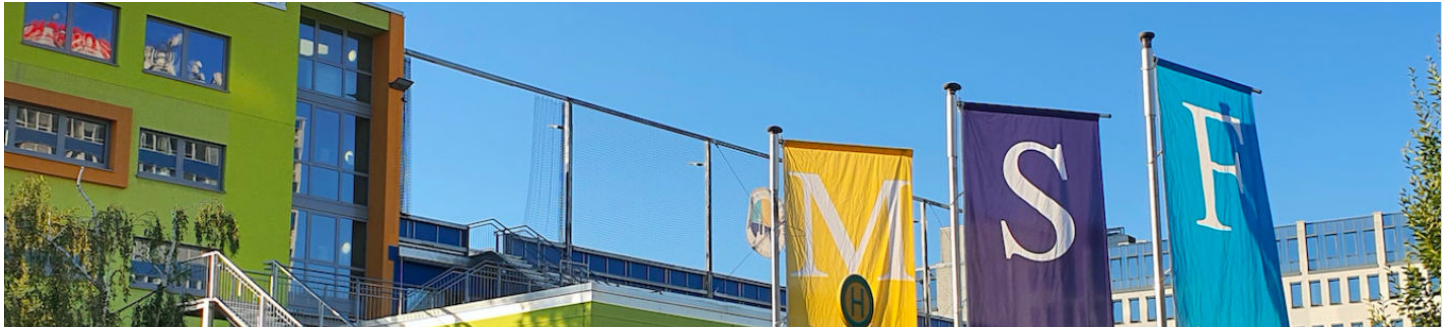


18th January 2024



Whole School Announcements

General Information

Save the Dates

19.01.24 Cultural Coffee: a new initiative from the Welcoming Committee (WeCo), Friends of MSF & Head Parent Reps

The opinions, interests, and concerns of the individual cultural communities at MSF are immeasurably valuable. By gaining an understanding of issues important to individual cultural communities, we are better able to serve and include the one into the whole. To accomplish this and open the floor for the sharing of ideas, we are proud to launch a new calendar of social gatherings with each cultural community in mind.

The WeCo, Friends of MSF, and Head Parent Representatives would like to invite all members of the Indian community to join together for the first coffee morning in this series to discuss topics of interest to you and how best to involve your families in MSF events and organisations. This event will be held on **Friday 19th January from 8:30am - 9:45am** in the MSF Cafeteria. The Senior Leadership Team and members of the Board will also be on hand that morning, so this is an excellent opportunity to say hello and have a chat.

We hope that you are able to take time from your busy schedule to join us for a hot cup of coffee, lively discussions, and to share your unique interests with the group.

02.02.24 WeCo Welcome

We are happy to invite all the new and existing MSF families to an informational coffee morning on **Friday 2nd February, from 8.30 to 9.45** in the school cafeteria where we look forward to welcoming new families who joined us after the beginning of the year, providing information about the school, and giving you the opportunity to meet our Head Parents, the Friends of Metropolitan School, Principals, and school leadership. We hope that many of you will attend, and look forward to welcoming you!

WeCo Needs You!

The Welcoming Committee needs you! As many of our cultural coordinators have children in higher grades, we would like to encourage MSF families with children in Early Years and early Primary to join the coffee morning on 2nd February. Please consider sharing your fresh perspective and cultural pride with our vibrant community by becoming a Cultural Coordinator. At present, we are looking for a new Indian Coordinator for next year, but new Coordinators are welcome for all languages.

Home Language Support - Can you help?

At MSF, we represent 55 different nationalities and a multitude of languages are spoken by our students. The Italian consulate has successfully run language classes on campus for students for a number of years now...perhaps there are other home languages that would like to offer after school classes on campus for our students? If you are able to support such an initiative or know someone who can, please get in touch with [Mrs Francis](#). Let's get talking!

***Russian language classes for PRI - we already have a parent volunteer to offer Russian language classes to PRI students. If you are interested in enrolling your child, please complete the expression of [interest form](#). Please note, there are limited places for this initial group.



Looking for housing?

This fully furnished mid-terrace house with many highlights in Frankfurt-Riedberg might interest you. Have a look [here](#).

Your Contact Details - are they up to date?

If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. You can fill in the [form](#), which will always be found at the end of the bulletin and in the parent zone.



