

MSF Bulletin: 26th June 2025

Whole School Announcements

General Information

MSF Academy: Freedom Through Mindfulness by Lauren Alvarez

27th June, Friday, 8:40-9:40, Secondary Commons

Are you interested in discovering effective ways to break the stress cycle, enhance self-awareness, and build resilience to stress? In this session, we will explore the impact of stress on both the body and mind, while providing practical strategies for incorporating mindfulness into your daily routine to restore inner balance.

[Register here](#)

Yearbook Order

As the 2024/2025 school year comes to a close, what better way to remember it than with a yearbook filled with precious moments and memories from throughout the year? Don't miss out!

[Order here](#)

Friends of MSF

At the recent Friends of MSF AGM, the previous board was released and new board members were voted in. MSF thanks Didem Kennan, Esra Özbey, Sophie Rehberg, Florian Pütz and Declan Supple for their support and dedication to Friends over many years. We warmly welcome Cordula Bartlet (President), Anne Jackson (Vice President), Regine King (Treasurer) and Anselm Stahl (Secretary) to the Friends of MSF board. Sophie Rehberg remains on the board as a Member at Large, Rainer Rauleder continues to support Friends of MSF as the external auditor for 2025-2026.

Join the MSF Welcoming Committee!

Are you interested in helping new families feel at home at MSF? The Welcoming Committee is part of Friends of MSF and we are looking for Cultural Coordinators! As a coordinator, you'll be matched with new families joining MSF, who speak your language, share a similar background, or have kids in the same age group. You'll make a real difference by sharing our Frankfurt Welcome Guide, answering questions, and helping families settle into the MSF community. We're a fun group of volunteers, and you decide how much time you can give! Want to join us or have questions? Reach out to: welcome@msf.education

[More info](#)

Bake Sale Dishes and Container Pick-Up

If you are missing a dish or container you brought to the bake sale, you can collect it at the following times:

2nd July from 14:30 to 16:30

3rd July from 08:00 to 09:30 and 14:30 to 16:30

9th July from 08:00 to 09:30 and 14:30 to 16:30

If you are unable to come on any of these dates but would like to collect your items, please contact the [Head Parent](#).

Important: All items not picked up by 10th July will be donated.

New Election: Deputy Head Parent Rep

By 3rd July, Thursday

Due to work commitments, our current deputy head parent rep, Aslihan Ertis, has resigned from her role. The school and Jutta Petznick, thank Asli for her support. Class reps who are interested in taking over the role of deputy head parent rep have been asked to email the Head Parent Rep for nomination. Class reps will then vote by electronic ballot for the replacement deputy head parent rep.

Grade 12 Graduation Ceremony

Congratulations to all our new alumni and their parents! Please watch [the highlights here](#) and the [full ceremony here](#).

French Club 2025-2026 - Interest Survey

We are exploring the possibility of launching a French After School Club next school year (PRI Native - for children who already understand French, and PRI Beginner - for children new to the language) in collaboration with [ADFE Hessen](#). The goal is to develop children's language skills, enrich their vocabulary, and strengthen their connection to French and Francophone culture through regular sessions in age-appropriate groups. If there is sufficient interest, a Secondary group may be possible for those already studying French and advanced enough to engage in radio/podcast activities. Interested families should complete this short [form](#).



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel & Ms Orgler

As we enter the final weeks of the school year, we want to take a moment to reflect on what a joyful, busy, and meaningful time it has been for our Early Years community. The past few weeks have been filled with sunshine and smiles, and we have truly embraced the spirit of summer. A heartfelt thank you to all the parents who supported our Sports Day on Monday – especially in the heat! Your help made the day extra special for the children.

Tomorrow's Step Up Day is an exciting milestone, as children visit next year's grade level and begin imagining all that lies ahead. We are also looking forward to next week's Summer Pool Party – a time to play, dance, and celebrate the year together (sign-ups below!). Finally, our Transition Sleepover, the End of Year Parties and the Transition Graduations will offer a chance to honour the growth, friendships, and learning we have shared this year. As we wrap up, please know how grateful we are for your continued partnership, trust, and support. Together, we have built a warm and joyful environment for our young learners.

Reminder Step up Day

27th June, Friday, see letter for time and drop off location

This Friday we have the Step up Day from KG2 to Transition @ 09:00 and from TR to Grade 1 @ 08:15. Please drop off children on time to enjoy this great event preparing them for the upcoming changes after summer.

[Letter](#) from Ms Henkel & Mr Wragg

Summer Pool Party

2nd July, Wednesday, 14:00-15:00 (children only)

Organised by our student council, our team will provide water fun and other activities. We kindly ask parents to sign up for a food contribution as the children had very specific ideas on what they wanted and together we can make it happen. Please deliver your contribution to the TRD class.

