

MSF Bulletin: 13th March 2025



Whole School Announcements

General Information

March 5 Questions Survey

Thank you for filling in the February survey on extracurricular activities! Please find our response in the respective sections. The March survey is devoted to diversity, equity, inclusion, justice, and belonging (DEIJB) at MSF.

Please [tell us what you think](#)

Nurse Symon's informs:

[Tick information letter](#)

MSF Academy: How to Restart/Rebuild Your Career

19th March, Wednesday, 8.30 - 9.30, Secondary Building, Room H03.16

Looking to relaunch your career in Frankfurt? Whether you consider returning to work after a break, transitioning careers or countries, or seeking meaningful employment, this talk will give you practical strategies to navigate the German job market with confidence. Join Elmira Bergmann, a recruitment consultant, career coach, and language trainer, as she shares insights on job opportunities, CV optimization, networking, and work-life balance.

To register [please fill in the form](#)

Grade 7-8 Career Fair

2nd April, Wednesday, 8:30-10:00

In the Middle School, we are hosting a career fair for our G7 and 8 students to learn more from professionals within different careers. We already have some interest but are looking for a wide range of careers especially in the arts and entertainment fields, tourism and hospitality fields, energy and natural resources, and healthcare and human services.

To volunteer, please fill out [this form](#).

Safety Update: Parent IDs

Please note, that following the Spring break, from 22nd April, all parents must display their parent IDs whilst on campus or sign in with a photo ID. This includes morning drop-off, pick-up, and cafeteria visits. Please inform family members who pick up your child that they will be required to sign in with their photo ID if they are picking up your child.

You can order your parent ID [here](#).

Save the date: International Day 2025

20th September, Saturday, 11:00-15:00

Due to building works, this year's highly anticipated International Day will be held in the coming autumn. We will be hosting tours of the new building on this day, and we look forward to welcoming the community to campus for this highlight of the year.



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel & Ms Orgler

The past few weeks have been filled with joy and colour in our Early Years community! Our Fasching celebrations and holiday programme brought laughter and creativity as children dressed up, danced, and enjoyed festive treats together. Looking ahead, we have even more opportunities to explore global celebrations. We will welcome the vibrant festival of Holi, where children will experience the joy of colours and the message of togetherness. St. Patrick's Day will bring a touch of Irish tradition with music, stories, and a little leprechaun magic. As Ramadan begins, we will introduce children to the themes of kindness, reflection, and community, fostering understanding and respect for this important time. And of course, we can't forget the Easter Bunny's visit, bringing springtime cheer and a fun-filled egg hunt! We love celebrating the diverse cultures within our school and encourage parents to reach out to their child's teachers to share their own cultural celebrations. Your traditions and experiences enrich our community, and we look forward to learning and celebrating together!

Survey on Clubs Results

Over the past year, we have expanded our extra-curricular offerings to include Creative Arts, Yoga, and Soccer, with plans to introduce Swimming (Seepferdchen) soon. Based on demand, we are reviewing the number of spaces available and will explore additional after-school options once our new building is available. Sign-ups are managed directly through external providers, with all providers listed in the EY Parent Handbook and new club sign ups shared through the Bulletin. Please note that clubs cannot take place during core hours as they would interfere with our pedagogical programme, excursions, and daily schedules.

[Info Flyer Swimming Courses](#)

MSF Academy: Early Years Sex Education Curriculum

17th March, Monday, 12:15-13:00 (online)

Thank you for signing up to our online presentation & discussion on gender-sensitive education and our sex education curriculum. Please find the zoom details below:

[Zoom Link](#)

Meeting-ID: 933 9397 2103

Kenncode: 691257

EY Parent Rep Meeting

26th March, Wednesday

Please share items for the upcoming meetings with your class parents representatives or [Ms Henkel & Ms Orgler](#).

Next Early Years Team Meetings - Early Closure @ 15:30

31st March, 28th April & 26th May, Mondays; all dates in the:

[Parent Event Overview 2024/2025](#)

Updated: [late pick up fee schedule](#)

In response to parental feedback and as promised in our letter from Ms Henkel & Ms Orgler, we have agreed with Train with Brain to offer onsite after school care for Early Years students outside of our opening hours from 15:30-16:30 on the Early Closure Mondays for team meetings. Please email [Markus Heinz](#) from Train with Brain if you wish to participate.

[Info Flyer](#)

MSF Academy: Early Intervention Centre KESS @ MSF

4th April, Friday, 8:45

KESS provides expert guidance on child development through its early intervention center. Their team works closely with families to identify suitable support options, offering individualised diagnostics, educational therapy, and medical treatments such as speech therapy. By collaborating with families and childcare centers, KESS helps children build on their strengths, develop new skills, and reach their full potential. Meet members of the KESS team and learn about access to their services by registering [here](#).

