

MSF Bulletin: 23rd October 2025



Whole School Announcements

General Information

Annual Survey: Tell us what you think!

MSF always strives to improve. Your feedback is critical in helping us to enhance what we offer at school, identifying our strengths and highlighting areas to work on to ensure we are fulfilling our mission. Please tell us what you think!

[MSF annual survey](#)

Parent Representative Coffee Morning

Tomorrow, Friday, 24th October 2025, 08:45, Cafeteria

School Calendar 2026-2027

Please find the new calendar on our website and [here](#).

Reminder School Closed

17th - 18th November, Monday & Tuesday

On these 2 days the school is closed for teacher professional development days.

Save the Date: Friends of MSF'S Advent Wreath Making Workshop

22nd November, Saturday, 13:00-17:00

Families and staff are invited to this pre-Christmassy event. More information will follow soon. We're looking forward to ringing in the Advent season with you!

Eschborner Landstrasse

Please do not stop in the middle of the road to let your child out on Eschborner Landstrasse - please pull into the stop and drop zone, into a parking space or make use of the MSF parking lot. Stopping in the middle of the street is dangerous and disrupts the traffic flow in the mornings. Such traffic violations may also result in a fine from the Ordnungsamt. Thank you for helping keep all our community safe in the mornings.

Important Drop-Off and Pick-Up information

Please never stop or park on the private property of **SEGRO Park Frankfurt City, Gaugrafenstraße 20-24**. Parking on this private property causes obstructions, damage, and increased accident risks. For the safety of all children and respectful coexistence, please avoid these areas. Thank you for your cooperation.

Crossing Guard Duty Volunteers

We welcome back our helpful crossing guard volunteers and encourage other parents to join in. It's a cheerful start to your day and you get to enjoy a coffee afterwards on MSF. Further training will be available this semester for new families, please sign up [here](#). Returning volunteers, please sign up for a slot [here](#).

Mandatory Access to Campus With Personal Parent ID Card & Card Pick-Up Information

For the safety and security of our students, from the 2025/2026 school year onwards, all parents and authorised guardians must use and visibly wear a personal Parent ID Card to access the campus. The Parent ID Card allows you to open the doors to the Primary and Secondary buildings during designated access hours and helps us maintain a safe and efficient school environment. In case you forget your card at home, please come to the office to receive a visitor's sticker before going to other areas of the school. Grandparents or other family members who are visiting will also receive a visitor's sticker and are required to carry a completed pick-up authorisation form with them. We kindly ask you to collect your card from the main office. Please bring your smartphone with you, as you will need to scan the QR code to confirm the receipt.

If you have not yet registered for your Parent ID Card please [register here](#). [Parent ID Card Information Letter](#)



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel & Ms Orgler

Welcome back after the autumn break! We are excited to kick off the new half of the term with our Early Years Student Council elections – a first taster of democracy and an introduction to key democratic principles. Each class will vote for a representative to share ideas and feedback on behalf of their peers. Following the elections, Ms Orgler and Ms Politi will meet monthly with the elected students to discuss topics that matter to them. These conversations support student agency and give our youngest learners a meaningful voice in school life. We will keep you updated about the election results and the discussions.

Reminder: Parent Teacher Meetings (for new Kindergarten and all Transition families)

October/November, see link for class specific dates

Please sign up for a short meeting with your child's teachers to discuss how your child has settled in.

[KGB](#) [KGL](#) [KGT](#) [KGF](#) [TRF](#) [TRB](#) [TRD](#)

MSF Academy: Raising Emotionally Intelligent Children - Tools for Everyday Parenting

29th October, Wednesday, 08:45-09:45, in the Cafeteria

Mr Audun Birketvedt Haukaa, our Inclusion Coordinator and a trained Behaviour Specialist, is inviting families to talk about practical strategies for supporting children's emotional development and managing everyday challenges at home. Join us for this informal round table discussion to share experiences, ask questions, and gain useful tools for emotionally responsive parenting. If you wish to attend, please register [here](#).

MSF @ Job Fair

29th October, Wednesday, Kap Europa Frankfurt

Our team will be at an upcoming job fair for Early Years teachers, open to students, trainees, and career changers. It is a great chance to explore careers in education and connect with organisations – including us! The event is free and no registration is needed. Feel free to share with anyone who might be interested: [Information](#).

Halloween Class Parties & Dress up Day 🎃

30th October, Thursday & 31st October, Friday

Teachers will be in touch with Parent Reps regarding possible classroom decorations for individual class celebrations. On Friday, all children are invited to dress up and take part in the festivities. Please ensure costumes are age-appropriate and do not include any weapons or weapon-like accessories.

St Martin Parade for Early Years Families

5th November, Wednesday, afternoon, starting @ MSF and ending @ Possmann's

This celebration is only for Early Years and Grade 1 families. More information from the Head Parent Representatives as well as the link to RSVP can be found [here](#).

