

MSF Bulletin: 20th November 2025



Whole School Announcements

General Information

The Fireflies' Kindness Challenge

The Transition Fireflies from last year took on an amazing project - The Kindness Challenge! They designed their own kindness shirts and organized a flea market to raise money for people in need. With all the purchases, they collected 181.23 Euros, which they decided to donate to the organization StreetAngel Frankfurt. Inspired by the words "*Jeder kann ein Engel sein, auch du*" ("Everyone can be an angel — even you"), MSF rounded the donation up to 200 euros. Thank you, Fireflies 2024–2025! You did an amazing job and truly showed the power of kindness. We are so proud of you! streetangel.eu

MSF Academy: Child & Teen Coaching

5th December, Friday 08:40 - 09:40, Cafeteria

Melinda Toth, certified life coach, will be hosting a coffee morning for parents interested in how coaching can support your child to manage stress, stay focussed, handle frustration and recover from setbacks. [Adult, Child & Teen Coaching Flyer](#)

Friends of MSF: Volunteers Wanted!

We are planning several exciting events for the coming year – and we are looking for committed volunteers to help make them happen. If you would enjoy strengthening our community and actively contributing to the planning of these events, we warmly invite you to join us for an in-person meeting. There, we will present the planned projects and develop further ideas together. Simply sign up [here](#) – we look forward to getting to know you personally!

New: Event Section under General Information (last page)

Do you know about an exciting or interesting event for families in or around Frankfurt? It could be a flea market, a seasonal event, a newly opened theme park, or a great location for a children's birthday party. We try to feature a new event every month. Do you have a tip? If so, please send it to [Ms Wahl-Schutzbach](#). Thank you!



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel & Ms Orgler

During our recent professional development days, our team engaged deeply with the concept of Adulthood—the discrimination that stems from unequal power dynamics between adults and children, often seen in the way decisions are made *for* rather than *with* children. We explored how this shows up in daily life in subtle, often unconscious ways, and how small shifts in our everyday practice can create more space for children's voices and autonomy. We also explored what Student Participation and Agency truly mean in an Early Years context. It goes beyond offering choices—it is about creating a culture where children's ideas, emotions, and perspectives are genuinely shaping their environment. Our current Freeflow structure offers a good starting point toward more intentional opportunities for choice, shared reflection, and collaboration with children in shaping routines and rhythms of the day. A key takeaway was the reflective use of language—being aware of how our words can either reinforce hierarchy or invite partnership, and how we can support autonomy by speaking with children rather than directing at them. This is ongoing work, but it was energising to see how aligned we are in our commitment to fostering greater agency and participation—together, as a reflective and growing team.

Staffing Updates

Ms Gülnar Gulaliyeva joined the Early Years Team last week. Ms Gülnar is from Azerbaijan and holds a Bachelor of Arts in Philology and Pedagogy and a Master in Germanistik both from University of Baku. Gülnar is now starting her studies as Bachelor of Arts in Educational Sciences in Frankfurt and will be supporting the Early Years Team as Cross Class Teacher. Ms Ursula Soko will join the Early Years Team next Monday as Cross Class Teacher. Ms Soko holds a Bachelor of Science in Early Childhood Studies from Aspen University in Denver, Colorado. Ms Soko is originally from Zimbabwe and has eight years of teaching experience in Beijing, China, working at an international school. Please join us in welcoming both teachers to our community!

Student Photo Sessions

25th November, Tuesday, KG Turtles, KG Butterflies, TR Bumblebees, TR Fireflies
26th November, Wednesday, KG Frogs, KG Ladybirds, TR Dragonflies

Getting ready for Primary School Coffee Morning

4th December, Thursday, 08:30 am, Cafeteria

Mr Nick Wragg, principal of primary school, will present the Primary Years Programme (PYP) offered at MSF. The event will also focus on the mission in our teaching and values at MSF and give you the opportunity to meet staff members and to ask questions directly in a live Q&A, followed by a school tour led by our student ambassadors. Should you not be able to attend, please always address Chris Kroll, Admissions Manager, who will always be happy to help you. Please register either by email admissions@msf.education or through the attached [form](#).

Recyclable Art Workshop for Early Years Parents

4th December, Thursday, 8:30-09:30

Parents will be invited to a crafty morning with a focus on sustainability. More information will be shared via Toddle.

EY Winter Show

10th December, Wednesday, 14:30, Sports Hall

All parents are cordially invited to attend the annual winter show performance followed by a small get together from 15:30-16:00. The day will end at 16:00 after the events and all children should be picked up by then.

