

# MSF Bulletin: 15<sup>th</sup> January 2026



## Whole School Announcements

### General Information

#### **New Building Tours**

23<sup>rd</sup> January, Friday 15:00-16:40, Meeting point: Playground

We are happy to announce that our new building is ready for action. We warmly invite parents for a tour of the new facilities, join us in the playground for a glass of warm apple punch and rolling guided tours by extended SLT.

#### **Traffic Duty Training**

28<sup>th</sup> January, Wednesday, 09:00-12:00, Meeting Room 2

We will once again be offering official crossing guard training. Start your day in a more cheerful way with crossing guard duty, plus you get a coffee on us after your shift! Sign up for training [here](#). Please note, due to police bicycle training with our G4 students, there is no access to the car park.

#### **Friends of MSF Guided Torch Light Tour of Frankfurt - Additional Tour spots available**

31<sup>st</sup> January, Saturday, 18:00 - approx. 19:30, Meeting Point: Stoltze Fountain, Hühnermarkt, New Old Town

Since the places for this family event filled up very quickly, an additional tour was organised. A few spots are still available for this date. If you'd like to join this special experience, please register [here](#). The tour is for parents and children aged 6 and up, lasts about 1.5 hours, and is offered in both English and German. The participation fee is €15 per adult and €10 per child. Friends of MSF are looking forward to spending a special evening together with you!

#### **MSF Academy: Strengths and Challenges of Neurodiverse Brains**

4<sup>th</sup> February, Wednesday

We invite families to join us for a presentation led by Ms Tiffany Gibson, MSF Primary Parent, followed by a discussion facilitated by our SOS Team. The focus will be on building a foundational understanding of neurodivergent and neurotypical perspectives, and highlighting a range of strengths and challenges associated with each, with an emphasis on how these differences can support and complement one another. The goal is to support ongoing, open conversations amongst the diverse members of our community. [Workshop information letter](#)



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

### **Message from Ms Henkel & Ms Orgler**

A warm welcome back to you all — we hope you had a restful and joyful break, and are feeling ready for the year ahead! We are excited to share that our new building is now ready and open! Next week, we will be moving into the beautiful new spaces. The new facilities available for the Early Years division include the Nurse's Office, an SOS Meeting and Inclusion Room, a Sensory & Movement Room, a Staff Room for Early Years staff, and a shared Early Years and Primary Library — all thoughtfully designed to support learning, well-being, and connection across our school community.

Most of our Early Years playground is now open again for the children to enjoy, with a tunnel connecting the two playgrounds — offering more freedom of movement and opportunities for play. We are now just waiting on the installation of the new impact-absorbing safety surface (Fallschutz), so that our much-loved playframe can be brought back into use safely.

You are warmly invited to explore the new spaces during our Open Afternoon for Parents on Friday, 23 January, with rolling guided tours from 15:00–16:40. See the whole school announcements of this bulletin edition for further information. We look forward to welcoming you and sharing this exciting new chapter with you!

### **Parent Teacher Conferences**

January - March

Teachers will be sending out invitation links for parents to schedule a 30 minute meeting - onsite or online - with your child's teachers and share about their development. Please make sure to sign up for a meeting.

### **Reminder: Extra-curricular Activities: Creative Dance Club by Elin Rau**

From 13<sup>th</sup> January - 24<sup>th</sup> March, Tuesdays, TR @ 14:30-15:15 & KG 15:30-16:15

Ms Elin Rau is a Pedagogue and Dance-Movement who offers a Creative Dance Club in our facilities. Please send her an [email](#) if you wish to register or give her a call: 0176/70581214.

### **Reminder: EY Parent Rep Meeting**

21<sup>st</sup> January, Wednesday

Please inform your class parent reps directly about any feedback or topics you may want to bring forward. Meeting minutes will be shared in the bulletin in the following briefing.

