

MSF Bulletin: 18th December 2025



Whole School Announcements

General Information

School Closes at 13:00

Tomorrow, 19th December, Friday

Please be reminded all kindergarten children and students have to be picked up at 13:00 tomorrow.

Guided Torch Light Tour of Frankfurt

31st January, Saturday, 18:00 - approx. 19:30, Meeting Point: Stoltze Fountain, Hühnermarkt, New Old Town

Friends of MSF are thrilled to invite you to join them for their next fun event, the Frankfurt-in-the-Light- of-the-Torches experience („Frankfurt im Schein der Taschenlampe“) which offers families the chance to connect with other MSF families, while enjoying a unique view of Frankfurt like never before! There are only limited spots available, and given how quickly their last event was sold out, they recommend registering as soon as possible. Event Fees: €15 per adult and €10 per child. Parents and children (age 6+) are welcome. To register, please use the following [link](#).

MSF Academy: Strengths and Challenges of Neurodiverse Brains

4th February, Wednesday

We invite families to join us for a presentation led by Ms Tiffany Gibson, MSF Primary Parent, followed by a discussion facilitated by our SOS Team. The focus will be on building a foundational understanding of different brain types, including both neurodivergent and neurotypical perspectives, and highlighting a range of strengths and challenges associated with each brain type, with an emphasis on how these differences can support and complement one another. The goal is to support ongoing, open conversations amongst the diverse members of our community. [Workshop information letter](#)

Event Section under General Information (last page)

Do you know about an exciting or interesting event for families in or around Frankfurt? It could be a flea market, a seasonal event, a newly opened theme park, or a great location for a children's birthday party. We try to feature a new event every month. Do you have a tip? If so, please send it to [Ms Wahl-Schutzbach](#). Thank you!



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel & Ms Orgler

As the year draws to a close, we would like to extend our heartfelt thanks to our entire community:

- ★ To our Parent Representatives – thank you for your ongoing dedication to strengthening the dialogue between families and the school. Your solution-focused, caring approach helps to build meaningful bridges that support our whole community.
- ★ To our Parents and Guardians – we deeply appreciate our partnership, the trust you place in us, and your ongoing support, for example when enabling us to meet monthly as a team. We know this can be a challenge, and we truly appreciate your flexibility. These meetings allow us to connect and align as a team, helping us provide your children with a more consistent, cohesive experience across the division.
- ★ To our Students – thank you for filling our days with curiosity, laughter, and joy. Your open-mindedness and warm welcome to new members of our community make our school a truly special place.
- ★ To our Teaching Staff – your passion and commitment shine every day. Thank you for nurturing young minds, for the gentle cuddles during tough moments, and for being there through sniffles and smiles. The care you bring into our EY spaces does not go unnoticed.
- ★ To the many, sometimes ‘invisible’ members of the MSF team – thank you for all you do behind the scenes: for keeping our spaces tidy, organising our calendars, preparing meals and snacks, updating attendance, and so much more. Your contributions are essential to our everyday rhythm.

Wishing all families a peaceful and joyful holiday season. May your days be filled with laughter, warmth, and meaningful moments. We look forward to welcoming you back for a happy and healthy start to 2026!

School Closes @ 13:00

19th December, Friday, last day of school

School Closes @ 15:30

23rd December 2025, last day before winter break

EY Parent Rep Meeting

21st January, Wednesday

Please inform your class parent reps directly about any feedback or topics you may want to bring forward. Meeting minutes will be shared in the bulletin in the following briefing.

Parent Teacher Conferences

January -March 2026

We will begin our upcoming Parent-Teacher Conferences with the Transition classes, inviting families to a 30-minute meeting with their child's teachers. These meetings are a chance to discuss your child's development and set goals for the rest of the year. Conferences will follow with Kindergarten Phase 2, then Phase 1. Teachers will share details and sign-up links directly with families.

Extra-curricular Activities: Creative Dance Club by Elin Rau

From 13th January - 24th March, Tuesdays, TR @ 14:30-15:15 & KG 15:30-16:15

Ms Elin Rau is a Pedagogue and Dance-Movement who offers a Creative Dance Club in our facilities. Please send her an [email](#) if you wish to register or give her a call: 0176/70581214.