Upcoming Early Years Team Meetings

15th December, 26th January, 23rd February & 23rd March, Mondays

Please be aware that parents will be charged a late pick up fee should they not pick up their child by 15:30. If parents find it difficult to make arrangements for an early pick up. [Markus Heinz](#) from Train with Brain will continue to provide after school care service from 15:30-16:30 on these days for those who need it. See his [Info Flyer](#).

Winter Holiday Programme - Registration Open

22nd- 23rd December 2025 & 5th- 10th January 2026

Please sign up through the links below and carefully read the [Holiday Programme Registration Letter](#).

[KGB](#) [KGF](#) [KGL](#) [KGT](#)
[TRB](#) [TRD](#) [TRF](#)

Further details will be sent via email to those families who registered for the programme.



Primary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mr Wragg

This week we were fortunate to have Dr Alison Borthwick, mathematics educator and researcher, visit us from the UK and provide two days of professional staff training and some parent and student workshops. Dr Borthwick works with governments and schools around the world assisting in their curriculum design and teacher training. She is passionate about the effectiveness of building a strong mathematical understanding through the use of manipulatives and open-ended maths challenges and encourages the reduction of mathematical practice via worksheets. In her workshop for parents she emphasised the importance of playing maths games with children, noticing mathematics (numbers) in the real world, having conversations about numbers and reading story books with mathematical themes. One strong message that she shared throughout her stay was the need for all adults to demonstrate positivity regarding the subject of mathematics. Our attitude to mathematics actually makes a tangible, measurable difference to student success; if we say we love mathematics, our children/students will do better. We filmed her second parent talk about how the teaching of mathematics has changed in the last 20 years and we will add it to the parent section of the website.

Source: [Books about math](#) [Website recommendation](#)

Student Absences and Doctor's Note

Kindly be reminded that student absences due to sickness must be reported to the school via Toddle. In the event that students are unable to attend school due to sickness for 3 days or more, a doctor's note must be submitted to the main office.

After School Clubs: Beginning of 2nd Quarter

24th November 2025 until 30th January 2026

The second quarter begins on Monday.

In order to stay updated about when clubs take place and when not, please check the [Club Overview Calendar](#).

Important reminder: If your child cannot attend their registered club on a particular day, please send a message via Toddle (Excusal) so that the class teacher and school office are informed. Without notification, time will be spent searching the school for your child. There are still a few spaces available in the following clubs:

G1-2 Tuesday's Handball Club [sign up](#)

G1-2 Thursday's Capoeira Club [sign up](#)

G3-5 Monday's Creative Dance Club [sign up](#)

G3-5 Tuesday's Yoga Club [sign up](#)

G3-5 Wednesday's Pilates Club [sign up](#)

G3-5 Friday's Chess & Checker's Club [sign up](#)

Getting ready for Secondary School Coffee Morning

3rd December, Wednesday, 8:30 am, Cafeteria

Dr Kyle Coppes, principal of secondary school, will present the International Cambridge Programme and IB Diploma programme offered at MSF. The event will also focus on the mission in our teaching and values at MSF and give you the opportunity to meet staff members and to ask questions directly in a live Q&A, followed by a school tour led by our student ambassadors. Should you not be able to attend, please always address Chris Kroll, Admissions Manager, who will always be happy to help you.

Please register either by email admissions@msf.education or through the attached [form](#).

Primary Winter Shows

11th, 16th, 18th December, 17:30, Sports Hall

The highly anticipated Winter Shows are fast approaching, where you will get to see the talent and creativity of our student-created performances.

Thursday 11th December: Grades 1 and 2

Tuesday 16th December: Grades 3 and 4

Thursday 18th December: Grade 5

Should you wish to register for After School Care for the evenings your children are in the show follow this [link](#). For more details about the shows, please read this [letter](#).

Winter Holiday Camps on Campus

By MSF:

05.01.- 09.01.2026 [STEM Robotics Camp](#) from 09:30-15:30

We are excited to announce that MSF is offering a STEM Maker Camp designed for primary school students in Grades 1–5. This fun and engaging program allows children to explore robotics, maker design, and engineering through hands-on projects. The camp balances creativity, problem-solving, and active play, ensuring participants enjoy an exciting week full of innovation and teamwork. Camp Projects include: Building Robot, Science Maker and Robot Games.

[Details and Registration](#)

By Outdoor Kids:

05.01.- 09.01.2026 [Tennis Camp](#) from 09:00-16:00

By Train with Brain:

05.01.- 09.01.2026 [Parkour Camp](#) from 09:00-16:00

Parent Representatives Meeting

14th January, Wednesday, 08:40-09:40, Cafeteria

Thank you to all Parent Reps who took time and participated in the last meeting. [Minutes](#)

Kindly submit any agenda items before the next meeting via this [form](#).