New After School Club Programme G1- G5

The information for the 3rd & 4th quarter will be sent out on Friday, 19th January. The letter with the registration links will be sent out on Monday, 22nd January at 17:00 pm.



Lost & Found: Several pairs of glasses

Three pairs of glasses have been dropped at the Main Office and are waiting for their owners.

1 pair - black - brand: Montana Eyewear

1 pair - black - brand: Ray Ban

1 pair - transparent/salmon-coloured - brand: Etnia



Babysitter needed?

A former MSF student who completed an internship at our Kindergarten offers [Babysitting service](#).

Calling All Volunteers for Job Information Night!

Dear Families of MSF-

MSF will be hosting our Job Information Night on March 5, 2024. We are looking for ALL professions and degrees to volunteer to speak to our students. We welcome any and all experiences and expertise- even if you are not currently practicing the profession or using your degree. Our students need to hear all the information they can on as many post high school options as possible.

On that night, we simply ask that you come and speak with students in a conversational and informal event in the sports hall. There will be no formal speaking or requirements.

If you would like to participate, please sign up [here](#).

Please contact Kari Oelkers, SEC International University Guidance Counsellor, at oelkers@msf.education if you have any questions. We are looking forward to welcoming you to our event.

Parent Coffee Sessions with Guest Speaker Dr. Elizabeth Schroeder

Please save the dates for 19th and 20th February 2024 (after the Fasching break) for parent coffee sessions with Dr. Elizabeth Schroeder, an educator and trainer specializing in sex education from a multicultural lens. Learn more about her work at <http://drschrroe.com/>.

She will be hosting three separate sessions organized by age group; these will be split into Grades K-5, Grades 6-8, and Grades 9-12. To see what topics will be covered for each level, please see her [session descriptions](#). There will also be time available for questions and answers.

We hope to see you there!

Welcome Wednesday 24th January
Primary School Presentation



When: 14:00 - 15:00

Where: online via Zoom

About: Principal Mr. Wragg informs all interested parents about Grade 1 - 5 at Metropolitan School and there will be time for all your questions.

Participation: please register [here](#).

STAY UPDATED:



Early Years



Primary School



Secondary School



Monday	Tuesday	Wednesday	Thursday	Friday
Please check the School Event Calendar regularly for details about announced events and examination dates			18 January	19 January
			Bulletin	Welcome Coffee for the Indian Community
22 January	23 January	24 January	25 January	26 January
			Parent Rep Meeting	
29 January	30 January	31 January	1 February	2 February
		- EY Student Council Meeting - Bake Sale	- Bulletin - TR to Primary Presentation	

Message from Ms Henkel & Ms Orgler



We wish all families a relaxing start into the New Year - 2024!

During the break, we have received the report from our IB visitors and they have confirmed that we are closely aligned with the IB standards. In the report we have been commended on our commitment to a thorough self-study and the programme development plan in the area of global citizenship. They stated that the school lives its guidings statement and mission to support students to become well-rounded and independent thinkers. Their feedback will be shared with our community once the NEASC/CIS report has also arrived. The self-study results as well as the external feedback will help us further shape and refine the strategic plans of our school and the Early Years division.

We look forward to an eventful year, filled with activities, fun and growth!

Action Required: Educational Parent Workshops

Each year, we ask parents for their feedback which educational workshops MSF can offer in order to support parents in different educational topics. Please take three minutes to complete this [form](#) and help us create these workshops around your specific needs.

Parent Rep Meeting to 25.01.24

Our next meeting will be held on Wednesday, 25th January @ 08:45-09:30 in the cafeteria. If you have any agenda items,

please share them with your parent class rep or [Ms Henkel](#) in advance.

Early Years Student Council 2023/2024

Article 12 of the UN Convention on the Rights of the Child explicitly calls for children's opinions to be taken into account. At MSF, the EY student council is an opportunity for students to learn through and about leadership and democracy, promote school spirit and exercise their rights and responsibilities for creating an effective learning community.

In October, two representatives from each class were elected to be the voice of the class until the end of the year. Please join us in congratulating this year's student council for their important role.