Reminder: Upcoming Early Years Team Meetings

26th January, 23rd February & 23rd March, Mondays

Please be aware that parents will be charged a late pick up fee should they not pick up their child by 15:30. If parents find it difficult to make arrangements for an early pick up. [Markus Heinz](#) from Train with Brain will continue to provide after school care service from 15:30-16:30 on these days for those who need it. See his [Info Flyer](#).



Primary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mr Wragg

As we approach the winter holidays, I would like to take a moment to reflect on what has been a truly successful first few months of our school year. It has been a pleasure to see our students settle so confidently into their learning, build new friendships, and embrace the values of curiosity, courage, and community that are so important to us at MSF.

As the festive season approaches, I have some homework for you all! Spend some time playing games—board games, card games, quizzes, friendly competitions, etc. When you do, I invite you to consider something that research consistently highlights as powerful for children's development: letting them lose. Experiencing losing in a safe, loving environment helps primary-aged children build resilience, emotional regulation, empathy, and a healthy attitude toward challenge. Learning that it is acceptable not to win every time supports confidence, perseverance, and a growth mindset—skills that are far more valuable than any single victory. The holidays offer a wonderful opportunity to nurture these life skills without pressure, grades, or expectations—just laughter, connection, and learning through play. So please enjoy the season and we look forward to welcoming our students back in the new year, refreshed and ready for the exciting learning still ahead. On behalf of the primary team, I wish you a joyful, peaceful, and restorative winter holiday!

Primary Advent Calendar

Happy December! Primary has prepared something special for the MSF Community this year. Please find the Primary Advent Calendar [here](#).

Last Primary Winter Show

Today, 18th December, 17:30, Sports Hall

After a series of fabulous performances, our Grade 5 students will proudly showcase their talent and creativity in the final Winter Show of the year.

For more details about the shows, please read this [letter](#).

STEM Robotics Winter Holiday Camp - Last Minute Spots Available!

05.01.- 09.01.2026 [STEM Robotics Camp](#) from 09:30-15:30

This fun and engaging program allows Grade 1–5 children to explore robotics, maker design, and engineering through hands-on projects. The camp balances creativity, problem-solving, and active play, ensuring participants enjoy an exciting week full of innovation and teamwork. Camp Projects include: Building Robot, Science Maker and Robot Games.

[Details and Registration](#)

Parent Representatives Meeting

14th January, Wednesday, 08:40-09:40, Cafeteria

Kindly submit any agenda items before the next meeting via this [form](#).

Interest survey: Summer Camp Special 2026 “Make My Song” with Cris Cosmo

Next summer, students can experience the joy of creativity in music with singer-songwriter Cris Cosmo. During the “Make My Song” workshop, participants will write and produce their own song using instruments, beats, a music production app, or AI—in any modern music style. Throughout the week, they will write lyrics, sing, rap, and perform as part of a band. The camp ends with a final performance on stage, where you can witness the young artists proudly share their sound. At the end of the week, every participant takes their produced song home—a lasting memory of a fun and inspiring musical adventure.

More information: [Website](#) [Video Playlist](#)
[Expression of interest form](#)

Late Pick Up Payment Information for Families with Multiple Children

As already known, pick-up later than 17:30 will be charged in 5-minute increments at €10 each. In the event of a late pick-up, the form will be filled out with the exact pick-up time and must be signed by the person collecting the child.

For families with multiple children, the fee will be applied per family for the first late pick-up and for subsequent late pick-ups per child.

Important Links, Forms and Reminders

Please make sure your child has a rainproof jacket as students will play outside unless the rain is very heavy.

Secondary students offer babysitting - their "all about me" bios are posted in the Atrium. Alternatively, contact [Mrs Francis](#).

Please make sure to record an excusal in Toddle, if your child is unable to attend their after school club activity.