Website: [KESS](#)

Easter Holiday Programme - Registration Open

7th April, Monday - 17th April, Thursday

If you would like to register your child/ren for the upcoming Spring Holiday Programme, please use the links below to register and carefully read the registration [letter](#).

[KGB](#) [KGF](#) [KGL](#) [KGI](#)
[TRB](#) [TRD](#) [TRF](#)



Primary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mr Wragg

I was recently given a book for my birthday “Leadership the Ted Lasso Way”. If you have not seen this show on Apple TV, it is very entertaining and filled with positive social messages. It is a story of a football (not soccer) coach from the US, who comes to the UK to manage a football (soccer) team. He is ultimately successful, not because he knows anything about football, but because of his empathetic and ethical leadership style. Developing leadership traits in our students is a significant part of the work we do at MSF, with a real focus on being upstanders, taking action and demonstrating collective responsibility. We have a number of our students attending a leadership conference this weekend in Berlin, during which they will meet other student leaders from six other international schools and discuss how schools are taking action to make their environments more sustainable and equitable. The work done by these 9-11 year olds, every year, at these conferences is truly inspiring. The students see the world in a very pure way and find it hard to understand why simple solutions to problems, kindness rather than hate, acceptance rather than segregation, collaboration rather than egotism, are not used by many of the adult leaders in our world. Perhaps a new book could be “Leadership the Primary Student Way”, we adults could learn something!

Survey on Clubs Results

Thank you for the feedback regarding Primary clubs. We are pleased with the acknowledgement that both the club offerings and the sign-up process have improved recently. Based on your feedback, we will continue to increase the number of clubs on offer and have some good ideas on how we can open up additional spaces around the school that can be used for clubs. We will extend some more clubs to run through back-to-back quarters, reducing the need to have repeated sign up, especially those clubs that involve competitive sports. Additionally, we will investigate software that will help further refine the club sign up process.

Swimming Courses

We are pleased to announce that after the Easter Break Train with Brain will host swimming courses for G1 and G2. Further information will follow in the next bulletin including sign up sheets.

[Info Flyer Swimming Courses](#)

Student Leadership Conference Berlin

15th March, Saturday

Good luck to our Grade 4 & 5 student leaders, who attend the conference at the Berlin International School.

Parent Conferences

Over the next two weeks we will invite parents into the school to find out more about the learning experience of their children. The class teachers and the German teachers will invite you for a parent-teacher meeting, grades 1-3 will hold student-led conferences and grades 4 & 5 will arrange student, parent and teacher meetings. Please check your email for an appointment time.

MSF Academy: Middle School Matters Parent Workshops

25th March, Tuesday

Secondary continues with part 2 of a 4 part series based on the book Middle School Matters by Phyllis and Fagell. All Grade 5 and Secondary parents are welcome. *You don't need to have attended Workshop 1 to enjoy and learn from workshop 2.*

25th March: Social Skills - please register by March 24th so that we can prepare enough resources [using the following link](#)

22nd May: Workshop 3 - Learning

26th June: Workshop 4 - Empowerment and resilience

Topics covered: see [overview](#)

Informative Session on Behaviour Management and Support

2nd April, Wednesday, 08:30, Cafeteria

We are excited to announce there will be an informative morning focused on neurodiversity, inclusion, and benefits of behavior analysis and strategies for addressing maladaptive behavior. The Learning Support Team will begin with a brief overview of contemporary behavior analytic theories, followed by an interactive Q&A session where parents will have the opportunity to ask questions, and we'll do our best to provide constructive answers. We look forward to seeing you there.

Head Lice & Fevers

We seem to be facing a growth in head lice cases in the school at the moment. Please check your children regularly for lice, and inform us if you find them. If you do find head lice you must use a medicated treatment/shampoo, before sending your child back to school. We would like to remind everyone that any child with a fever is not allowed to come to school. Even if medicine can reduce the fever, there is still an underlying illness that can easily be passed on. There is a lot of flu and colds going around at this time of year and we really need to try to keep everyone healthy.

Outdoor Play

Please make sure your child has a rainproof jacket as students will play outside unless the rain is very heavy.

MSF Academy: Early Intervention Centre KESS @ MSF

4th April, Friday, 8:45

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Website: [KESS](#)

Important Links and Forms

If you are looking for a tutor for your child please complete this [form](#).

[Parent and Student Handbook](#)

[Primary Students Leave of Absence form](#)

[Field Trip Permission Slip](#)

[Tutoring Request Form](#)



Secondary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

Survey on Clubs & Athletics Results

Thank you very much for filling in the February survey on clubs and athletics! Two key concerns that have been identified are year long sports and earlier start and finish times. Each of these come with complications, however we are investigating ways to expand our offerings and adjust our timings. We are also working on adding more experts-run non-sports clubs after school versus during lunch time.

SEC PE Shirts

[Click here for more information](#)

Message from the Secondary Athletic Director Mr Kerr

The Secondary School Winter sports season runs until 28th March 2025.
Registrations for the Spring Season will be open soon. Watch this space!