EY Student Council 23/24	TRB	TRD	TRF
	Leo & Jamey	Emily & Sophia	Hannah & Lea
KGB	KGF	KGL	KGT
Lina & Leticia	Amalie & Marie	Aarohi & Eliya	Tobias & Ruby

The student council meets monthly and discusses issues of concern, ideas from the student body and helps to create opportunities to promote student involvement. The EY

student council acts as a liaison between students, teachers and school leadership. Our next student council meeting will be held on the 31st January. Updates and further information will be posted on Storypark.

Save the Date - MSF Night of the Arts 28.02.24

After last year's successful NIGHT OF THE ARTS, we are happy to announce that the whole school event will be taking place this year once more.

Who? Students, families and staff from Early Years, Primary & Secondary School
When? The evening of February 28th 2023
Where? MSF Secondary building
What are we celebrating? Every aspect of the Arts - visual, musical, drama.

Students from EY to Secondary will be able to present their artistic talents in various ways. More details will follow soon! We look forward to welcoming you to the Night of the Arts soon. Stay tuned! If you have any further questions please reach out to [Ms Rippinger](#).

Reminder: Transition to Primary Presentation - Save the Date and Time

On **1st Feb** Nick Wragg, the Primary Principal will run an information event for Transition parents considering placing their children in the Primary section of MSF. This will take place in the **school cafeteria, from 08:30 - 09:30.**

Reminder: Registration for Fasching Holiday Programme

The registration for the Fasching holiday Programme (12th-14th February 2024) is open. The form will be open until the 2nd of February.

- [Kindergarten Butterflies/Turtles](#)
- [Kindergarten Frogs/Ladybirds](#)
- [Transition](#)

Reminder Developmental Milestone Meetings

Please remember to sign up for your parent teacher meeting KG Phase 2 and TR if you did not yet do so.

- [Kindergarten Turtles](#) with Mr Gödel, Ms Brünler, Ms Wragg, Ms Alvarez
- [Kindergarten Butterflies](#) with Ms Voss, Ms Politi
- [Kindergarten Frogs](#) with Ms Orgler, Ms Eichner, Ms Madanhire
- [Kindergarten Ladybirds](#) with Ms Kaczinski, Ms Reddig, Ms Keti, Mr Gödel
- [Transition Bumblebees](#) with Ms Shami, Ms Boeff

- [Transition Dragonflies](#) with Ms Heimlich-Kik, Ms Gjuzi
- [Transition Fireflies](#) with Ms Batan, Ms Fenech

Important Links & Forms

- [Electronic form for planned student absences](#) (for absences of more than 2 days)
- [EY Parent and Student Handbook](#)

Looking Ahead

06.02.24	Community Digital Awareness Day
09.02.24	Class Faschings-Party
12.-14.02.24	Fasching Holiday Programme
15.-16.02.24	Teacher Training - school closed
28.02.24	Night of the Arts
07.03.24	Parent Rep Meeting

Jan-Feb	Parent-Teacher Conferences KG2
Feb-Mar	Parent-Teacher Conferences TR
Apr	Parent Teacher Conferences KG1





Primary School

Monday	Tuesday	Wednesday	Thursday	Friday
Please check the School Event Calendar regularly for details about announced events and examination dates			18 January	19 January
			Bulletin	Welcome Coffee for the Indian Community
22 January	23 January	24 January	25 January	26 January
		16:00 G4-5 Parents Information Evening @ Commons		
29 January	30 January	31 January	1 February	2 February
		15:00 G47 Bake Sale Cafeteria	- Bulletin 08:30 -09:30 TR to Primary Presentation Cafeteria	

Message from Mr Wragg

Welcome back everyone and Happy New Year. With the new year, we have some new staff starting in our primary school. It has been an unusual year this year with some staff changes mid-year. Despite the challenges, we have managed to find some wonderful new teachers. Ms Orosia Cortez has just taken over as the teacher for 4C, as Ms Weaver moved into the STEM teacher and Librarian role for Mr Kreie. Orosia is from Peru and has taught there in an international IB school. She has also taught in the US. Next week, Mr Paul Taiani will take over as the 2B class teacher. Paul is originally from the UK, but has been teaching in an international IB school in China for a number of years. Finally, in March, Ms Bernadette Del Sel will join our German team as the new GAL teacher, taking over from Frau Heimlich. Ms Del Sel has been a GAL teacher at another international school in Frankfurt for many years. Finally, as I am sure you already know, Ms Trupti Carny has recently taken over as the new Primary Office Manager. I would like to welcome all our new staff and wish them well in their new roles.