### **Upcoming Early Years Team Meetings**

26<sup>th</sup> January, 23<sup>rd</sup> February, 23<sup>rd</sup> March, 27<sup>th</sup> April, Mondays

Please be aware that parents will be charged a late pick up fee should they not pick up their child by 15:30. If parents find it difficult to make arrangements for an early pick up. [Markus Heinz](#) from Train with Brain will continue to provide after school care service from 15:30-16:30 on these days for those who need it. See his [Info Flyer](#).

### **Fasching Holiday Programme 2026 - Registration Open**

16<sup>th</sup> - 18<sup>th</sup> February, Monday to Wednesday

Please use the links below to enroll your children for the Fasching Holiday Programme. If you have more than one child in Early Years, please make sure to register them individually. The forms will be accessible until Friday, 6<sup>th</sup> February. Detailed information will be sent via E-Mail to those families who registered for the programme.

[Kindergarten](#)

[Transition](#)

### **Teacher Training Days - MSF Closed**

19<sup>th</sup> - 20<sup>th</sup> February, Thursday to Friday

### **Extra-curricular Activities: Swimming with Train with Brain**

From 2<sup>nd</sup> - 16<sup>th</sup> March, Tuesdays & Thursdays, KG & TR @ 15:00-16:15

[Info Flyer](#)



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

### **Message from Mr Wragg**

Welcome back everyone, I hope you all had an enjoyable and restful holiday. We have an exciting few weeks coming up with new Units starting and the new playground and library opening up, after what feels like a long wait! We are still waiting for our second cafeteria to open, but this is expected by the start of Semester Two. With this opening, the students will have more time and space to eat their lunch. On the topic of food, I would like to take this opportunity to remind everyone that we really encourage healthy eating habits at MSF. Cakes and candy are great for occasional birthday treats, etc, but should certainly not be a daily addition to snack boxes. Please reflect on what you are putting in your child's snack boxes to reduce the volume of sugar, oil and fats. Vegetables and fruits are great and your child always needs water. We have noticed that some children, who come with a variety of interesting healthy snacks, tend to be the envy of others and end up being pressured to share these. The teachers will remind the students and it would be really helpful if parents could also remind their children that we do not share food with others, we should not ask others to share their food and that they should let you know if they do not have enough food for their snack.

### **Playground**

The playground is now almost fully open, with the climbing frame left as the only section to be completed. This section is slightly delayed as we needed to order new rubber matting to cover the floor underneath. Students no longer come to the sportshall in the morning, instead they come to the playground, but please follow the same routine of drop and go, now at the playground gates.

### **Primary After School Clubs Quarter 3&4**

16<sup>th</sup> January, Friday, 17:00 Club Info Letter, Monday, 19<sup>th</sup> January, 17:00 Club Sign Up Letter

This is a reminder that the second quarter of clubs ends on Friday, 30<sup>th</sup> January. The third quarter begins on Monday, 9<sup>th</sup> February. Information about the clubs being offered in the next semester will be shared via Toddle tomorrow at 17:00. This will give you the weekend to discuss with your child(ren) which clubs they would like to attend. The letter containing the sign-up links will then be sent via Toddle on Monday, 19<sup>th</sup> January at 17:00.

### **Grade 4 Bicycle Training**

26<sup>th</sup>-28<sup>th</sup> January 2026; 4<sup>th</sup>-12<sup>th</sup> February 2026

The car park will be closed from 8.45am until 12.15pm on the dates above, please do not park there if you need to stay at school for any reason. The space will be used by the police to make a practice bike course.

### **Full Copy Report Request Semester 1**

13<sup>th</sup> February, Friday

Each Primary student will receive a summarised paper copy of their Semester 1 report. Your child's full report will be available to view and download on Toddle from 13<sup>th</sup> February. To support MSF's environmental commitment, full reports are shared digitally. Families are encouraged to view or print reports at home if a hard copy is needed. If you are unable to print at home and require a printed copy of your child's full report for a specific purpose, please complete the form below by Friday, 6<sup>th</sup> February. Printed reports will be sent home with students on 13<sup>th</sup> February. [Request Form](#).

