

MSF Bulletin: 10th October 2024



Whole School Announcements

General Information

Community Coffee

Tomorrow, 11th October, Friday, 08:40, Cafeteria

Join Mr Ferres, Mr Schmitz (Board Chair) and Mrs Francis for a community coffee. The MSF construction team will update you on how our exciting construction is progressing and address potential concerns.

New Password for Parent Zone on MSF Website

As of Tomorrow, 11th October, Friday

The new password is *community25* (inspiration20 is no longer active).

Autumn Break Camps

14.10.-18.10.2024: Gymnastics Camp and Sport Camp (age: 5-10) by [Outdoor Kids](#)

21.10.-25.10.2024: Football Camp and Girls Do Sports Camp (age: 5-10) by [Outdoor Kids](#)

21.10.-25.10.2024: Show in a week! (grade 2-18 years) by [Stagecoach](#)

Updated: Personal Parent ID Card

Pick Up as of 21st October, Monday, Main Office

ID card information has been updated to include terms of use. Please check the link. All staff have been instructed to question any adult without a visible ID / visitor badge on campus. Should you lose your card, please inform the office immediately so that the card can be deactivated.

If you have not signed up yet, it is still possible.

UPDATED! [More information and ID card registration here](#)

Safely Digital Coffee Morning

5th November, Tuesday, 8:30, Cafeteria

Worried about your child's exposure to digital devices and media? Want to do something against the peer pressure that has kids craving for gadgets? Agenda includes: Pact for smartphone-free childhood and launch event, latest news, recent coverage on harmful computer games. Subscribe to mailings by messaging: parentinitiative.msf@gmail.com.

MSF Annual Community Survey

MSF is always striving to improve. Your feedback is critical in helping us to enhance what we offer at school, identifying our strengths and highlighting areas to work on to ensure we are fulfilling our mission. Please fill in our annual survey!

[Give your feedback here](#)

Parking in front of Cafeteria Gate



Parking in front of this gate makes it impossible for the waste collection to empty the refuse containers. Therefore we kindly ask you not to park or wait there at any time.

Car Park Use

Parents are requested to only use the unmarked parking spaces when parking across the street. Please do not park in the marked Taxi Bus parking spaces, and the MSF Staff parking spots as these are assigned parking spaces. We kindly ask parents who have been asked to move from these spots to please do so respectfully.



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel & Ms Orgler

This year, we are placing a special focus on children's rights in our Early Years class assemblies. Understanding and advocating for these rights is essential for fostering respectful, confident, and empowered young individuals. In school, we are helping children recognise their rights to express themselves, be heard, feel safe, and make choices in their learning and play. At home, you can support this by encouraging open communication and giving your child the opportunity to express their feelings and opinions. Involve them in age-appropriate decisions, listen to their ideas, and model respect for their thoughts and choices. Together, we can create an environment that upholds and celebrates the rights of every child.

First Parent Representative Meeting [Minutes](#)

Please be aware that some of your items have been moved to the upcoming meeting due to time constraints. Our next meeting will be on Wednesday, 30th October, after the break. Please send any agenda items directly to your parent reps.

REMINDER Early Years Team Meetings - Early Closure @ 15:30

Team meetings until the end of the year: 28th October, 25th November & 16th December, Mondays

Late Pick up Fee

Please note that a late pick up will be charged with a late pick up fee according to the current [fee schedule](#). Teachers have weekly working hours and their day ends at 17:30, on some occasions including the team meeting, they are required to attend the team meeting. We thank you in advance for your cooperation and early closing dates can be found in the various school calendars.

Saint Martin Parade

6th November, Wednesday, from approx. 15:30/16:00 onwards

Our Head Parent Representatives are currently preparing this beautiful event for MSF Early Years families. You will be invited on a parade through the local roads ending at Possmann's with hot punch and a delicious breadman. More information to follow soon! Teachers will be crafting individual lanterns with the children and parents should please buy / organise a lantern stick

Parent Workshops & Round Tables

29th October, Tuesday, 08:45-09:45 "Mental Health & Resilient Children" by Ivona Orgler & Nadine Henkel (cafeteria)

14th November, Thursday, 08:30-09:15 "Inquiring into the Primary Years Programme in Early Years" by Deidre Hand.

Please sign up [here](#).

13th January, Monday, "Approaches and Strategies to address challenging behaviours" by Audun Birketvedt Haukaa

Kindly register [here](#).