Upcoming Early Years Team Meetings

10th November, 15th December, 26th January, 23rd February, 23rd March, Mondays

Please be aware that parents will be charged a late pick up fee should they not pick up their child by 15:30. If parents find it difficult to make arrangements for an early pick up. [Markus Heinz](#) from Train with Brain will continue to provide after school care service from 15:30-16:30 on these days for those who need it. See his [Info Flyer](#).

Train with Brain - Soccer Course @ MSF Sports Hall

14th November 2025 to 30th January 2026, Friday, 15:30-16:30

[Info flyer](#)

Teacher Training Days

17th November, Monday & 18th November, Tuesday

Please be aware that the school will be closed for our teacher professional development days.

New Swimming Course by Train with Brain @ Possmann's Swimming Pool

17th, 19th, 24th & 26th November & 1st December, 15:30-17:30

[Info flyer](#)

Student Photo Sessions

25th November, Tuesday, KG Turtles, KG Butterflies, TR Bumblebees, TR Fireflies

26th November, Wednesday, KG Frogs, KG Ladybirds, TR Dragonflies



Primary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mr. Wragg

Differentiation is a key word in education and something that teachers spend a lot of time training to achieve, not just when they are students, but continuously throughout their professional lives. It essentially means making the learning experience different for each student to meet their needs. We talk about removing barriers to learning and ensuring that students are working in the Zone of Proximal Development (Vygotsky, 1978). This is an older theory, but one that still rings true today, simply put it concludes that we learn best when we are challenged. Every classroom activity in Primary has been considered to ensure an element of challenge. Sometimes this will be an activity that all the students are doing that is accessible to all but has scope for real complexity, we call this a 'low floor, high ceiling' activity, other times the class will work in stations or groups that have adapted activities that provide different levels of challenge. When we have students who are finding the 'general' expectations of the class too challenging, or not challenging enough, we also have additional teachers that can work with these students. We are very fortunate to have a large and highly experienced learning support team in MSF Primary. This year we have a learning support teacher attached to each grade, who works closely with the class teachers, both in planning lessons and teaching. Through differentiation by the class teacher and interventions by the learning support team we are able to develop and challenge all the students in our care, helping them progress from whatever their starting point may be.

Parent Teacher Conferences

27th October, Monday - 31st October, Friday / German: 12th November, Wednesday, 14th November, Friday

Halloween 🎃

31st October, Friday

Our Halloween celebration will involve some class parties and a special spooky assembly on Friday afternoon. Teachers will be in touch with Parent Reps regarding possible classroom decorations for individual class celebrations. Students are invited to dress up in costumes (*not too scary please and no toy weapons*).

St Martin Bake Sale Grade 4 & 5

5th November, Wednesday, 15:00-16:00, Cafeteria

St Martin Parade for Grade 1 Families

5th November, Wednesday, afternoon, starting @ MSF and ending @ Possmann's

This celebration is only for Early Years and Grade 1 families. More information from the Head Parent Representatives as well as the link to RSVP can be found [here](#).

Parent Representatives Meeting

12th November, Wednesday, 08:40-09:40, Cafeteria

Kindly submit any agenda items before the meeting via this [form](#).

New Swimming Course Grade 1-2 by Train with Brain@Possmann's Swimming Pool

17th, 19th, 24th & 26th November & 1st December, 15:30-17:30

[Info flyer](#)

Late Pick Up Payment Information for Families with Multiple Children

As already known, pick-up later than 17:30 will be charged in 5-minute increments at €10 each. In the event of a late pick-up, the form will be filled out with the exact pick-up time and must be signed by the person collecting the child.

For families with multiple children, the fee will be applied per family for the first late pick-up and for subsequent late pick-ups per child.

Library Books

Students are now able to check out one fiction book during their library session to take home. Please check your child's library day so you know which day this will be. As usual, they will return their book the following week and change it. When the new library is ready, students will be able to check out two or three books again depending on their grade level.

Responsible Digital Citizenship

At MSF we use technology to enhance the learning experience. We expect all our community members to be Responsible Digital Citizens. As technology is used to enhance the learning process at MSF, we ask that all families complete the form, with their children, for this school year. [Responsible Use form](#)

General Data Protection Regulation (GDPR)

At MSF, we use technology to enhance your child's learning through secure, GDPR-compliant online programmes that support both in-school and home learning. Please complete the required form to give permission [here](#).

Winter Holiday Camps on Campus

By Outdoor Kids

05.01.- 09.01.2026 [Tennis Camp](#) from 09:00-16:00

By Train with Brain

05.01.- 09.01.2026 [Parkour Camp](#) from 09:00-16:00

Important Links, Forms and Reminders

Please make sure your child has a rainproof jacket as students will play outside unless the rain is very heavy.