### **Primary ID Cards**

At the beginning of the school year, primary students were issued ID cards. As the new building is gradually opening, these cards need to be returned to the school, so that students can use them in the new cafeteria. Please ensure that the ID cards are returned to your child's homeroom teacher no later than 23<sup>rd</sup> January. If you are unable to find your child's ID cards, we will reissue a new one at the cost of 10€.

### **Parent Representatives Meeting**

25<sup>th</sup> February, Wednesday, 08:40-09:40, Cafeteria

Kindly submit any agenda items before the next meeting via this [form](#). Minutes from the last meeting can be found [here](#).

### **Student Teachers**

Through our cooperation agreement with NHL Stenden and their International Teacher Education Programmes, we have trainee teachers visiting us in January/February to complete the teaching practice requirements of their degree. In Primary, we welcome Julie Blokland and Mara Puscasu.

### **New G1-4 Swimming Course by Train with Brain**

3<sup>rd</sup>, 5<sup>th</sup>, 10<sup>th</sup>, 12<sup>th</sup>, 17<sup>th</sup> March 15:30-17:30, Possmann's Swimming Pool

[Info Flyer](#)

### **Outdoor Play**

Please make sure your child has a rainproof jacket as students will play outside unless the rain is very heavy.

### **Easter Break Camps**

#### **Speakeasy Sprachschule Frankfurt City Center**

German Kids Camp, 30<sup>th</sup> March-2<sup>nd</sup> April, 9:00am-13:00pm, Price: €289

English Kids Camp, 30<sup>th</sup> March-2<sup>nd</sup> April, 9:00am-13:00pm, Price: €289

### **Important Links, Forms and Reminders**

Secondary students offer babysitting - their "all about me" bios are posted in the PRI Atrium. Alternatively, contact [Mrs Francis](#).

Please make sure to record an excusal in Toddle, if your child is unable to attend their after school club activity.

[Parent and Student Handbook](#)

[Primary Students Leave of Absence form](#)

[Field Trip Permission Slip](#)

[Head Lice & Fever](#)

[General Data Protection Regulation Permission 2025-2026](#)

[Responsible Digital Citizenship Use Form](#)



# Secondary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

## Whole Secondary School

### Message from Assistant Principal Mrs Krueger

Welcome back to all Secondary parents. We trust that you have had a restful Winter break and that you feel charged and ready for a busy term ahead. We are entering the end of Semester 1. In the next few weeks Middle School students can expect project deadlines, in-class quizzes and summative assessments. An important skill for Grades 6-8 to learn is time management and trying not to leave everything till the last minute. Forward planning, and breaking down deadlines into small daily tasks or sets of revision, is a great way to prepare for examinations further down the line. For our Grade 9 and 11 students semester exams begin next week. This is good exposure to the way the IB and IGCSE external examinations run and a way for these students to show their developing and more established planning, preparation and revision skills. As semester exams approach, we encourage you to support your child by helping them follow a simple study routine, get enough rest, and eat healthy meals. Please remind them to revise regularly, ask questions when unsure, and stay positive. A calm and encouraging home environment can greatly boost their confidence and performance. Thank you for your continued support and we wish all our students a positive exam experience.

### From the Secondary Athletic Director Mr Kerr

Winter Sports are here!

Boys Basketball started on 8<sup>th</sup> December. All other sports begin after the Winter holidays. Registrations for teams are now closed.

### Parent Representatives Meeting

20<sup>th</sup> January, Wednesday, 08:40-09:40, Cafeteria with Dr Coppes.

### Maths Competitions 2025-2026

Please review the schedule of [Upcoming Math Competitions](#).