Dual Language Lesson

There have recently been some parent questions about the Dual Language lesson and how German instruction has slightly changed in the school since last year. Please see the

[linked letter](#) for more detail, which includes an invite to attend a workshop, focused on this topic, which will be held, at school, on February 7th, 8.30am in the school cafeteria.

Late Pick-up After Clubs

We would like to remind parents about the importance of being on time to collect their children from clubs. Parents who arrive late will be charged a late fee.

Head Lice & Fevers

We seem to be facing a growth in head lice cases in the school at the moment. Please check your children regularly for lice, and inform us if you find them.

We would like to remind everyone that any child with a fever is not allowed to come to school. Even if medicine can reduce the fever, there is still an underlying illness that can easily be passed on. There is a lot of flu and colds going around at this time of year and we really need to try to keep everyone healthy.

Outdoor Play

Please make sure your child has a **rainproof jacket** as students will play outside unless the rain is very heavy.

Tutoring

If you are looking for a tutor for your child please complete this [form](#). Please note that tutors are subject to availability, *it is not guaranteed that we will be able to find someone to assist your child.*

Managebac

Please [click here](#) for some tips on how to use Managebac.

Looking Ahead:

01.02.24	Transition to Primary
07.02.24	Dual Language Workshop
09.02.24	Semester 2 Reports Published
12. - 14.02.24	Carnival Break
15 - 16.02.24	MSF closed for Teacher Training



Secondary School

Monday	Tuesday	Wednesday	Thursday	Friday
Please check the School Event Calendar regularly for details about announced events and examination dates			18 January	19 January
			• Bulletin • 14:00 G6-8 Boys & Girls Basketball Away Game vs FISW	• AMC 8 Maths Competition (Info)
22 January	23 January	24 January	25 January	26 January
G9 and 11 Semester 1 Exams (Schedule)				
		• G11-12: EE Foxes Dens I • 16:00 G6-12 Boys Basketball Away Game vs. FISO • 16:00 G4-5 Parents Information Evening @ Commons	• 16:00 IB Info Evening for G9-10 Families @ Commons • 17:00 G6-8 Girls Basketball Home Game vs. ISF	
29 January	30 January	31 January	1 February	2 February
		• SEC Assembly (G6-10) • G11-12: EE Foxes Dens II	• Bulletin • 16:00 G6-8 Girls Basketball Away Game vs. FISO	

**For regular after school sports practises, see dates and times listed below*

Message from Dr Coppes

As we approach the end of this semester, we're gearing up for one of the most important academic milestones - our semester exams. These exams are a valuable opportunity for students to demonstrate their knowledge and skills, and to reflect on their learning journey.

Parents, your support during this time is invaluable. Encouraging a consistent study routine and providing a calm environment can greatly aid your child's preparation.

Students, remember, exams are not just about grades; they're about learning and growing. We believe in each one of you and your ability to do your best. Wishing you all focus, clarity, and confidence as you prepare. You've got this!

G9-11 Exam schedule (22. - 26.01.2024)

Please click [HERE](#) to view the G9 and G11's Semester 1 Exam Schedule.

G7 & 8 Students will have their final summative assessment in a given course during the last few weeks of the semester (22nd Jan - 2nd Feb 2024).

G10 & 12 Mock Exams

Grade 10 and 12 students will write their mock IGCSE & IB exams between 11th - 22nd March 2024. Detailed exams schedule will be shared closer to the dates.

Semester 1 Reports

Semester 1 reports will be published on Managebac during the afternoon of Friday, 9th February.

Students will receive a signed paper summary of their report to take home. If you would like to receive a paper copy of your child's full report please complete this [form](#) by Friday, 2nd February.

Maths Competitions Spring 2024

Please review the schedule of [Upcoming Maths Competitions](#) with your child(ren). The schedule should be accessible to parents, but each competition's registration link in the document, however, is only accessible from the student's MSF email account. The next competition coming up is on Fri, 19th Jan 2024 (Tomorrow)! Students can still sign up!

