

MSF Bulletin: 24th April 2025

Whole School Announcements

General Information

Reminder: Parent IDs

Please wear your parent IDs whilst on campus or sign in with a photo ID. This includes morning drop-off, pick-up, and cafeteria visits. You can order your parent ID [here](#).

Pre-Loved Clothes Sale by Project Nesran

22nd to 25th April, 15:30-17:30, Cafeteria

This meaningful initiative by Grade 11 contributes to the renovation of a school in Kurdistan through fundraising, and fosters sustainability by giving pre-loved clothes a second life.

[Read more](#)

MSF Academy: Energy Management, the Ancient Art of Qigong

Tomorrow, 25th April, 16:30-17:30, Secondary Library

As a part of the MSF Academy wellbeing workshop series, we invite you to discover the energy management techniques of Qigong in the masterclass designed for parents. Our very own certified Qigong Instructor Dr Tatyana Bogushevitch will help you learn to reduce stress and boost energy through understanding the principles of qigong, as well as controlling your attention and gentle movements. No experience needed - just bring your curiosity and your friend(s) if you wish!

To register, please [fill out this form](#).

Lost and Found – Please Check!

Deadline: 30th April, Wednesday

There is a vast collection of lost and found items including jackets, clothing, water bottles, shoes, and more. We kindly ask all parents to take a moment to check the boxes. Any unclaimed items will be donated after Wednesday. Thank you for your support!

MSF Academy: Ebru (Marbling) Workshop by Selda Art School

8th May, Thursday, 12:45-15:30, Sec Art Room

Join us for a hands-on workshop where you will learn the mesmerizing art of Ebru, a centuries-old painting technique that creates stunning patterns on water before transferring them onto paper.

To register, please send an email to [Friends of MSF](#).

[Info Flyer](#)

MSF Garden - Parent Helpers

Saturday, 24th May and Saturday, 07th June.

[Please click here to register interest](#)

School Closed on Bridge Day

30th May, Friday

Please note that the school will be closed on the Friday following Ascension Day.

Save the date: International Day 2025

20th September, Saturday, 11:00-15:00

Due to building works, this year's highly anticipated International Day will be held in the coming autumn. We will be hosting tours of the new building on this day, and we look forward to welcoming the community to campus for this highlight of the year.



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel & Ms Orgler

As part of our school's strategic commitment to sustainability and global citizenship, our Early Years team has been integrating eco-friendly practices into daily routines and learning experiences. From using recyclable and natural materials in our classrooms to participating in the Earth Hour and community Clean-Up Day, we are helping our young learners develop an early awareness of their role in caring for the planet. This month, during their Unit of Inquiry *Sharing the Planet*, Kindergarten children have been actively involved in sorting waste, reusing materials for creative projects, and exploring the life cycle of everyday items. These hands-on experiences not only support cognitive development but also instill a sense of responsibility and stewardship. We see sustainability as more than an environmental goal - it is a way to foster empathy, respect, and mindful action in our learning community. We warmly invite families to join us in these efforts at home and in the neighbourhood, creating a consistent and meaningful message for our children: small actions, when shared, make a big impact.

Staffing Updates

Over the last weeks, we said our heartfelt goodbyes to Ms Süheyla, our student intern in TR Bumblebees, and Ms Sukhada from the Ladybirds team. Today, we are pleased to share that Ms Sophie Wilhelm has rejoined the Early Years team during the holiday programme, following the completion of her diploma as Social Worker. We are delighted to welcome her back in her new role as Integration Teacher and Cross-Class Teacher.

Wooden Spoon Book Characters on Display

28th April, Monday, to 30th April, Wednesday, in the EY/Primary Library

All the wooden spoon book characters created by our EY and Primary students during Book Week are now on display in the EY and Primary Library. Next week, you are most welcome to come and have a look with your child after drop off or before home time at this diverse and creative display which reflects our students' love of books and reading.

MSF Academy: Sex Education Workshop Part 2 (for Early Years families)

28th April, Monday, @ 08:45-09:45 in the cafeteria

Following our online presentation to all Early Years families, we would like to remind families about our parent workshop regarding our early years sex education curriculum in line with the Hesse and IB standards. Please join us next Monday, as your perspective as a parent/caregiver will be crucial to shaping this part of the MSF Curriculum for our youngest learners.