The schedule should be accessible to parents, but each competition's registration link in the document is only accessible through the student's MSF email account.

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## Middle School (Grade 6 - 8)

### Message from the ALN Coordinator Ms Armaou

#### Autism Online Workshop

21<sup>st</sup> January - 25<sup>th</sup> February, Wednesdays, 12:00-13:00 CET, weekly for 5 weeks

The Autism group is designed to support parents of autistic kids and teens who have strong cognitive and language skills and are struggling with relationships, sensory challenges, anxiety, or regulation. Depending on the child's intensity of needs, support can be quite different, and so the presenters have decided to structure groups separately so that families will participate with others around the world who have a similar need level. It is part workshop and part group coaching. The workshop series (5 sessions) begins on and will run weekly until Wednesday February 25<sup>th</sup> (with one week break for the February holiday in Germany).

[Sign up](#)

### MAP testing Grade 6-8

19<sup>th</sup> - 30<sup>th</sup> January

Grade 6-8: The following schedule is in place for MAP testing. Most MAP tests will take place next week from 19-23 January with make-up tests the week following. Please contact [Ms Krueger](#) if your child is absent for one of the sessions.

[MAP Schedule](#)\*

*\*subject to change. Please refer to ManageBac for any updates.*

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## High School (Grade 9 - 12)

### Semester Exam Information (G9 & G11)

The schedule for the Semester Exams for Grade 9 and Grade 11 students is now available [here](#).

Each student's specific exam schedule should be available directly on their ManageBac Calendar.

Please take note that during semester exam week next week, Grade 9 and 11 students are off-timetable when not in an exam and are expected to be off campus at those times. Students are welcome to remain on campus to study, meet with teachers, or complete schoolwork; but socializing is not permitted anywhere on campus, including the library, cafeteria, and IB Lounge.

### IBDP Parent Information Evening G9 and G10 - Please RSVP by completing this form [click here](#).

22<sup>nd</sup> January, Thursday, 17:30 - Secondary building, Commons (3<sup>rd</sup> floor)

All parents of grade 10 students are strongly encouraged to attend this IBDP Parent Information Evening, and parents of grade 9 students are welcome. It's an opportunity to look at course selections and eligibility into the full IBDP and High School Diploma. This a parent only event, students will have an opportunity during Wednesday 28 January advisory to receive the same information.

### MAP testing Grade 9

26<sup>th</sup> - 30<sup>th</sup> January, Monday to Friday

Grade 9 students only complete a Maths MAP test during the Winter Testing Block. This will take place on Tuesday the 27<sup>th</sup> January during their double maths period after the Semester Exam week. Please contact [Ms Krueger](#) if your child is absent.

### Cambridge IGCSE Parent Updates (G10)

Cambridge has issued **an update** to the final timetable for the June 2026 IGCSE examination series

A change has been made to **Cambridge IGCSE First Language English:**

Syllabus / Component: 0500/21

Original Date: Friday, 15 May 2026 (PM)

**New Date: Thursday, 21 May 2026 (PM)**

The updated timetable is now available in the [Grade 10 IGCSE Handbook](#). Please delete any previously downloaded or printed copies; the revision is highlighted in orange.

Cambridge has confirmed that no further changes will be made to the June 2026 timetable.

Curriculum inquiries can be directed to [Mr M. Smith](#).

### Class of 2026

NEW - [IBDP exam dates](#) (Mock schedule and IBDP final schedule to follow in 2026)

[University Application Deadlines](#)

[IA Calendar](#)

[Mock, Graduation and Prom dates](#)

### G11 - Class of 2027 Secondhand Book List

[Link](#)

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### Useful Links

[Uni Guidance](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)

[Online Chemistry Tutoring](#)

### Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarships:

[IB Diploma Recognition](#) [Study Programs in Germany](#)

[Gap Year in Germany](#) [Gap Year FAQ](#) [Scholarship Opportunities](#)



# General Information

## