

MSF Bulletin: 04th July 2024

Whole School Announcements

General Information

MSF Values

Through the strategic planning process, we have also refreshed our school values based on your feedback. We are proud to share our updated school values with you. At MSF, we value:

Community. We are diverse, inclusive and kind. We promote global-mindedness, collaboration, and a sense of belonging in a family-style environment.

Courage. We are brave, confident and resilient. We stand up for what is right, take responsibility and overcome challenges.

Curiosity. We are inquisitive, adaptable and innovative. We explore new ideas and acquire the skills and knowledge to shape the world of tomorrow.

End of Year Staffing Letter from the Director

We wish those staff members who are leaving us this year all the very best. Please find the end of year staffing letter from Mr Ferres [attached](#).

Lost & Found Items Pick Up

10th July, Wednesday & 11th July, Thursday, in front of the Cafeteria
All lost and found clothes and objects will be displayed on these 2 days.
On Friday, 12th July all remaining items will be donated to charity.

Head Parents Information

[Transition and Grade 1 Bake Sale Container Pickup 3rd-5th July](#)

[2023/24 End of Year Letter to Families](#)

[Interest in MSF Parent Leadership](#)

School Nurse Information

Please note, Ms Best will be on holiday from 15.07.24 - 21.08.24. Any emails should be copied to the office in her absence.
To view Ms Best's letter please click [here](#).

MSF Kindness Challenge

The Transition Fireflies class are excited to launch a kindness challenge for the entire school! They have planned various activities for everyone to participate in. Please submit photo evidence via email to the Fireflies teachers (batan@msf.education, fenech@msf.education) by 5th July to take part. Additionally, the Fireflies have designed their own kindness shirt available for purchase. Proceeds will be donated to Greenpeace, a cause chosen by the Fireflies themselves. Let's spread kindness together!

[Spread Kindness Activities Poster](#)

[MSF Kindness T-shirt](#)

Summer Camps: also on MSF Campus!

There are various camps to keep your child(ren) active and engaged during the summer break. On MSF Campus by Outdoor Kids:

[Football Camp \(15.07.-19.07\)](#)

[Sports Camp \(22.07.-26.07\)](#)

[Gymnastics Camp \(12.08.-16.08\)](#)

Outside of MSF Campus:

[Speakeasy German or English Camp](#)

[Stagecoach](#) (50 € discount for MSF students)

[Art Camp](#) 15-19th July (5% discount for MSF students)

[Strikefit](#)

Work experience during summer break as of Grade 8/9

Students from 15 years of age have the opportunity to dabble in different companies and occupations and gather hands-on experience in one week. After registering and creating a profile, the professional fields your child is interested in can be chosen and an individual week of traineeship will be planned automatically for you. [More information](#)



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel & Ms Orgler

As the year is coming to an end, we would like to thank all families and staff for their continued trust and support. The Early Years team has been able to continuously offer a stable and high quality programme for the children in our care, despite the difficult situation in Germany, to hire and retain qualified and recognised staff. We consider ourselves fortunate and are undertaking some structural changes to further strengthen the team and quality of education. Please read below the staffing letter and the information about the monthly EY Team Meetings resulting in a shift of opening hours. While we bid farewell to some families and members of staff, moving on from MSF to new destinations, we are looking forward to welcoming many of you back in the new academic year. We are wishing everyone a relaxing and joyful summer time.

End of the Year Staffing Letter

The end of year staffing letter from Ms Orgler & Ms Henkel can be read [here](#).

Early Years Staff Meetings - Important Opening Hours Change

As discussed with our Parent Representatives, from August 2024 we will be introducing EY staff meetings on a monthly basis to ensure a regular professional dialogue and high quality education across all classes. School will close early on these days and in order to provide the same hours of care for families, we will be opening earlier, at 07:45, on Tuesdays and Wednesdays each week. We hope this will also help with the drop off situation during the construction phase. The updated calendar can be found [here](#).

Professional Photos for Pedagogical Concept & Marketing Materials

08th July, Monday

We would like to update the photos from our pedagogical concept and take some new photos for representation purposes. Our photographer Anastasia Schmid will be taking photos of our Early Years students, staff and facilities for that purpose and we ask for parental consent for this by completing a consent form (printout available in your child's class).

Please fill in the [form](#).