[Sign up](#)

Reminder Transition Sleepover

4th July, Friday

Please read the [letter](#) with details and remember to hand in the signed form to your child's teacher.

Final Early Years Team Meeting - Early Closure @ 15:30

7th July, Monday; all dates in the:

[Updated Parent Event Overview 2024/2025](#)

[Late pick up fee schedule](#)

If you wish your child to attend the external ASC service, please email [Markus Heinz](#) from Train with Brain.

[Info Flyer](#)

TR Graduation - Parents Cordially Invited

7th July, Monday, TRF Graduation, 13:00-14:00, TRF class

8th July, Tuesday, TRD Graduation, 10:00-11:00, TRD, class

9th July, Wednesday, TRB Graduation, 10:00-11:00, TRB class

Last Day of School

11th July, early closure @ 13:00

Please note that school closes at 13:00 for all MSF students from KG-SEC School. Please take home your child's belongings if you are not attending the holiday programme. There will be a deep clean over the summer break.

Summer Holiday Programme - Registration Open

14th July, Monday - 19th August, Tuesday

If you would like to register your child/ren for the upcoming Summer Holiday Programme, please use the links below to register and carefully read the registration [letter](#).

[KGB](#) [KGF](#) [KGL](#) [KGT](#)
[TRB](#) [TRD](#) [TRF](#)

Save the Dates: 2025/2026 Early Years Team Meeting Dates

Please find below the dates for next year's EY team meetings. [Markus Heinz](#) from Train with Brain will continue to provide after school care service from 15:30-16:30 on these days for those who need it.

NEW [Info Flyer](#)

25.08.25	29.09.25	20.10.25	10.11.25	15.12.25	26.01.26
23.02.26	23.03.26	27.04.26	18.05.26	15.06.26	06.07.26

Further Upcoming Events:

14th-25th July & 11th-19th August, Summer Holiday Programme (registration above)

20th-23rd August, EY Staff Induction, EY Closed

25th August: First Day for EY, Welcome Event for New Families

09th September, KG Parent Information Evening (parent rep election)

10th September, TR Parent Information Evening (parent rep election)



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mr. Wragg

Last Friday was incredibly busy in Primary. We had our Diversity Day celebration in the morning and then our first ever Comic-Con event in the afternoon. For our Diversity Day, we celebrated all the wonderful differences that we have in our school community, how we all look different, the different ways we speak, the different ways we think, how our families look different and how we have different things that we are proud of. In the end we celebrated how we can have differences, but all live and learn happily together in one school. It was a colourful and joyous event and I would like to pass on my thanks to all the teachers who helped arrange the assembly and various activities that took place.

After school it was Comic-Con! For those not familiar with this, it is best described as a celebration of the fantasy genre of books, films, art and games. We had stalls in the sports hall and different activities for the students to participate in around the school. The event was a real community collaboration with teachers, students and parents running everything. It was a wonderful success and we should all thank Ms Weaver, who championed the whole event and brought everyone together to get it done (she even managed to get married that same week)! We already have multiple requests for a repeat event next year...perhaps we can 'Use the Force' to make it happen!

MSF Academy: Parenting Through Early Adolescence

[Link to Presentation](#) from 3rd June

Nick Wragg, Primary Principal & Lizzy Eichelpasch, Primary School Counselor, shared information about the changes to expect during adolescence and some suggested resources for becoming more prepared for this time in your child's life.

Parent Representatives Meeting

[Link to Presentation](#) from 4th June

Deirdre Hand, PYP Coordinator & Primary Assistant Principal, shared a PYP monthly update presentation, which features highlights of the activities and events that took place in Primary throughout the month of May.

Step Up Day: Transition to Grade 5

27th June, Friday, 08:15-10:10 (Period 1 & 2 Primary School)

Students from Transition to G5 will experience a morning in next year's grade, engaging in new learning experiences and expectations.

Grade 5 Graduation

4th July, Friday, 16:00-18:30 (RSVP by 20th June)

The event will begin promptly at 16:00, so we kindly request that all families arrive on campus and be seated in the sports hall by 15:45. After the ceremony we will move to the roof for a celebration.

[More Details](#) [RSVP](#)

Sports Day - Grade 1-5

9th July, Wednesday

This event is on school campus for all classes from Grade 1-5. More details to follow regarding this day.

Summer Holiday Camps

On campus:

By Train with Brain, 09:00-16:00

21.-25.07. [Parkour Camp](#)

By Outdoor Kids, 09:00-16:00

14.07-18.07. [Football Camp](#)

21.07-25.07. [Gymnastic Camp I](#)

11.08-15.08 [Gymnastic Camp II](#)

By Schön! Zentrum für chinesische Sprache & Kultur, 09:00-16:00

11.-15.08. [Information Registration Form](#)

Outside campus, near Frankfurt Hauptwache:

By Speakeasy, 08:30-13:45

14.07.-18.07. [Playful English Summer Camp](#)

11.08.-15.08. [Playful German Summer Camp](#)

Important Links, Forms and Reminders

Please make sure your child has a rainproof jacket as students will play outside unless the rain is very heavy.