[Parent and Student Handbook](#)

[Primary Students Leave of Absence form](#)

[Field Trip Permission Slip](#)

[Head Lice & Fever](#)

[General Data Protection Regulation Permission 2025-2026](#)

[Responsible Digital Citizenship Use Form](#)



Secondary School



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

Message from Assistant Principal Mrs Krueger

As we come to the end of another busy and rewarding year it is great to take some time to celebrate recent highlights that have made the end of the term so special. Our Secondary Winter Show - Spectrum boasted some magnificent group performances showcasing an impressive display of music, drama and choir across the grades. Alongside these performances we visually experienced a high standard of skillful and engaging artwork. A new addition to Spectrum this year, some culinary artistry, where our Food & Technology students prepared a delicious Kabuli Pulao meal served to the audience, who got to sample an authentic exploration of food from Afghanistan. The level of expertise, hardwork and dedication speaks volumes to how students are able to balance their love for the arts with other subjects and take risks to showcase their passion.

The secondary community have also come together with teachers and students alike to share in some festive traditions through the revisited and popular Winter Spirit Week. It has been a delight to enjoy carol singing, various advent calendars, Christmas quizzes, seeing corridor-filled festive jumpers and Secret Santa surprises. This has most definitely brought plenty of joy and laughter to the final week of term. A key in all of this is relationship building and we trust that over this festive season, you will be able to grow and nurture these precious times with those we love dearly, our children. We are incredibly proud of all that our students and staff have achieved and look forward with excitement to what next year has in store for us.

Wishing all our families a restful and happy winter break.

From the Secondary Athletic Director Mr Kerr

Winter Sports are here!

Boys Basketball started on 8th December. All other sports begin after the Winter holidays.

Registrations for teams are now closed.

Maths Competitions 2025-2026

Please review the schedule of [Upcoming Math Competitions](#).

The schedule should be accessible to parents, but each competition's registration link in the document is only accessible through the student's MSF email account.

Middle School (Grade 6 - 8)

Message from the ALN Coordinator Ms Armaou

In this webinar Dr. Marc Brackett, Yale University Phd, and best selling author of *Permission to Feel* and *Dealing with Feeling*, will share simple, research-backed tools to help you and your child name, understand and manage emotions with confidence.

Dr. Mark Brackett visited Stuttgart in 2024, where MSF admin and staff members participated in training sessions.

Source youtube: [How to give our kids permission to feel with Dr. Marc Brackett](#)

MAP testing Grade 6-8

19th - 30th January

Grade 6-8: Please contact [Ms Krueger](#) if your child is absent for one of the sessions. The schedule will be shared on ManageBac in the first week after winter break.

High School (Grade 9 - 12)

Semester Exam Information (G9 & G11)

The schedule for the Semester Exams for Grade 9 and Grade 11 students is now available [here](#).
The exams will take place during the second week after school resumes after Winter Break, 19th-23rd January.
Each student's specific exam schedule should soon be available directly on their ManageBac Calendar.
We encourage students to rest and recharge during the break, while also planning adequate time for review.

IBDP Parent Information Evening G9 and G10

22nd January, Thursday, 17:30

All parents of grade 10 students are strongly encouraged to attend this IBDP Parent Information Evening, and parents of grade 9 students are welcome. It's an opportunity to look at course selections and eligibility into the full IBDP and High School Diploma.

MAP testing Grade 9

26th - 30th January, Monday to Friday

Grade 9: Please contact [Ms Krueger](#) if your child is absent for one of the sessions. The schedule will be shared on ManageBac in the first week after winter break.

Cambridge IGCSE Parent Updates (G9 & G10)

G9-G10 IGCSE Parent Information Evening slides are [here](#).

2026 IGCSE exams run 15 May – 4 June 2026, [including holidays](#) (exams proceed as scheduled; limited rescheduling only in exceptional cases). **Families are encouraged to plan arrangements early.**

Further information is available in the [Grade 10 IGCSE Handbook](#).

Curriculum inquiries can be directed to [Mr M. Smith](#).

Class of 2026

NEW - [IBDP exam dates](#) (Mock schedule and IBDP final schedule to follow in 2026)

[University Application Deadlines](#)

[IA Calendar](#)

[Mock, Graduation and Prom dates](#)

G11 - Class of 2027 Secondhand Book List

[Link](#)

Useful Links

[Uni Guidance](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)

[Online Chemistry Tutoring](#)

Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarships:

[IB Diploma Recognition](#) [Study Programs in Germany](#)

[Gap Year in Germany](#) [Gap Year FAQ](#) [Scholarship Opportunities](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2025-2026:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please click [here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. Please fill in this [form](#).
- **Personal Parent ID Card:** For student safety, all parents and authorised guardians must wear a Parent ID Card to access the campus. If you forget your card, please get a visitor sticker from the office. Other family members or pick-up persons without a Parent ID Card must also have a submitted pick-up authorisation. Please [register here](#). [Parent ID Card Information Letter](#)
- **Personal and Family Information Update:** If you wish to update your current personal and family information on file please do so by filling out this [form](#).

