

Information For Returning G2-5 Students

Please [click here](#) to view details of the first day of the new school year for all returning G2-5 students.

Nurse Best's End Of Year Letter

To view Frau Best's letter please click [here](#).

Last Day of School Pick up

Please see the schedule for the last day of term [here](#).

A reminder that school finishes at 13:00 on Friday, 14th July and there is no after school care on this day.

Message from the Primary Library

Please [click here](#) to view information from Ms Vernon.

Outdoor Play

During summer the weather can be unpredictable. Please make sure your child has a **rainproof jacket** as students will play outside unless the rain is very heavy. Please also provide your child with a sun hat.

Public Transport Commute Group (G4 & 5)

In order to encourage children to travel independently by Public Transportation in G4 and G5, a Pilot Route in Westend/Nordend in the afternoon is being set up. Once running, parents can sign up their child on any day after school; children would meet at school and go together. Please note that a parent volunteer would accompany the group the first few times but eventually the children would travel unattended; the responsibility therefore lies with each child individually: Parents interested should reach out to [Clemence Schulenburg](#) (Deputy Parent Rep, 4B)

Tutoring

If you are looking for a tutor for your child please complete this [form](#). Please note that tutors are subject to availability, it is not guaranteed that we will be able to find someone to assist your child.

Managebac

Please [click here](#) for some tips on how to use Managebac.

Looking Ahead:

07.07.23	G5 Graduation
07.07.23	G1 Field trip
12.07.23	Primary Sports Day
13.07.23	G3 Field Trip To Mini Golf
13.07.23	G4 Field trip To Climbing Forest
14.07.23	Last Day Of School - MSF Closes at 13:00 (No ASC)
28.08.23	G1 Schultüte Ceremony
28.08.23	Welcome Event For New Students
29.08.23	First Day For Returning Students
05.09.23	G1 & G2 Parent Information Evening
06.09.23	G3 & G4 Parent Information Evening
07.09.23	G5 Parent Information Evening
12.09.23	German Information Evening



Secondary School

Monday	Tuesday	Wednesday	Thursday	Friday
Please check the School Event Calendar regularly for details about announced events and examination dates			6 July	7 July
			• Bulletin	Deadline (Sun, 9th July): Full Report Card Paper Copy Request Form
10 July	11 July	12 July	13 July	14 July
G10: IB Taster week				
	- G10 Business Studies Field Trip to Egelsbach Airport - G9 Mini golf trip	Ice cream Day		Sem II Reports Issued Last day of school (MSF closes at 13:00)
Summer Break				
21 August	22 August	23 August	24 August	25 August
			Bulletin	
28 August	29 August	30 August	31 August	01 September
Welcome Event For New Students MSF Closes At 13:00	First Day For Returning G7-12 Students			

*For regular after school sports practises, see dates and times listed below

Message from Dr. Coppes



As we approach the end of another remarkable academic year, I want to express my deepest gratitude for your unwavering support and dedication. Together, we have achieved incredible milestones, fostered a vibrant learning community, and celebrated the diversity that enriches our school. Let's savour our final week, cherishing the memories we've made and looking forward to a bright future. Wishing you all a joyous and restful summer break!

Staffing Letter

Dr. Coppes's end of year letter can be read [here](#).

Nurse Best's End of Year Letter

To view Frau Best's letter please click [here](#).

SEC Poetry Competition Winners

During the SEC Book Week (12th - 16th June 2023), students in each grade entered a poetry competition. The task was to write a poem that reflected their own culture and traditions. It was a

difficult competition to judge with so many excellent entries. Please [click here](#) to find out the winners and their poems!

Class Lists

Secondary Class lists for the next school year will be published on ManageBac on 25th August 2023.

Locker cleanout

All students, including graduates, must clean out their lockers prior to the summer break.

Sem II Report cards

Semester II reports will be published on Managebac on Friday, 14th July. Students will receive a signed paper summary of their report to take home. If you would like to receive a paper copy of your child's full report please complete [this form](#) by Sunday, 9th July. In a bid to be more environmentally friendly, MSF no longer prints full reports for students unless requested by parents.

