

MSF Bulletin: 16th January 2025

Whole School Announcements

General Information

MSF Talks: Self-Care Products That Do Not Cost the Earth

21st January, Tuesday, 16:00, Secondary Commons

Our science teacher, a biologist and environmental expert, Tracy Chute, will have a talk on the impact of our self-care products on us and the environment. Microplastic and toxic chemical ingredients challenge our health as well as sustainability. Does "bio" and "natural" mean the products are safe? Would you like to learn how to make your own self-care products at home?

[Register here](#)

Welcome New School Nurse

We are happy to welcome our new school nurse **Ms Pia Brinkmann**. Pia is an experienced hospital and private care nurse having worked in the UK, Italy, Switzerland and Germany. She has also completed further training as a pharmaceutical nurse and intensive care nurse. Ms Brinkmann will be on campus from 08:15-15:15 daily.

For contact: brinkmann@msf.education.

Save The Date: Night of the Arts 2025

26th February, Wednesday, 16:00-20:00

We look forward to welcoming our community to our annual Night of the Arts celebration! More information to follow.

Cafeteria Feedback: Taster Menu invitation

Following our update in the December bulletin, we invite parents to experience a school taster menu. Kindly fill the expression of the interest form and we will contact you directly to arrange a suitable date to come in.

[Expression of interest form](#)

Study on self-care among mothers of children up to 13 years

Please support Early Years Transition teacher Ms Batan who is writing a thesis on the topic of self-care and its impact on the daily lives of mothers as part of her Master's programme in Clinical Psychology and Empowerment. The focus of this study is how self-care influences mothers' lives – whether in their personal well-being, their interactions with children, their ability to manage stress, or their partnerships. Your participation would greatly help to better understand and scientifically analyze this important topic.

[Survey](#)

Trained Babysitters

A number of students from G9-G12 are officially trained in babysitting first aid from Erste Hilfe. Contact [Mrs Francis](#) for details or the [babysitting club](#) for a babysitter.

Taxi Bus: new offers following survey feedback

Thank you for your feedback on the taxi bus service in the parent survey. We are pleased to introduce 2 additional companies that could offer shuttle services to MSF for you.

1. [SC Reisen](#). They are able to offer a door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).
2. DtoD Fahrdienst (Korean community travel firm), please contact [Mr Yang](#) if you are interested in this service. Further information will be shared shortly.
3. Taxibus Reich Hamburger also offers a door to door service. Please contact them [here](#).

MSF Parents Survey Feedback

Thank you so much for filling in the annual survey in November! Based on your feedback, we have created an action plan to address your wishes and concerns, available in the parent zone.

[Action plan](#)



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel & Ms Orgler

Happy New Year! As we step into this new chapter, we are excited to embrace fresh opportunities and challenges together. Our resolution for this year is to prioritise and collaboratively enhance our strategic planning process across four key areas: Identity, Teaching & Learning, Programme, and Financial Stability & Environmental Sustainability. These focus areas will guide us as we work toward strengthening our community and fostering growth for all. Together, we can build a shared vision that ensures our students thrive academically, socially, and emotionally. We are also looking forward to great initiatives that promote meaningful engagement. For example, this year we will host a collaborative discussion about our sex education curriculum involving interested families, ensuring it reflects our shared values and supports student well-being. Additionally, we are thrilled to support Student Council-initiated ideas, fostering leadership and innovation among our learners. Your voice and partnership are invaluable to this process. Together, we can achieve ambitious goals and shape a vibrant future for our community. Here is to a year of growth, collaboration, and success!

Staffing Updates

Ms Souad Oualkadi has decided to leave MSF to focus on her health - we extend our best wishes for her speedy recovery and wish her well. As shared before the break, starting January 2025, Ms Sukhada will take over as the Kindergarten Ladybirds teacher from Ms Souad, alongside Ms Marzena and Ms Selma. We also welcome Ms Fibiya Thomson as Kindergarten Cross-Class Teacher and additionally, Ms Süheyla Yildiztepe who will be joining the team to support the Transition group during a three-month internship. You can find their Meet the Teacher Information including a photo on the Parent Information Board!

Information Morning Primary School Presentation for Parents Considering Grade 1

21st January, Tuesday, 8:30, Cafeteria

All Interested parents are welcome to attend Life in the Primary School presentation. Primary School Principal, Mr. Nick Wragg will be conducting a detailed presentation about life in Grade 1 and the general policy and procedure of MSF the Primary School. Please [sign up](#).

Next EY Parent Rep Meeting

22nd January, Wednesday, 08:45-09:30, cafeteria

Please share your feedback and topics with your class parent representatives or [Ms Orgler/Ms Henkel](#) directly.