Other Information

Information from the nurse

We can all help prevent the spread of infectious diseases through early recognition and action. Sick students put staff and peers at risk, especially those who are immuno-compromised or pregnant. Parents are responsible for keeping sick children at home and reporting infectious cases to the school office. Students suspected of having an infectious disease must be seen by a doctor for proper diagnosis. A list of common notifiable diseases and further information can be found [here](#).

Do not send your child to school if they have any of the following symptoms:

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

MSF Babysitters

We have a number of Secondary students available for babysitting opportunities - their "all about me" bios are posted in the Atrium and the EY corridor - please do check here for a potential connection. Alternatively, you can contact [Mrs Francis](#).

Need help at home?

Notmütterdienst e.V. Frankfurt is a non-profit organization providing reliable, flexible support in childcare, elderly care, household help, and corporate family services tailored to individual needs. View info brochure [here](#).

Taxi Bus

We are pleased to introduce 2 additional companies that could offer shuttle services to MSF for you.

1. [SC Reisen](#). door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).

2. DtoD Fahrdienst (Korean community travel firm), please contact [Mr Yang](#) if interested in this service.
3. Taxibus Reich Hamburger also offers a door to door service. Please contact them [here](#).

Events in and around Frankfurt

Interesting websites:

- [Events4family](#)
- [Visitfrankfurt](#)
- [Kindaling](#)
- [Taunus4family](#)
- [Kuckuck-Magazin](#)
- [Frankfurt mit Kids](#)
- [Kinderkultur Frankfurt](#)
- [Papageno Kids Theatre](#)
- [Detective Birthday with GPS devices in Grüneburgpark \(Grades 3–6, in German\)](#)

Top Events During Christmas Time

Until 24th December: [Living Advent Calendar Rödelheim](#)

All Advent weekends: Christmas at the Zoo [Tierpark Rheinböllen](#)

Until 25th January, Thursday-Sunday [Winterlights at the Zoo](#)

13th December - 11th January [Great Christmas Circus Frankfurt](#)

18th December - 04th January Weihnachts-Circus Heerstraße, daily at 16:00

Important Information for all drivers

1. Parking in the MSF Car Park – Playground Area & Reserved Teacher Parking

School Playground Area:

The back section of the car park will be closed with a chain during student break times: 10:00–10:30 and 12:00–13:00. During these periods, this area is used as a playground for our students. If your car is still parked there at these times, you will need to wait until the break is over. Larger signs will be put up soon to remind you.

Reserved Teacher Parking:

Parents must not park in any signposted teacher parking spaces. These spaces are privately rented, and our staff rely on them being available for work. Cars parked in these reserved spaces will be clamped, as locating the owner causes delays for teachers and disrupts classes. We appreciate your cooperation in keeping the car park safe and ensuring smooth daily operations for everyone.

2. Eschborner Landstrasse

Please do not stop in the middle of the road to let your child out on Eschborner Landstrasse - please pull into the stop and drop zone, into a parking space or make use of the MSF parking lot. Stopping in the middle of the street is dangerous and disrupts the traffic flow in the mornings. Such traffic violations may also result in a fine from the Ordnungsamt. Thank you for helping keep all our community safe in the mornings.

3. Drop-Off and Pick-Up

Please never stop or park on the private property of **SEGRO Park Frankfurt City, Gaugrafenstraße 20–24**. Parking on this private property causes obstructions, damage, and increased accident risks. For the safety of all children and respectful coexistence, please avoid these areas. Thank you for your cooperation.

Crossing Guard Duty Volunteers

We welcome back our helpful crossing guard volunteers and encourage other parents to join in. It's a cheerful start to your day and you get to enjoy a coffee afterwards on MSF. Further training will be available this semester for new families, please sign up [here](#). Returning volunteers, please sign up for a slot [here](#).