[Sex and gender sensitive education in the Early Years presentation](#)

Secondary Science Project: Racial Bias Interviews

28th April, Monday, to 30th April, Wednesday, KG & TR classrooms

We invite you to support our Grade 8 Secondary student, Valentina Verhoeven, in her Science research project on the topic of racial biases. As part of her inquiry, Valentina would like to interview Early Years children to gather perspectives for her study. Her email has been shared via Toddle before the break. Due to data protection guidelines, participation is now based on parental sign-up. If you would like your child to take part in a short interview with Valentina next week, please sign up using the form below. Thank you for supporting student-led inquiry and cross-divisional learning at MSF!

[Consent Form](#)

Next Early Years Team Meetings - Early Closure @ 15:30

28th April & 26th May, Mondays; all dates in the:

[Parent Event Overview 2024/2025](#)

[Late pick up fee schedule](#)

If you wish your child to attend the external ASC service, please email [Markus Heinz](#) from Train with Brain.

[Info Flyer](#)

Mandarin Language Club for Transition Classes

Starting 6th May, Tuesday, 15:30-16:40

The Schön Zentrum for Chinese Language and Culture is offering a Mandarin Language Club. This will run for 7 weeks and will be offered to the Grade 1-2 and Transition Classes.

[More Information](#)

[Sign up form](#)

Community Clean up Day (Sauberhafter Kindertag)

6th May, Tuesday

Equipped with tongs and gloves, the children will head outdoors to collect garbage in our local area, taking an active role in keeping our community clean. This hands-on experience will be complemented by meaningful classroom discussions and activities around recycling, waste reduction, and how we can all care for our planet.

Next EY Parent Rep Meeting

14th May, Wednesday, 08:45-09:30

This is our last official parent rep meeting of the year followed by a Thank you lunch in June/July. Please inform your parent reps of agenda items that are relevant for our planning of the upcoming school year.

MSF Academy: Autism & ADHD (KG-G12 Parents welcome to attend)

15th May, Thursday, @ 19:00-21:00, online

Miss Maike (TR) and Ms. Preston (G4) will hold an online seminar talking about their experiences growing up with autism and ADHD, why early intervention is important, and what it is like being neurodivergent in the current world. Please join us using this

[google meet link](#)

Due to high demand: New Swimming Course by Train with Brain

19th May, 21st May, 26th May, 2nd June & 4th June, 15:00 - 17:00, Swimming Pool @ Possmann's

Five session crash course with the goal to achieve the "Seepferdchen" (Beginner's badge) or Bronze badge.

[Info Flyer](#)

Registration [contact](#)

Registration for the Transition Schultüte Crafting Event

Deadline 31st May, Saturday

Please read the letter below from our Transition team regarding our annual 'Schultüte' craft event in preparation for your child's move to Grade 1. In the letter you will find the sign up link and you can choose the colour of the cone, ribbons, etc.

[Letter incl. registration link](#)

May & June Public Holidays & Bridge Days

Please be aware that there are several closing days over the course of the next two months. For the most current version, please carefully check the PDF calendar shared on the MSF Website.

[Calendar 2024-2025](#)



Primary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mr Wragg

Welcome back everyone, I hope you had a restful and enjoyable Spring break! Over the next few weeks we have a few long weekends, so please pay attention to the 'school closed' information below. We have a lot of exciting things planned for the time between now and the summer. The Grade 5 have just started their exhibition projects and will present to the school community in June, Ms Weaver is busy organising our first 'Comic Con' for the end of June (info below), we will have the school sports day and athletics day in July and there are our annual residential trips taking place throughout.

Below you can also read information about two presentations available within the newly introduced 'MSF Academy'. Essentially, any presentations that may be relevant and useful to parents from MSF and beyond, are now organised through the MSF Academy structure, so if you see this title you are welcome to attend if the content interests you.

Wooden Spoon Book Character Display EY/Primary Library

28th April, Monday - 30th April, Wednesday

All the wooden spoon book characters created by our EY and Primary students are now on display in the EY and Primary Library. Next week you are most welcome to come and have a look with your child after drop off or before home time at this diverse and creative display which reflects our students' love of books and reading.

After School Clubs Between 3rd and 4th Quarter

Please note that next week clubs only take place on Monday.

Monday, 28th April: Judo Club, Parkour Club, Ballet Creator Club (recovery day for Easter Monday)

Tuesday, 29th April: No Clubs

Wednesday, 30th April: No Clubs

Thursday, 01st May: Public Holiday - No Clubs

Friday, 02: May: Bridge Day - No Clubs

The 4th quarter clubs start on Monday, 5th May and end on Friday, 4th July.