Save the Dates

- MSF Night of the Arts: [Wed, 28th February](#)
- MSF Job Information Night: [Tues, 5th March](#)
- Sem 2 SEC Parent-Teacher Conferences: [Fri, 12th April](#)

Counselors' Corner

This month, the school counsellors are teaching students about **occupational wellness** during Wellness Wednesdays. Occupational wellness focuses not only on career interests, but also on personal enrichment, work-life balance, joy and satisfaction, and aligning your values with your future professional goals.

Want to continue the exploration at home? Check out the [CareerOneStop Work Values Matcher](#), a short survey to help students consider which features of a job or work environment are important to them. They can also expand their horizons on career possibilities by browsing [O*Net Online](#). Share your own work values and career journeys too - enjoy!

In your corner,
Ms. Steppacher & Ms. Patel

For G10 Families: Important Dates after the IGCSE

Please note that our standard mandatory attendance applies to all of the following programs as they are part of the academic year.

- 10th-12th June 2024: [Harvard Model Congress - Leadership Programme](#) on MSF campus (please make note of a 425 Euro program fee).
- 13th - 14th June 2024: IB Boot Camp
- 17th - 28th June 2024: Grade 10 Work Experience
- 1st - 12th July 2024: IB Induction Weeks (G10s will follow the G12 Timetable)

For G8 Families: Important Information regarding IGCSE Subject Selection

As the year carries on, we will be speaking with both students and parents regarding course selection for the IGCSE program beginning in grade 9. On [Tues, 16.04.2024 at 16:00](#), we will host an Info evening to discuss it officially with parents. Shortly after, we will open the course selection form on a [first-come, first-served basis](#). We will continue to announce this process as we get closer to the date.

Proposal for SEC Trip Week 2024 (13th - 17th [May 2024](#))

- Grade 6 will go to Camp Adventure in Walsrode
- Grade 7 will have local experiential learning day trips around Frankfurt / Hessen
- Grade 8 will go to Camp Adventure in Bavaria
- Grade 9 will have Language trips to France / Spain
- Grade 10 will sit IGCSE exams

From the IB Corner

IB diploma information evening: The IB Diploma information session will be held on Thursday, January 25th, from 16:30 to 18:00 in the Commons. Grade 9 & 10 parents and students are invited.

Grade 9 & 11 Semester 1 Exam: [22nd - 26th Jan 2024](#)

Grade 11 revision tips: [Link](#)

Class of 2024 IA Calendar: [Link](#)

IB exam schedule: [FINAL schedule, May 2024](#)

Grade 12, Where to find the best IB tutor: [Link](#)

The LP (Learner Profile) ideas for IB parents: Let's work together to empower our students to embody the ideal IB learner, well-prepared to navigate the challenges of life beyond the classroom, all while emphasising the importance of the Learner Profile. Today we will carry on with parents helping their child to be [Reflexive](#)

Academic Integrity: It is the cornerstone of our education, guiding us not only within the school but in all our endeavours. [Academic Integrity for IAs](#)

From the Athletics Director

Our **Winter Sport Season** runs from 08th Jan. until 15th March 2024. Available sports include:

- Grade 6-8 & Grade 9-12 Basketball (Boys and Girls)
- Grade 6-12 Competitive Badminton (Boys and Girls)
- MSF Swim Team (more details below)

Grade 6 – 8 Boys Basketball Fixtures List:

GAME 1 (Away)

When: Thursday 18th January 2024

Venue: FIS Wiesbaden

Departure Time From MSF: 14:00pm.

Return Time From Venue: 18:30pm

GAME 2 (Away)

When: Wednesday 24th January 2024

Venue: FIS Oberursel

Departure Time From MSF: 16:00pm.

Return Time From Venue: 18:00pm

GAME 3 (Away)

When: Monday 05th February 2024

Venue: ISF

Departure Time From MSF: 15:15pm.

Return Time From Venue: 18:30pm

Game 4 (Home)

When: Thursday 29th February 2024

Venue: Metropolitan School Sports Hall
Teams: MSF Middle School Boys vs. FIS Wiesbaden
Start Time: 17:00pm

Grade 6 – 8 Girls Basketball Fixtures List:

GAME 1 (Away)

When: Thursday 18th January 2024

Venue: FIS Wiesbaden

Departure Time From MSF: 14:00pm.