Secondary students offer babysitting - their "all about me" bios are posted in the Atrium. Alternatively, contact [Mrs Francis](#).

Please make sure to record an excusal in Toddle, if your child is unable to attend their after school club activity.

[Parent and Student Handbook](#)

[Primary Students Leave of Absence form](#)

[Field Trip Permission Slip](#)

[Head Lice & Fever](#)



Secondary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

Parent Reps Meeting 21st October

[Minutes](#)

Spirit Week 🎃

27th - 31st October

It's that time of the year again - let's get spooky! [Programme](#)

From the Secondary Athletic Director Mr Kerr

24th October, Friday

There will be a U16 Basketball Exhibition Game at lunchtime.

The Secondary School Autumn sports season runs until Friday 21st November.

[Please see here for a list of our current fixtures.](#)

Maths Competitions 2025-2026

Please review the schedule of [Upcoming Math Competitions](#).

The schedule should be accessible to parents, but each competition's registration link in the document is only accessible through the student's MSF email account.

MAP Testing

20th October - 31st October

MAP testing commences the first week back after Fall break. Please make sure that your child is at school to avoid catch up sessions during lesson times. Their devices should be fully charged and the MAP testing browser loaded (this was completed in class but please check). Email [Ms Krueger](#) with any concerns. [MAP testing schedule](#).

Sexuality & Wellbeing Education G6-G12

3rd - 5th November, Monday to Wednesday

Dolly & her team are returning to MSF! ALL students will have a workshop ranging from 90 minutes to the whole day.

SEC Parent Teacher Conferences

11th November 2025

Details regarding session times per family name will be sent out early November. Please take note that there is no school for students from Grade 6-12 on Parent Teacher Conference day.

Middle School (Grade 6 - 8)

Message from the ALN Coordinator Ms Armaou

Building your resilience

We all face trauma, adversity, and other stresses. Here's a roadmap, for both parents and students, for adapting to life-changing situations, and emerging even stronger than before. Source: [APA](#)

High School (Grade 9 - 12)

Cambridge Parent Information Evening G9 and G10

27th November, Thursday

All parents of grade 10 students are strongly encouraged to attend this GCSE Parent Information Evening, and parents of grade 9 students are welcome. Please RSVP using [this form](#).

SEC Parent Representatives Meetings 2025-2026

20th January 2026 & 21st April 2026

Cambridge 2026 Examinations

Please be aware that the 2026 IGCSE examination window includes 15th May and 4th June, which coincide with school/public holidays. Exams scheduled for those days will still take place as timetabled. As adjustments are only possible in very exceptional cases (holidays do not qualify), we encourage families to make arrangements ahead of time.

Further information is available in the [Grade 10 IGCSE Handbook](#).

If parents or students have any inquiries regarding Cambridge curriculum (including IGCSE), please contact [Mr M. Smith](#).

Class of 2026

[University Application Deadlines](#)

[IA Calendar](#)

[Mock, Graduation and Prom dates](#)

G11 - Class of 2027 Secondhand Book List

[Link](#)

Useful Links

[Uni Guidance](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)

[Online Chemistry Tutoring](#)

Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarships:

[IB Diploma Recognition](#) [Study Programs in Germany](#)

[Gap Year in Germany](#) [Gap Year FAQ](#) [Scholarship Opportunities](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2025-2026:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please [click here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#) / [EY Handbook](#) / [PRI Handbook](#) / [SEC Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. <https://forms.gle/9tbgMt988KT8wNnq7>
- **Personal Parent ID Card:** [More information and ID card registration here](#)
- **Personal and Family Information Update:** If you wish to update your current personal and family information on file please do so by filling out this [form](#).

Other Information

Information from the nurse

We can all help prevent the spread of infectious diseases through early recognition and action. Sick students put staff and peers at risk, especially those who are immuno-compromised or pregnant. Parents are responsible for keeping sick children at home and reporting infectious cases to the school office. Students suspected of having an infectious disease must be seen by a doctor for proper diagnosis. A list of common notifiable diseases and further information can be found [here](#).

Do not send your child to school if they have any of the following symptoms:

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

MSF Babysitters

We have a number of Secondary students available for babysitting opportunities - their "all about me" bios are posted in the Atrium and the EY corridor - please do check here for a potential connection. Alternatively, you can contact [Mrs Francis](#).

Need help at home?

Notmütterdienst e.V. Frankfurt is a non-profit organization providing reliable, flexible support in childcare, elderly care, household help, and corporate family services tailored to individual needs. View info brochure [here](#).

Taxi Bus

We are pleased to introduce 2 additional companies that could offer shuttle services to MSF for you.

1. [SC Reisen](#). door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).
2. DtoD Fahrdienst (Korean community travel firm), please contact [Mr Yang](#) if interested in this service.
3. Taxibus Reich Hamburger also offers a door to door service. Please contact them [here](#).