Spaces Available in 4th Quarter Clubs

Grade 1-2:

NEW: [Mandarin Language Club G1-2 and TR on Tuesday more information](#)

[German Picture Book Club G1-2 on Thursday](#)

[Body Positivity Club G1-2 on Thursday](#)

Grade 3-5:

[Girls Football Club G3-5 on Tuesday](#)

[Instrumental Mix Club G3-5 on Wednesday](#)

[Handball Club G3-5 on Wednesday](#)

[Capoeira Club G3-5 on Thursday](#)

School Closed

We have a lot of short holidays coming, please be aware that the school is closed on these dates:

1st, 2nd, 29th and 30th May

9th and 19th June

Class Mixing for Next School Year

Before 2nd May, Friday

Every year we remix the classes giving the students an opportunity to make new friends and experience a new dynamic in class. However, we understand that it is preferable for students to keep some familiarity during this change and therefore ask for feedback from teachers, students and families regarding peer groupings and friendships. We do not guarantee that we can meet all requests but we will carefully consider feedback. The staff team will use the information from the form when creating the new classes. Please complete this [form](#).

MSF Academy: Autism & ADHD (KG-G12 Parents welcome to attend)

15th May, Thursday, 19:00-21:00, online

Miss Maike (TR) and Ms. Preston (G4) will hold an online seminar talking about their experiences growing up with autism and ADHD, why early intervention is important, and what it is like being neurodivergent in the current world. Please join us using this [google meet link](#).

Due to high demand: New Swimming Course by Train with Brain

20th May, 22nd May, 27th May, 3rd June & 5th June, 15:30 - 17:00, Swimming Pool @ Possmann's

Five session crash course with the goal to achieve the "Seepferdchen" (Beginner's badge) or Bronze badge.

Registration via email on a first come first served basis; please inform your current clubs if you have to change.

[Registration contact](#)

[Info Flyer](#)

MSF Academy: Middle School Matters Parent Workshops (G4 and above parents welcome to attend)

22nd May: Workshop 3 - Learning

26th June: Workshop 4 - Empowerment and Resilience

Topics covered: see [overview](#)

Comic Con

20th June, Friday

MSF Comic Con is coming and it's shaping up to be an amazing day filled with special guest appearances by beloved characters and talented creators throughout the week leading up to it. To make this event even more special, we're inviting parents and students to share their talents and ideas! If you're interested in performing, showcasing a collection, or contributing in any way, please fill out the interest form to let us know your creative ideas [here](#).

Head Lice & Fevers

We seem to be facing a growth in head lice cases in the school at the moment. Please check your children regularly for lice, and inform us if you find them. If you do find head lice you must use a medicated treatment/shampoo, before sending your child back to school. We would like to remind everyone that any child with a fever is not allowed to come to school. Even if medicine can reduce the fever, there is still an underlying illness that can easily be passed on. There is a lot of flu and colds going around at this time of year and we really need to try to keep everyone healthy.

Important Links, Forms and Reminders

Please make sure your child has a rainproof jacket as students will play outside unless the rain is very heavy.

[Parent and Student Handbook](#)

[Primary Students Leave of Absence form](#)

[Field Trip Permission Slip](#)



Secondary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

Secondary Parent-Teacher Conferences

Tomorrow, 25th April, 08:30-16:00, Sports Hall

There will be no classes on this day. This semester, we will hold an open house Parent-Teacher Conference in the Sports Hall on a first come, first served basis. No prior booking is required. Please invite the parents of students who are struggling in your classes. Each meeting will last approximately 3 – 8 minutes unless a slightly longer meeting is requested by the teacher. All SEC families are invited during the allocated time slots as below:

Family Name O – Z: 8:30 – 10:30

Family Name H – N: 11:00 – 13:00

Family Name A – G: 14:00 – 16:00

In case of staff absences on that day, please email the respective teacher if you would like to schedule a meeting with them at another time.

Pre-order now: THE METRO Spring Issue

Distribution as of 26th May, Monday

MSF has brought back and completely reimagined the school's literary and artistic magazine, involving both students and teachers in order to showcase the creative talents the school has to offer. The first publication, the Spring Issue, featuring the theme “raw fish” (no, not literally raw fish), is on its way! Whether your own or your child's creative talent is being featured, or you simply want to indulge in beautiful pieces of art or writing, fill out [this form](#).

SEC PE Shirts

[Click here for more information](#)

Message from the Secondary Athletic Director Mr. Kerr

The Spring Sports Season runs from the week beginning Tuesday 22nd April until the week ending Friday 13th June 2025.

Maths Competitions 2024 - 2025

There are several maths competitions offered to MSF Secondary students throughout the year. Students do not need to be a part of the Competitive Math Club in order to participate in a maths competition.