Return Time From Venue: 18:30pm

Game 2 (Home)

When: Thursday 25th January 2024

Venue: Metropolitan School Sports Hall

Teams: MSF Middle School Girls vs. ISF

Start Time: 17:00pm

GAME 3 (Away)

When: Thursday 01st February 2024

Venue: FIS Oberursel

Departure Time From MSF: 16:00pm.

Return Time From Venue: 18:00pm

Game 4 (Home)

When: Thursday 29th February 2024

Venue: Metropolitan School Sports Hall

Teams: MSF Middle School Girls vs. FIS Wiesbaden

Start Time: 17:00pm

Middle School Basketball Tournament (Boys and Girls):

Date: Wednesday 6th March 2023

Start Time: 14:00pm

Venue: Metropolitan School Sports Hall

Grade 9 – 12 Boys Basketball Fixtures List:

GAME 1 (Away)

When: Wednesday 24th January 2024

Venue: FIS Oberursel

Departure Time From MSF: 16:00pm.

Return Time From Venue: 18:00pm

GAME 2 (Away)

When: Monday 05th February 2024

Venue: ISF

Departure Time From MSF: 15:15pm.

Return Time From Venue: 18:30pm

Additional fixtures for Grade 9 – 12 Boys Basketball are yet to be confirmed.

MSF Swim Team: Parents and registered students will be contacted with regards to the planned events.

GO FOXES !

Looking Ahead

18.01.24

19.01.24

22.-26.01.24

24.01.24

24.01.24

25.01.24

25.01.24

01.02.24

05.02.24

06.02.24

07.02.24

09.02.24

12. - 14.02.24

15 - 16.02.24

28.02.24

29.02.24

05.03.24

06.03.24

11.-22.03.24

12.04.24

16.04.24

19.04.24

18.04.24

13.-17.05.24

G6-8 Boys/Girls Basketball Away vs. FISW

AMC 8 Maths Competition

G9 & 11 Sem 1 Exams

SEC Info Evening for G4-5 Parents

G6-12 Boys Basketball Away vs. FISO

G6-8 Girls Basketball Home vs. ISF

IB Info Evening for G9-10 Families

G6-8 Girls Basketball Away vs. FISO

G6-12 Boys Basketball Away vs. ISF

SEC Parent Reps Meeting

SEC Assembly

End of Sem 1 & Sem 1 Reports Published

Carnival Break

MSF closed for Teacher Training

MSF Night of the Arts

G6-8 Boys/Girls Home vs. FISW

MSF Job Information Night

MS Boys/Girls Home Tournament

G10 & 12 Mock Exams

Sem 2 SEC Parent-Teacher Conferences

G8 Transition to IGCSE Info Evening

G10 & 12 Last Day of School

SEC Sports Day

SEC Trips Week



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: inspiration20)
- **School Calendar 2023-2025:** The 2024-2025 school calendar is available on our website.

- **Managebac Guide:** Please [click here](#) for some tips on how to use Managebac.
- **ManageBac Login:** Attendance System and Messages to Parents

- **Parent & Student Handbook:** [General](#) Handbook / [EY](#) Handbook / [PRI](#) Handbook / [SEC](#) Handbook
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** <https://forms.gle/9tbgMt988KT8wNnq7>

MSF School Calendar (Public) and MSF Google School Event Calendar: Our school calendar for a convenient overview as well as our detailed event calendar, showing activities and special events can be found on our [website](#)

Other information

Information from the nurse

We can all help control the spread of infectious diseases through early recognition and action. A sick student could contaminate staff and students, and this is particularly dangerous for our immuno-compromised and pregnant community members. Therefore, it is the parents responsibility to keep a sick child or a child who appears to become sick at home. Please report all cases of infectious diseases directly to our school office, as this will help us to monitor conditions and prevent the spread of illnesses. [Here](#) you'll find a list of the most common notifiable diseases and more information about them. Any student suspected of having an infectious disease must be seen by a doctor, as only the doctor can properly diagnose illnesses.

As a quick guide, you should not send your child to school if any of the following symptoms are present:

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well. English is definitely included.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Car Pooling



We want to start with something new: We want to ask parents (who are interested in car pooling) to connect with each other via an interactive map. Parents will receive a link and can add their location, if interested. This is to avoid the data protection restrictions. → Please have a look at [this guide](#). (We had to move from ethermap to google map, sorry)