[Parent and Student Handbook](#)

[Primary Students Leave of Absence form](#)

[Field Trip Permission Slip](#)

[Head Lice & Fevers](#)



Secondary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

As Semester 2 draws to a close, our campus has been buzzing with energy, achievement, and celebration. One of the standout moments was our unforgettable graduation ceremony, where we bid farewell to an exceptional cohort of students, marking the end of their journey with pride and joy. Adding to the excitement, the release of the first edition of *The Metro Magazine*—a fully student-led publication—showcased the creativity, insight, and editorial talent within our school community. Amidst the academic intensity of MAP testing and the final G9 and G11 semester 2 exams, students demonstrated resilience and focus. Meanwhile, the Science Fair was a resounding success, filled with innovative projects and enthusiastic participation across all grades. We also welcomed back our Grade 10 students, who returned with valuable insights and stories from their recent work experience placements, bridging classroom learning with real-world exposure.

MSF closes at 13:00

11th July, Friday

Middle School (Grade 6 - 8)

Minutes of the G6 - G8 Parent Rep Q&A Session with Katell Dodd dated 17th June

[Minutes](#)

Grade 8 Cambridge Checkpoint Exams

The results for the Cambridge Checkpoint exams will be issued together with the Grade 8 reports.

Secondary Summer Dance (G 6 - 9)

8th July, Tuesday, 17:30 - 21:30, Rooftop

Message from the ALN Coordinator Ms Eleni Armaou

How can we communicate better with our children? OARS is an interactive motivational interviewing technique used to facilitate an open conversation. These skills include verbal and non-verbal responses and behaviors. Using the OARS technique supports you in establishing and maintaining a relationship with your child, assessing their needs, and personalizing your conversation and responses.

Resource: [OARs for Parents and Caregivers | APA Foundation](#)

High School (Grade 9 - 12)

Minutes of the G9 - G11 Parent Rep Q&A Session with Katell Dodd dated 4th April

[Minutes](#)

G10 Silver Practise Duke of Edinburgh

30th June, Monday - 2nd July, Wednesday

Grade 9 Trip to Hessischer Landtag in Wiesbaden with Ulrike Häfner

4th July, Friday, 8:30 - 13:00

Secondary Summer Dance (G 6 - 9)

8th July, Tuesday, 17:30 - 21:30, Rooftop

All Grade 11s Science Project

8th July, Tuesday, & 9th July, Wednesday

G10 United Nations Simulation Congress

10th July, Thursday, 11:00 - 13:00, Sec Commons

During the final two weeks of school the G10 students will complete a United Nations Simulation Congress project. Parents are welcome to come and see the final project displays.

[Letter to parents shared on ManageBac](#)

[G10 Schedule 30 June -11 July](#)

G11 - Class of 2027 official book list:

[Link](#)

Grade 12 IB Results, Re-marks, and Next Steps

[Link](#)

Class of 2026: [University Application Deadlines](#)

Updated class of [2026 IA calendar](#)

Useful Links

[Uni Guidance](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)

[Online Chemistry Tutoring](#)

Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarships:

[IB Diploma Recognition](#) [Study Programs in Germany](#)

[Gap Year in Germany](#) [Gap Year FAQ](#) [Scholarship Opportunities](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2024-2026:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please [click here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#) / [EY Handbook](#) / [PRI Handbook](#) / [SEC Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. <https://forms.gle/9tbGt988KT8wNnq7>
- **Personal Parent ID Card:** [More information and ID card registration here](#)

Other information

Information from the nurse

We can all help control the spread of infectious diseases through early recognition and action. A sick student could contaminate staff and students, and this is particularly dangerous for our immuno-compromised and pregnant community members. Therefore, it is the parents responsibility to keep a sick child or a child who appears to become sick at home. Please report all cases of infectious diseases directly to our school office, as this will help us to monitor conditions and prevent the spread of illnesses. Any student suspected of having an infectious disease must be seen by a doctor, as only the doctor can properly diagnose illnesses. A list of the most common notifiable diseases and more information about them can be found [here](#).

As a quick guide, you should not send your child to school if any of the following symptoms are present:

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

Trained Babysitters

A number of students from G9-G12 are officially trained in babysitting first aid from Erste Hilfe. Contact [Mrs Francis](#) or the [babysitting club](#) for a babysitter.

Taxi Bus

We are pleased to introduce 2 additional companies that could offer shuttle services to MSF for you.

1. [SC Reisen](#). door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).
2. DtoD Fahrdienst (Korean community travel firm), please contact [Mr Yang](#) if interested in this service
3. Taxibus Reich Hamburger also offers a door to door service. Please contact them [here](#).