[Schedule](#)

Middle School (Grade 6 - 8)

Minutes of the G6 - G8 Parent Rep Q&A Session with Katell Dodd dated 3rd April

[Minutes](#)

Middle School Trips Week

By tomorrow 25th April, Friday

As a reminder, the due date for submitting the permission form for grades 6 through 8 is tomorrow. To date, we have responses from roughly two-thirds of our families. We kindly ask that all families submit as soon as possible.

[Click here for grades 6 & 8](#)

[Click here for grade 7](#)

MSF Academy: Middle School Matters Parent Workshops

22nd May, Thursday, 08:30-10:00

Workshop 3: "Learning"

[Sign up form](#)

26th June, Thursday,

Workshop 4: "Empowerment and Resilience"

Topics see [overview](#)

Message from the ALN Coordinator Ms Eleni Armaou

Today's young children encounter more media claiming educational benefits than any generation before. Children can access content on mobile devices, tablets, computers, voice assistants powered by artificial intelligence (AI), and more.

Yet the learning and development benefits vary widely among the offerings. In one recent study of 124 commonly downloaded apps marketed as "educational to children," researchers found that most of the apps scored in the lower range in key areas that are critical for learning (Meyer, M., et al., Journal of Children and Media, Vol. 15, No. 4, 2021). Children learn most effectively when media facilitates meaningful interaction with characters, can be applied to everyday experiences, and does not include distracting visual and sound effects and advertisements.

[Resource](#)

High School (Grade 9 - 12)

Minutes of the G12 Parent Rep Q&A Session with Katell Dodd dated 27th March

[Minutes](#)

Minutes of the G9 - G11 Parent Rep Q&A Session with Katell Dodd dated 4th April

[Minutes](#)

IGCSE Final exams and IB Final exams 2025

Wishing all of our candidates best of luck!

25th April till 4th June

[Final IGCSE Exam schedule](#), please check ManageBac for any weekly updates.

Exam information for students.

IB Finals 28th April - 21st May

[Final IB Exam Schedule](#), please check ManageBac for any weekly updates.

Exam information for ALN students will be sent out by Ms Armaou later today.

Current G10 (next year's G11s) CAS Trip to Copenhagen

Registration form closes tomorrow 25th April, Friday

[Parent Letter](#)

[Registration Form](#)

Semester 2 G9 and G11 Exams

20th June, Friday & 23rd - 27th June

Final schedules for the exams will be released early June.

Updated class of [2026 IA calendar](#)

G12 and G10 Lunches

Grade 10 and 12 students are no longer registered for lunch. Students are requested to either bring a home lunch or purchase lunch tickets from the front office for the days they are at school during exams.

G10 Work Experience 2024/2025

9th - 20th June

For information please see:

[English confirmation](#)

[German confirmation](#)

[Work experience questionnaire](#)

Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarships:

[IB Diploma Recognition](#) [Study Programs in Germany](#)

[Gap Year in Germany](#) [Gap Year FAQ](#) [Scholarship Opportunities](#)

Useful Links

[Uni Guidance](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2024-2026:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please [click here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#) / [EY Handbook](#) / [PRI Handbook](#) / [SEC Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. <https://forms.gle/9tbgMt988KT8wNnq7>
- **Personal Parent ID Card:** [More information and ID card registration here](#)

Other information

Information from the nurse

We can all help control the spread of infectious diseases through early recognition and action. A sick student could contaminate staff and students, and this is particularly dangerous for our immuno-compromised and pregnant community members. Therefore, it is the parents responsibility to keep a sick child or a child who appears to become sick at home. Please report all cases of infectious diseases directly to our school office, as this will help us to monitor conditions and prevent the spread of illnesses. Any student suspected of having an infectious disease must be seen by a doctor, as only the doctor can properly diagnose illnesses. A list of the most common notifiable diseases and more information about them can be found [here](#).

As a quick guide, you should not send your child to school if any of the following symptoms are present:

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

Trained Babysitters

A number of students from G9-G12 are officially trained in babysitting first aid from Erste Hilfe. Contact [Mrs Francis](#) or the [babysitting club](#) for a babysitter.

Taxi Bus: new offers following survey feedback

Thank you for your feedback on the taxi bus service in the parent survey. We are pleased to introduce 2 additional companies that could offer shuttle services to MSF for you.

1. [SC Reisen](#). door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).
2. DtoD Fahrdienst (Korean community travel firm), please contact [Mr Yang](#) if interested in this service
3. Taxibus Reich Hamburger also offers a door to door service. Please contact them [here](#).

Car Pooling: If you are interested in car pooling, you can connect with each other via an interactive map. Add your location, if interested. This is to avoid the data protection restrictions. Please have a look at [this guide](#).