Reminder: EY Sports Day - Information & Call for Parent Volunteers

10th July, Wednesday

The event will be taking place between 9:00 and 11:00 and children should be dropped off by 08:30 latest for morning snack and bathroom routines. Please ensure that your child is wearing appropriate sports shoes, we kindly ask to apply sunscreen at home in the morning and to ensure your child has their water bottle with them. Photos will be shared after the event via Storypark.

Reminder: Last Day of School Pick up

12th July, Friday, 13:00

School finishes at 13:00 on Friday and there is no emergency care on this day. Children from EY can be picked up between 12:00-13:00.

Information to G1 Students

To view details of the first day of the new school year for all returning G2-5 students please click [here](#).

Toddle

We will no longer be using Managebac next school year and switching to Toddle - a great platform for schools. You will be sent an invite to use Toddle at the start of the new school year. To know more please see the links below:

[Family walkthrough on web](#)

[Family app walkthrough](#)

[Attendance on the app for families](#)

[Attendance on the web for families](#)

Important Links & Forms

[Electronic form for planned student absences](#) (for absences of more than 2 days)

[EY Parent and Student Handbook](#)



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mr Wragg

We are almost at the end of another amazing year at MSF Primary. There have been so many highlights and I would like to take this opportunity to thank all our MSF community for consistently demonstrating the spirit of collaboration and kindness that makes our school so special. Below you can read my end of year letter and please also pay special attention to the information about our new communication system: **Toddle** and how to download your child's work from **Seesaw** (before we close this down for good).

Staffing Letter

Mr Wragg's end of year letter can be read [here](#).

Action Required: Reports - Last Day to sign up for a paper copy

Deadline: 5th July, Friday

End of year reports will be published on Managebac during the afternoon of Friday, 12th July. Students will receive a signed paper summary of their report to take home. If you would like to receive a paper copy of your child's full report please complete this [form](#).

Sports Day

9th July, Tuesday

This is a fun teamwork event where all students work together to gain points for their house team. Points will be awarded for team spirit (wearing house colours, supporting team-mates & effort) as well as the points gained at each activity. Please send your child to school in appropriate sports clothing. Also remember a hat, sunscreen snacks and a water bottle. A change of clothes is advisable as there are water based activities so the chance of getting wet is high. Parent reps from each grade have been contacted regarding support on the day. However, if you are also interested in helping please contact Ms B blower@msf.education

Last Day of School Pick up

14th July, Friday

This is a normal start to the day, but we finish earlier: **12:45** Primary dismissal G1 & G2 from the playground, **13:00** Primary dismissal G3 & G4 from the playground.

Message from the Primary Library

Please view the end of year information from the librarians Ms Weaver and Ms Wragg [here](#).

SeeSaw

We are leaving SeeSaw and it will not be accessible from the end of July. You have 20 days [to download a .zip archive](#) of your child's journal, including images, videos, voice recordings, and captions. After this, family members will no longer have access to the class so please archive this if you think you would want to keep your child's journals.

Toddle

We would no longer be using Managebac next school year and switching to Toddle. Toddle is a great platform for school and we are happy to announce that we will be using it next school year. You will be sent an invite to use Toddle at the start of the new school year. To know more about it please visit the links below:

[Family walkthrough on web](#)

[Family app walkthrough](#)

[Attendance on the app for families](#)

[Attendance on the web for families](#)

Information For Returning G2-5 Students

To view details of the first day of the new school year for all returning G2-5 students please click [here](#).



Secondary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

Message from Dr. Coppes

As we near the conclusion of another outstanding academic year, I would like to extend my heartfelt appreciation for your steadfast support and commitment. Together, we have reached significant milestones, cultivated a dynamic learning community, and embraced the diversity that enhances our school. As we enjoy our final week, let's treasure the memories we've created and anticipate a bright future ahead. Wishing you all a joyful and relaxing summer break!

From the Language A Coordinator

Find the recommended Reading list for the summer break [here](#).

Construction Updates, Fire Escape Routes & Stair Use

The secondary escape route of up the back stairwell, across the football pitch, and down the external metal staircase was approved.

UPDATE: The back stairwell is now only to be used as a secondary escape route to the rooftop. Students will need to make use of the central stairs for all regular travel to and from class.