Interest survey: Spanish Club G1-5 in Q3 & Q4

10th February to 9th June, Tuesdays or Wednesdays, 15:30-16:40

[Expression of interest form](#)

Interest survey: Summer Camp Special 2026 “Make My Song” with Cris Cosmo

Next summer, students can experience the joy of creativity in music with singer-songwriter Cris Cosmo. During the “Make My Song” workshop, participants will write and produce their own song using instruments, beats, a music production app, or AI—in any modern music style. Throughout the week, they will write lyrics, sing, rap, and perform as part of a band. The camp ends with a final performance on stage, where you can witness the young artists proudly share their sound. At the end of the week, every participant takes their produced song home—a lasting memory of a fun and inspiring musical adventure.

More information: [Website](#) [Video Playlist](#)

[Expression of interest form](#)

Late Pick Up Payment Information for Families with Multiple Children

As already known, pick-up later than 17:30 will be charged in 5-minute increments at €10 each. In the event of a late pick-up, the form will be filled out with the exact pick-up time and must be signed by the person collecting the child.

For families with multiple children, the fee will be applied per family for the first late pick-up and for subsequent late pick-ups per child.

Important Links, Forms and Reminders

Please make sure your child has a rainproof jacket as students will play outside unless the rain is very heavy.

Secondary students offer babysitting - their “all about me” bios are posted in the Atrium. Alternatively, contact [Mrs Francis](#).

Please make sure to record an excusal in Toddle, if your child is unable to attend their after school club activity.

[Parent and Student Handbook](#)

[Primary Students Leave of Absence form](#)

[Field Trip Permission Slip](#)

[Head Lice & Fever](#)

[General Data Protection Regulation Permission 2025-2026](#)

[Responsible Digital Citizenship Use Form](#)



Secondary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

Message from Assistant Principal Mrs Krueger

Building Spirit and Community Through Celebration

Two weeks ago, our school came alive with excitement during Halloween Spirit Week! Students and staff showed their creativity through daily themes such as Advisory Dress-Up Day, Halloween Costume Fun, Fandom day and dress like your teacher/student day - all events decided on by our student council. The laughter, costumes, and friendly competition brought everyone together, reminding us how special it is to be part of such a spirited and supportive community.

Looking ahead, we're thrilled to continue that positive energy with Writing Week! Our prolific librarians have arranged a week packed with expression, and the power of words. Students can participate in a variety of events, including a Poetry Contest and Poetry Slam during assembly, A Mr Fox Meme Contest, Mr. Witcomb's Golden Pen Award (for exceptional handwriting scribes), and a Wear Your Word Day, when students proudly display their favorite words as part of their outfits.

Weeks like these play an important role in strengthening our school culture. They give students opportunities to express themselves, connect with peers, and celebrate both academic achievement and community spirit. Together, they remind us that learning is not only about academics—it's also about creativity, collaboration, and joy.

G10 Bake Sale

26th November, Wednesday, 15:00-16:00, Cafeteria

From the Secondary Athletic Director Mr Kerr

BEFORE 1st December, Monday

[Register HERE for the Secondary School Winter sports season.](#)

The Winter season starts Monday 8th December, and runs until Friday 6th March, 2026.

Sports available include Basketball, Badminton AND Pickleball.

Maths Competitions 2025-2026

Please review the schedule of [Upcoming Math Competitions](#).

The schedule should be accessible to parents, but each competition's registration link in the document is only accessible through the student's MSF email account.

Middle School (Grade 6 - 8)

SEC Parent Rep Q&A Grade 6 - 8

25th November, Tuesday, 8:40 - 9:40, H03.14

Message from the ALN Coordinator Ms Armaou

Families are children's first teachers and essential to promoting social and emotional learning (SEL) throughout a child's life. When educators and families work together, they can build strong connections with each other that reinforce social and emotional skills developed in the home, in schools, and in their communities.

[Source](#)

High School (Grade 9 - 12)

SEC Parent Rep Q&A Grade 9 - 10

26th November, Wednesday, 8:40 - 9:40, H02.20

IGCSE Cambridge Parent Information Evening G9 and G10

27th November, Thursday

All parents of grade 10 students are strongly encouraged to attend this GCSE Parent Information Evening, and parents of grade 9 students are welcome. Please RSVP using [this form](#).

SEC Parent Rep Q&A Grade 11 - 12

28th November, Friday, 8:40 - 9:40, H03.24

University Guidance Info Night Grade 11 - 12

4th December, Thursday, 17:30 - 18:30, SEC Commons

IGCSE Cambridge 2026 Examinations

Please be aware that the 2026 IGCSE examination window includes 15th May and 4th June, which coincide with school/public holidays. Exams scheduled for those days will still take place as timetabled. As adjustments are only possible in very exceptional cases (holidays do not qualify), we encourage families to make arrangements ahead of time.