Professional Development Day - School Closed

15th November, Friday, School Closed due to Teacher Professional Development

Student Photos

Thursday, 21st & Friday, 22nd November

Foto Wachendörfer comes to the school to take photos of Early Years students. All parents will receive a qr code and a voucher after the photo session so that parents can order their photos from their [website](#).

Transition Street Safety - Parent Workshop (Sign up) & Student Training Information

Friday, 22nd November, Secondary Commons

Join the Frankfurt Police Parent Workshop on street safety, recommended for all Transition families. The workshop, in German, is open to Transition and Grade 1 families. Afterward, Transition classes will learn about street safety and take a supervised street-crossing test in January. Sign up [here](#).

Winter Show

10th December, Tuesday, 14:30

We cordially invite all parents to our annual Winter Show for Kindergarten and Transition. This year, we will have an earlier start as children were very tired last year. Please read the Parent Rep Meeting minutes above for further details.



Primary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mr Wragg

This year we have asked all our community to commit to the responsible use of digital media. There is a form linked below, if you have not already seen this. You will have heard that we are now a 'Phone Free' school, but there are a number of other ways that we help our students to become critical and balanced users of technology, from a young age. Despite having a strong digital security firewall in the school, which blocks the majority of inappropriate content, our use of the internet with the students is carefully planned and controlled. We precheck websites, videos and images, use child friendly web searches whenever possible and, when not, we monitor free searches visually. We have a Digital Citizenship Curriculum, so all classes work on specific learning outcomes throughout the year, with both the class teacher and STEM teacher. Good teaching involves the use of a multi-modal (many different methods) approach to research and reading activities, using technology, hard copy books, live talks from experts, etc, but we do limit the amount of final published pieces of student work that use technology. We have also increased the amount of time spent on handwriting, in an effort to ensure that our students are well rounded in their presentation skills and increased the number of hard copy reading books that we have in Grades 1-3, so our students are not just reading on screens. Finally we have had a total ban on recreational/non-educational use of Technology or Screens for a number of years now. We believe that technology certainly enhances the learning experience of our students, but it is only one tool and it must be used in a thoughtful manner.

[Minutes](#) of 2nd October Parent Representatives First Meeting

Action required: General Data Protection Regulation Authorisation

Deadline 28th October, Monday

All parents are requested to comply with data protection laws by completing this [form](#).

Responsible Digital Citizenship

Deadline 28th October, Monday

At least half the Primary Parents have not filled out the form yet. This is very important information for us so please complete this at the earliest opportunity. Thank you to parents who have already submitted.

[Responsible Use form](#)

Parent Teacher Conferences

4th November, Monday - 8th November, Friday / German: 11th - 14th November

PYP Parent Workshop

13th November, Wednesday, 08:30-09:15

Join the PYP Coordinator, Deirdre Hand, for a workshop "Inquiring into the Primary Years Programme. During this workshop you will learn more about our curriculum and teaching methods. We had previously planned to host this meeting this week, but we wanted to give families more time to arrange to be able to come. Apologies for the delay and we hope that this will allow more of you to come and join us. If you plan on attending, please sign up [here](#).

Transition Street Safety - Parent Workshop (Sign up) & Student Training Information

Friday, 22nd November, Secondary Commons

Join the Frankfurt Police Parent Workshop on street safety, recommended for all Transition families. The workshop, in German, is open to Transition and Grade 1 families. Afterward, students will learn about street safety and take a supervised street-crossing test in January. Sign up [here](#).

After School Care

If your child is registered for ASC, please read this [letter](#).

Outdoor Play & Lunchtime

During autumn the weather can be unpredictable. We ask all students, before heading outside, to take their rainproof jackets, so please make sure your child has a **rainproof jacket** as students will play outside unless the rain is very heavy. Please also provide your child with a sun hat. The cross-street playground, next to the car park is checked and swept every morning, before it is closed as a playground, but we still have the occasional car not moved before 9.30am. Please remember to park in a visitor space if you need to stay later or elsewhere down the street. As well as painting numerous 4 square courts in this playground, we have also ordered different equipment to keep it interesting for the students.

Our new lunchtime schedule and rules are working very well, with students having ample time to eat and enough time and space to play, despite the restrictions caused by the building works. We have increased the lunchtime for our G1 & 2 students by 15 minutes and we have split the lunch sitting in the cafeteria to 3 x 20 minutes slots. As there are less students in the cafeteria at one time and there are more servers at the counter, we have drastically reduced the queuing time for food. Additionally we have added a silent second 10 minutes which means the students can concentrate on eating rather than chatting. Amazingly, the students really appreciate this quiet time. We now use both the quiet zone playground, behind the school and the playground next to the sandpit and rotate the grades to different sections on alternating weeks.