Safety Announcement

Fire escape route: Please use the top roof exit via metal stairs as practised previously. Mr Misheil will open the two metal gates each morning.

Staircase policy: The back staircase cannot be used except in case of smoke in the main staircase.

Middle School (Grade 6 - 8)

G6 to 10

Please note all books must be returned to the respective subject teacher before the end of the school year on 12th July 2024.

G6 to G9 Summer Party on the Rooftop

9th July, Tuesday, 18:00 - 22:00, organised by the Student Council

High School (Grade 9 - 12)

Grade 12 IB results

[What is next?](#)

Grade 10 IB Weeks

1st July - 11th July

[Navigating the Transition: Grade 10 Students Step into the IB Programme](#)

Grade 10 Books to purchase

[Resource list](#)

Grade 9 Bronze and Grade 10 Silver Final Expedition

G10 Silver Award: 3rd - 5th July, G9 Bronze Award: 3rd - 4th July

The G9 and G10 students will go on an adventurous expedition for the final requirement to receive the Duke of Edinburgh award.

G11 Collaborative Science Project

8th July, Monday & 9th July, Tuesday, 10:15 - 11:45, in the Commons

As part of the IB science class, G11 will work in small groups to research and solve a problem using their diverse set of skills acquired through their IB science courses. Regular classes will not take place during this time period.

G6 to G9 Summer Party on the Rooftop

9th July, Tuesday, 18:00 - 22:00, organised by the Student Council

From the ALN corner:

How can parents help their teenagers build negotiation skills: the ability to present a point of view in a thoughtful way, constructing an argument using a logical thought process, while taking account of the bigger picture that provides the context for whatever is under discussion. It is also about the ability to listen to those with whom one disagrees, taking on board points made by others. All the while however, holding firm to important principles. The ability to argue effectively is an important skill for teenagers to develop as they approach adulthood. It is a skill that will make them more marketable to potential employers. Also, it will help them build stable adult relationships. Finally, it will help them in situations where they need to be able to listen to, and negotiate with, others. But this is not a case of developing a life skill, all of whose benefits lie at some stage in an uncertain future.

See the article: [Helping teenagers argue ... effectively](#)

Ms. Eleni Armaou

Academic Integrity: It is the cornerstone of our education, guiding us not only within the school but in all our endeavours.

See more: [Academic Integrity for IA](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: inspiration20)
- **School Calendar 2023-2025:** the school calendar is available on our [website](#).

- **Managebac Guide:** for some tips on how to use Managebac please [click here](#).
- **ManageBac Login:** Attendance System and Messages to Parents

- **Parent & Student Handbook:** [General](#) Handbook / [EY](#) Handbook / [PRI](#) Handbook / [SEC](#) Handbook
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. <https://forms.gle/9tbGt988KT8wNnq7>

Other information

Information from the nurse

We can all help control the spread of infectious diseases through early recognition and action. A sick student could contaminate staff and students, and this is particularly dangerous for our immuno-compromised and pregnant community members. Therefore, it is the parents responsibility to keep a sick child or a child who appears to become sick at home. Please report all cases of infectious diseases directly to our school office, as this will help us to monitor conditions and prevent the spread of illnesses. Any student suspected of having an infectious disease must be seen by a doctor, as only the doctor can properly diagnose illnesses. A list of the most common notifiable diseases and more information about them can be found [here](#).

As a quick guide, you should not send your child to school if any of the following symptoms are present:

Temperature above 38°C

Acute cold, sore throat or persistent cough

Vomiting, nausea or severe abdominal pain

Diarrhoea

Red inflamed or discharging eyes

Suspected and untreated head lice

Acute skin rashes or eruptions

Other symptoms of acute illness

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

Home Language Support

UPDATE: we are happy to inform you that we have an opportunity to support the following home languages: **Turkish, Ukrainian, French, Hindi, Russian reading & handwriting (Primary) and literature (Secondary)**. Thank you to those parents who have offered their support. Please fill in the form so that we can get the ball rolling with this grassroots project. Please note, these classes are aimed at home language students, they are not currently aimed at students new to the language.

See more: [expression of interest form](#)

Car Pooling: If you are interested in car pooling, you can connect with each other via an interactive map. Add your location, if interested. This is to avoid the data protection restrictions. Please have a look at [this guide](#).