From the IB Corner

G11: Find the IA deadline documentation [HERE](#)

1- For grade 11 parents:

Extended essay steps and final draft. As the summer holidays approach, we want to remind you of the steps involved in writing the IB Extended Essay (EE) at MSF. Ensure your child follows these steps diligently to avoid any negative consequences, as the last three steps are part of the "3 strikes out of the IB diploma" rule. Please note the important dates: Detailed Outline was due June 12, 2023, and Full Draft is due (4000 Words with Bibliography) September 4, 2023. During the break, encourage your child to devote ample time to writing and editing their essay before submission.

2- For grade 12 parents: The next steps

Accessing Your Results: You should have received your PIN code to access your results on July 6th. Results Release: Results will be released at different times based on time zones. Contact me if you have any questions.

- Requesting a Re-Mark: If you think there was an error in the marking, you can request an official Enquiry Upon Results (EUR) through the school. Note that requesting a remark may potentially lower your mark, and there is a fee for this operation.
- Failing an Exam: If you fail a particular exam, you can retake selected exams during the November examination window. Visit Lanterna's website for more information. They have retake facilities.
- Official Certificates: The official IB Diploma and transcript certificates will be available for collection from the school's main office about two months after the results are published.

3- For Grade 12 parents:

- Frequently Asked Questions

Can I get an examination paper re-marked? If there are reasonable grounds for believing there has been an error in marking, an official Enquiry Upon Results (EUR) may be requested by the school. Consult Mrs. Dodd for this procedure, but be aware that your mark, including your overall IB grade, can also be lowered as a result. Reimbursement of the fees paid by MSF is required.

- Whom should I contact if I have further questions? Contact Mrs. Oelkers for university applications and career-related questions, Mr. König for Abitur recognition and German university applications, and Mrs. Dodd for remarking or retesting.

University Acceptances for Class of 2023:

Please click [here](#) to view the list!

Tutor needed?

- Contact Mr Logan Oelkers
 - Maths, 3 Sciences, English and History
 - WhatsApp/Telegram: +1 406-548-1509
 - Text/Call: +49 1762 780 6683
 - Email: logan@theoelkers.com
- Contact Alisa Kennan, MSF Alumna '22
 - Tutor for G6-10 Biology, Chemistry and Math up until the final exams and throughout the summer.
 - Email: alisa.t.kennan@gmail.com
- Great tutor for grade 8-11 students:
 - [personalised tutoring from Carl](#), an MSF student studying Chemistry at Oxford

Looking Ahead

03.07-07.07.23

14.07.23

28.08.23

29.08.23

14.09.23

30.09.23

SEC Trip Week

Last Day of School (MSF closes at 13:00)

MSF Reopens for New Students

First Day for Returning Students

Back to School Night (Parent Info Evening & Parent Rep Election)

International Day



Regarding MSF

School Website: www.m-school.de

Login for the Parent Zone (password: inspiration20)

Managebac Guide: Please [click here](#) for some tips on how to use Managebac.

ManageBac Login: Attendance System and Messages to Parents

Parent & Student Handbook: [General](#) Handbook / [FY](#) Handbook / [PRI](#) Handbook / [SEC](#) Handbook

School Forms: <https://m-school.de/community/parent-zone/msf-forms-handbook/>

MSF School Calendar (Public) and MSF Google School Event Calendar: Our school calendar for a convenient overview as well as our detailed event calendar, showing activities and special events can be found on our website.

Other information

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well. English is definitely included.

Some workshops that might be interesting: They are mostly in German, but maybe you can still find something that is fitting for you. Please have a look [here](#). There is also one called “[Starke Eltern, starke Kinder](#)” (0-10 year olds).

Baby Sitting Service

We, Paul Neeb and Kristen Weigt, are running a babysitting service here at MSF as our CAS project. Our babysitters will be educated by Deutsches Rotes Kreuz, receiving a first aid course. If you are interested in a babysitter for your child, feel free to fill out our [registration form](#). Please do not hesitate in [contacting us](#) if you have any questions.

Car Pooling

We want to start with something new: We want to ask parents (who are interested in car pooling) to connect with each other via an interactive map. Parents will receive a link and can add their location, if interested. This is to avoid the data protection restrictions. → Please have a look at [this guide](#). (We had to move from ethermap to google map, sorry)