Maths Competitions 2024 - 2025

There are several maths competitions offered to MSF Secondary students throughout the year. Students do not need to be a part of the Competitive Math Club in order to participate in a maths competition.

[Schedule](#)

Support Project Nesran: Donate Clothes for a Good Cause!

From now until 28th March, Friday

Large donation bags will be available in each student's advisory class. Please ensure that all items donated are clean and undamaged. Second-hand clothing sale to support the renovation of Nesran School, a Kurdish school. Updates on our Instagram @sdg12_msf.

Secondary Parent-Teacher Conferences

25th April, Friday, 08:30-16:00

Further information will be posted soon.

Middle School (Grade 6 - 8)

Aspiring Leaders Conference

Tomorrow, 14th March, Friday until Saturday

MSF will host 7 German International Schools for an Aspiring Leaders Conference on Social Justice topics. 18 members from our Middle School Student Council will attend as well as several Grade 9 Ambassadors who will assist with the logistics and administration.

MSF Academy: Middle School Matters Parent Workshops

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25th March: Social Skills - please register by March 24th so that we can prepare enough resources [using the following link](#)

22nd May: Workshop 3 - Learning

26th June: Workshop 4 - Empowerment and resilience

Topics covered: see [overview](#)

G8 Parent Information evening: Checkpoint transition to IGCSE

27th March, Thursday, 17:00-18:30

Information regarding IGCSE options and transition to Grade 9

Cambridge Checkpoint Exams

22nd - 24th April, Tuesday-Thursday

For details of exam days please refer to the [schedule](#).

Message from the ALN Coordinator Ms Eleni Armaou

Psychological-Educational Evaluations: What Every Parent Should Know

The prospect of a psychological evaluation can cause a great deal of anxiety on the part of parents. When school personnel or physicians recommend such an evaluation, parents might imagine strange and intrusive procedures followed by diagnoses that further increase their apprehension. No-one wants to hear that their child may have a disability, mental health disorder, or behaviour problem. Yet, when conducted by qualified school-based or community professionals, psychological evaluations can be invaluable tools in understanding and addressing the learning and mental health needs of individual students and can positively affect the student's schooling and family life.

Read more [here](#)

High School (Grade 9 - 12)

IGCSE Language Orals 2025

10th- 14th March, Monday-Wednesday

IGCSE Mock exams and IB Mock exams 2025

17th - 28th March, Monday - Friday

Final schedules can be found here:

[IGCSE](#)

[IB](#)

Please support your child by having them at school on time for their exam session. During examination weeks, Grade 10 and 12 students study at home, off campus, during non-examination blocks. Please email [Ms Krueger](#) if your child will be absent for an exam. A sick note is needed for absence from exams.

G12 Parent Rep Q&A with Katell Dodd

27th March, Thursday, 8:30 – 9:15, room H05.04 (Lab on the 5th floor)

G10 Work Experience 2024/2025

9th - 20th June

For information please see:

[English confirmation](#)

[German confirmation](#)

[Work experience questionnaire](#)

Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarships:

[IB Diploma Recognition](#)

[Study Programs in Germany](#)

[Gap Year in Germany](#)

[Gap Year FAQ](#)

[Scholarship Opportunities](#)

Useful Links

[Uni Guidance](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2024-2026:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please [click here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#) / [EY Handbook](#) / [PRI Handbook](#) / [SEC Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. <https://forms.gle/9tbGt988KT8wNnq7>
- **Personal Parent ID Card:** [More information and ID card registration here](#)

Other information

Information from the nurse

We can all help control the spread of infectious diseases through early recognition and action. A sick student could contaminate staff and students, and this is particularly dangerous for our immuno-compromised and pregnant community members. Therefore, it is the parents responsibility to keep a sick child or a child who appears to become sick at home. Please report all cases of infectious diseases directly to our school office, as this will help us to monitor conditions and prevent the spread of illnesses. Any student suspected of having an infectious disease must be seen by a doctor, as only the doctor can properly diagnose illnesses. A list of the most common notifiable diseases and more information about them can be found [here](#).

As a quick guide, you should not send your child to school if any of the following symptoms are present:

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

Trained Babysitters

A number of students from G9-G12 are officially trained in babysitting first aid from Erste Hilfe. Contact [Mrs Francis](#) or the [babysitting club](#) for a babysitter.

Taxi Bus: new offers following survey feedback

Thank you for your feedback on the taxi bus service in the parent survey. We are pleased to introduce 2 additional companies that could offer shuttle services to MSF for you.

1. [SC Reisen](#). door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).
2. DtoD Fahrdienst (Korean community travel firm), please contact [Mr Yang](#) if interested in this service
3. Taxibus Reich Hamburger also offers a door to door service. Please contact them [here](#).

Car Pooling: If you are interested in car pooling, you can connect with each other via an interactive map. Add your location, if interested. This is to avoid the data protection restrictions. Please have a look at [this guide](#).