Primary Student Pick Up After School and After Clubs

Primary Students are not allowed to be unattended after school. Children who are not picked up on time will be sent to After School Care directly. Please be aware that a late pick up fee will apply for students picked up later than 15:15 (G1+G2) and 15:30 (G3+G4). For late pick ups after clubs at 16:40 a one-off after school care fee of 25 € will be charged.

Tutoring

If you are looking for a tutor for your child please complete the form.

Please note that tutors are subject to availability, it is not guaranteed that we will be able to find someone to assist your child.

[Primary tutor request form](#)

Toddle (ManageBac no longer in use)

Please get connected to Toddle as we are using this for messaging, attendance, sharing student work and reporting and if you are facing difficulties and need Family Invite Code or have any questions, please contact [Ms Karmacharya](#) in the Primary office. Please note if there is a change in parent email addresses this might be a reason an invite email hasn't been received, please inform us and kindly check your spam folders. We have noticed families with only one email address connected for a student, this means that email address will only be getting communications from Toddle. We highly recommend both parents with their respective email accounts to get connected on Toddle.

Important Links and Forms

[Primary Students Leave of Absence form](#)

[Parent and Student Handbook](#)



Secondary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

[Minutes](#) of 26th September SEC Parent Rep Meeting with Dr Coppes and Ms Dodd

Spirit Week

28th October - 1st November 2024

[Poster](#)

Message from the Secondary Athletic Director Mr Kerr

The Secondary School Autumn sports season runs from 9th September until 22nd November 2024.

[Season Information](#) [Draft Fixtures List](#)

Maths Competitions 2024 - 2025

There are several maths competitions offered to MSF Secondary students throughout the year. Students do not need to be a part of the Competitive Math Club in order to participate in a maths competition.

[Schedule](#)

Message from the Counsellor's Corner Ms Steppacher & Ms Patel

This month, our Wellness Wednesdays are focused on social wellness! Students will identify their support networks, learn strategies to develop and strengthen relationships, and build connections with others. At school, Ms. Steppacher and Ms. Patel are part of your child's support network - please encourage your child to reach out to us!

Middle School (Grade 6 - 8)

Message from the ALN Coordinator Ms Armaou

Supporting your child's studies is crucial for their academic success. Discover effective tips and strategies for parents to provide valuable assistance in their educational journey.

[How Parents Can Support Their Child's Studies: Tips And Strategies](#)

High School (Grade 9 - 12)

G11 and 12 CAS [Maggie appeal](#) - Looking for students to lead the project

[Presentation of the 25th September Uni Guidance Night](#) for Grade 10, 11 and 12 & [Guide for IB Acknowledgment](#)

High School Diploma & Opportunities - Information

10th October, Thursday, 16:00-17:30, Secondary Commons

CAS Halloween Fundraising Bake Sale

30th October, Wednesday, 15:25-16:10, Cafeteria

Grade 12 : [IB late work guidelines](#) with IA calendar on the last slide

Academic Integrity: It is the cornerstone of our education, guiding us not only within the school but in all our endeavours.

[Academic Integrity for IA](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: community25)
- **School Calendar 2023-2025:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please [click here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **ManageBac Login:** Attendance System and Messages to Parents
- **Parent & Student Handbook:** [General Handbook](#) / [EY Handbook](#) / [PRI Handbook](#) / [SEC Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. <https://forms.gle/9tbGmt988KT8wNnq7>

Other information

Information from the nurse

We can all help control the spread of infectious diseases through early recognition and action. A sick student could contaminate staff and students, and this is particularly dangerous for our immuno-compromised and pregnant community members. Therefore, it is the parents responsibility to keep a sick child or a child who appears to become sick at home. Please report all cases of infectious diseases directly to our school office, as this will help us to monitor conditions and prevent the spread of illnesses. Any student suspected of having an infectious disease must be seen by a doctor, as only the doctor can properly diagnose illnesses. A list of the most common notifiable diseases and more information about them can be found [here](#).

As a quick guide, you should not send your child to school if any of the following symptoms are present:

Temperature above 38°C

Acute cold, sore throat or persistent cough

Vomiting, nausea or severe abdominal pain

Diarrhoea

Red inflamed or discharging eyes

Suspected and untreated head lice

Acute skin rashes or eruptions

Other symptoms of acute illness

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

Car Pooling: If you are interested in car pooling, you can connect with each other via an interactive map. Add your location, if interested. This is to avoid the data protection restrictions. Please have a look at [this guide](#).