Next Early Years Team Meetings - Early Closure @ 15:30

27th January, 24th February & 31st March, Mondays; all dates in the:

[Parent Event Overview 2024/2025](#)

Updated: [late pick up fee schedule](#)

Educational Yoga by Train with Brain

5th February - 2nd April (excluding 5th March), Wednesdays, 15:15-15:45 or 16:00-16:30

Train with Brain will be offering two 30-minute yoga classes at MSF. The total price for the class (8 sessions) is 88 €. You can register through the form shared in the flyer: [Flyer MSF Yoga](#)

Important Dates:

10th -14th February, Book Week, internal event [more information](#)

25th February, Night of the Arts - Whole School community event

MSF Talks: Early Years Sex Education Curriculum

17th March @ 12:15-13:00 (online) & 28th April @ 08:45-09:45 (at MSF), Mondays

We invite parents interested in this important topic or with specific questions or concerns to join our online discussion about gender-sensitive education and our sex education curriculum. During the session, we will provide an overview of the curriculum requirements for Kindergartens in Germany, share insights into the MSF curriculum and gather your questions, concerns and input. All Early Years families are welcome to attend. You are also invited to join the follow-up onsite session at MSF, where we will collaboratively review the feedback from parents and staff. We look forward to your participation in shaping this vital aspect of our educational approach! Please sign up [here](#).



Primary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mr Wragg

Welcome back to school everyone and a very Happy New Year to you all! Despite the cold weather this week the school has been warmed by smiling faces. The students all seem very happy to be back at school and the parents seem equally happy that the holidays are over and the routine of the school week can get back to normal. The students should be smiling as there is a lot to look forward to. Over the next few weeks we are starting new units of inquiry, sending out reports, having our annual Book Week and holding the Night of the Arts, during which a lot of our primary students will perform. There is also Carnival taking place in early March, which will of course mean more dressing up and dancing around the sportshall. The new building is progressing well and we are finding ways to work around the disruption that this is ultimately causing. We have introduced a new play area for the primary students, adding the rooftop football pitch to the areas we use at lunchtime. This means that the students have more room to play and a greater variety of play spaces each day. The first stage of the new build should be complete this summer and we have been busy planning the new primary library, which promises to be a very special area in which to enjoy the power and magic of the written word. I hope you are all looking forward to 2025 at MSF as much as I am.

MSF Talks: Primary to Secondary Transition Coffee Morning

30th January, Thursday, 08:30, Cafeteria

The Secondary division will be hosting a coffee morning and school tour for parents in G4+5 getting ready for Secondary. Further events will take place later in the year. This is the first of three parent mornings regarding the transition from PRI to SEC, hosted by the SEC Leadership Team.

[Info Flyer](#)

Book Week

10th -14th February

We are excited to announce that our Book Week will be on the week beginning 10th February 2025. We are looking forward to a week that celebrates reading! A more detailed schedule will be shared in the next Bulletin.

View dates and details [here](#)

Full Copy Report Request Semester 1

14th February, Friday

Each student in Primary will receive a summarised paper copy of their semester 1 report. Your child's full report card can be viewed and downloaded from Toddle from 14th February onwards. In a bid to be more environmentally friendly, MSF no longer prints full reports for students unless requested by parents. If you would like to receive a paper copy of your child's full semester 1 school report please complete the form by Friday, 7th February. The requested paper copies will be sent home on 14th February. Complete [the form](#)

Reminder After School Club Attendance

If your child has a club and they are not able to attend it due to an appointment or sickness, please inform the main office or the class teacher. We rely on this information to organise smooth running of the clubs.

After School Clubs- 3rd and 4th Quarter

The 2nd quarter of After School Clubs ends on 7th February 2025 and below are the dates for the 3rd and 4th quarter:

3rd Quarter: 10th February 2025 until 25th April 2025

4th Quarter: 5th May 2025 until 4th July 2025

The letter with information and the new sign up forms will be sent out next week.

PRI Parent Reps Meeting

29th January, Wednesday, 8:30, Cafeteria

Last Reps Meeting [Minutes](#)

Upcoming Reps Meeting [Agenda](#)

To add a topic to the agenda all parents reps please email [Ms. Karmacharya](#)

Outdoor Play

Please make sure your child has a **rainproof jacket** as students will play outside unless the rain is very heavy.

Tutoring

If you are looking for a tutor for your child please complete this form. Please note that tutors are subject to availability, it is not guaranteed that we will be able to find someone to assist your child.

Student Absences and Doctor's Note

Kindly be reminded that student absences due to sickness must be reported to the school via toddle. A student who is unable to attend school due to sickness for 3 days or more needs to submit a doctor's note to the main office. If your child is going to be absent in advance, you are kindly requested to log it in the same way or by completing this form linked below.

[Student absence request form](#)

Middle School Matters Parent Workshop

Option for parents to attend a workshop on Middle School topics and navigate the journey from tweenhood to teenagehood.

[Fill in this form](#) by 23rd January 2025.

Student Teachers

This year, we have entered into a cooperation agreement with NHL Stenden and their International Teacher Education Programmes for both [Primary](#) and [Secondary](#). This means that annually we will have trainee teachers visiting us to complete the teaching practice requirements of their degree. This year, we have 4 first-year student teachers on campus. In Primary, we welcome **Zsofia Farkas and Nynke van der Wal** for the next 4 weeks. In Secondary (Humanities Department / History), **Bas Nuyts and Tijn van der Kooi** will be joining us from 27th January for 3 weeks.



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

Middle School Matters Parent Workshop

Option for parents to attend a workshop on Middle School topics and navigate the journey from tweenhood to teenagehood.

[Fill in this form](#) by 23rd January 2025.

SEC PE Shirts

We are excited to already roll out new MSF PE t-shirts! We've had very positive feedback.

[Click here for more information](#)

Message from the Secondary Athletic Director Mr Kerr

The Secondary School Winter sports season runs from 13th January until 28th March 2025.

Practice sessions have started already.

Semester 1 Report Cards

The semester 1 report cards will be issued on 7th February, Friday.

Maths Competitions 2024 - 2025

There are several maths competitions offered to MSF Secondary students throughout the year. Students do not need to be a part of the Competitive Math Club in order to participate in a maths competition.

[Schedule](#)

Managebac App Help

For those parents new to Managebac and the parent app, Mrs Francis can offer short training sessions using the app, virtually or in person. Please email francis@msf.education to arrange a time that suits you.

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Sport Trainer Certification

Is your child interested in gaining a certificate in sport training directly from Sportjugend Hessen? Take a look at their available courses [here](#) and their sports assistant courses [here](#) or for those interested in a sports-themed gap year through the Freiwilliges Soziales Jahr (FSJ) there are also options available [here](#).

Middle School (Grade 6 - 8)

G6 - 8 Parent Rep Q&A with Katell Dodd

Minutes will be issued in the next Bulletin on 30th January, Thursday

G6 - 8 MAP testing

20th January, Monday - 31st January, Friday

[Schedule](#)

G8 Bake Sale

29th January, Wednesday, 15:00 - 16:00 at the Cafeteria

Message from the ALN Coordinator Ms Armaou

Families can integrate LITERACY into daily life

Parental involvement is crucial in addressing children's literacy issues, as parents are often the “first natural teachers” Education consultant Jamie Mayes suggests that parents start a family book club, cook together, and use libraries. These activities improve literacy, strengthen family bonds and make learning a natural and enjoyable part of daily life.

Full Story: [Colorado Parent](#)

High School (Grade 9 - 12)

G11-12 Gap Year Information and Parent Rep Q&A with Katell Dodd and Karen Smith

17th January, Wednesday, Room H03.04

G9 MAP testing

20th January, Monday - 31st January, Friday

[Schedule](#)

G9 and 10 IB Info Evening

23rd January, Thursday, 16:30 – 18:00, Commons

G9 parents are also welcome.

G9 and 11 Semester 1 Exams and G12 Pamoja Exams

27th January, Monday - 31st January, Friday

[Schedule](#)

G9-10 Parent Rep Q&A with Katell Dodd

Minutes will be issued in the next Bulletin on 30th January, Thursday

Useful Links

[Uni Guidance](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2024-2026:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please [click here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **ManageBac Login:** Attendance System and Messages to Parents
- **Parent & Student Handbook:** [General Handbook](#) / [EY Handbook](#) / [PRI Handbook](#) / [SEC Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. <https://forms.gle/9tbGt988KT8wNnq7>
- **Personal Parent ID Card:** [More information and ID card registration here](#)

Other information

Information from the nurse

We can all help control the spread of infectious diseases through early recognition and action. A sick student could contaminate staff and students, and this is particularly dangerous for our immuno-compromised and pregnant community members. Therefore, it is the parents responsibility to keep a sick child or a child who appears to become sick at home. Please report all cases of infectious diseases directly to our school office, as this will help us to monitor conditions and prevent the spread of illnesses. Any student suspected of having an infectious disease must be seen by a doctor, as only the doctor can properly diagnose illnesses. A list of the most common notifiable diseases and more information about them can be found [here](#).

As a quick guide, you should not send your child to school if any of the following symptoms are present:

Temperature above 38°C

Acute cold, sore throat or persistent cough

Vomiting, nausea or severe abdominal pain

Diarrhoea

Red inflamed or discharging eyes

Suspected and untreated head lice

Acute skin rashes or eruptions

Other symptoms of acute illness

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

Car Pooling: If you are interested in car pooling, you can connect with each other via an interactive map. Add your location, if interested. This is to avoid the data protection restrictions. Please have a look at [this guide](#).