Further information is available in the [Grade 10 IGCSE Handbook](#).

If parents or students have any inquiries regarding Cambridge curriculum (including IGCSE), please contact [Mr M. Smith](#).

Class of 2026

[University Application Deadlines](#)

[IA Calendar](#)

[Mock, Graduation and Prom dates](#)

G11 - Class of 2027 Secondhand Book List

[Link](#)

Useful Links

[Uni Guidance](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)

[Online Chemistry Tutoring](#)

Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarships:

[IB Diploma Recognition](#) [Study Programs in Germany](#)

[Gap Year in Germany](#) [Gap Year FAQ](#) [Scholarship Opportunities](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2025-2026:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please click [here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. Please fill in this [form](#).
- **Personal Parent ID Card:** For student safety, all parents and authorised guardians must wear a Parent ID Card to access the campus. If you forget your card, please get a visitor sticker from the office. Other family members or pick-up persons without a Parent ID Card must also have a submitted pick-up authorisation. Please [register here](#). [Parent ID Card Information Letter](#)
- **Personal and Family Information Update:** If you wish to update your current personal and family information on file please do so by filling out this [form](#).

Other Information

Information from the nurse

We can all help prevent the spread of infectious diseases through early recognition and action. Sick students put staff and peers at risk, especially those who are immuno-compromised or pregnant. Parents are responsible for keeping sick children at home and reporting infectious cases to the school office. Students suspected of having an infectious disease must be seen by a doctor for proper diagnosis. A list of common notifiable diseases and further information can be found [here](#).

Do not send your child to school if they have any of the following symptoms:

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

MSF Babysitters

We have a number of Secondary students available for babysitting opportunities - their "all about me" bios are posted in the Atrium and the EY corridor - please do check here for a potential connection. Alternatively, you can contact [Mrs Francis](#).

Need help at home?

Notmütterdienst e.V. Frankfurt is a non-profit organization providing reliable, flexible support in childcare, elderly care, household help, and corporate family services tailored to individual needs. View info brochure [here](#).

Taxi Bus

We are pleased to introduce 2 additional companies that could offer shuttle services to MSF for you.

1. [SC Reisen](#). door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).

2. DtoD Fahrdienst (Korean community travel firm), please contact [Mr Yang](#) if interested in this service.
3. Taxibus Reich Hamburger also offers a door to door service. Please contact them [here](#).

Events in and around Frankfurt

Interesting websites:

- [Events4family](#)
- [Visitfrankfurt](#)
- [Kindaling](#)
- [Taunus4family](#)
- [Kuckuck-Magazin](#)
- [Frankfurt mit Kids](#)
- [Kinderkultur Frankfurt](#)
- [Papageno Kids Theatre](#)
- [Detective Birthday with GPS devices in Grüneburgpark \(Grades 3–6, in German\)](#)

Top Events in November

29th November, Saturday, all over Frankfurt

Every last Saturday of the month, many fantastic museums in Frankfurt am Main open their doors — and the best part: admission is completely free for you and your little explorers on that day!

View: [SaTOURday](#)

Crossing Guard Duty Volunteers

We welcome back our helpful crossing guard volunteers and encourage other parents to join in. It's a cheerful start to your day and you get to enjoy a coffee afterwards on MSF. Further training will be available this semester for new families, please sign up [here](#). Returning volunteers, please sign up for a slot [here](#).

Parking in Car Park - School Playground Area

Please remember that during the following time slots, the back section of the MSF car park will be closed off with a chain:

10:00–10:30 and 12:00–13:00. During these times, this area is used as the school playground for our students during their break. If you have not moved your car before these times, unfortunately, you will need to wait until the break is over. Larger signs will be put up soon to remind you of this.

Eschborner Landstrasse

Please do not stop in the middle of the road to let your child out on Eschborner Landstrasse - please pull into the stop and drop zone, into a parking space or make use of the MSF parking lot. Stopping in the middle of the street is dangerous and disrupts the traffic flow in the mornings. Such traffic violations may also result in a fine from the Ordnungsamt. Thank you for helping keep all our community safe in the mornings.

Important Drop-Off and Pick-Up Information

Please never stop or park on the private property of **SEGRO Park Frankfurt City, Gaugrafenstraße 20–24**. Parking on this private property causes obstructions, damage, and increased accident risks. For the safety of all children and respectful coexistence, please avoid these areas. Thank you for your cooperation.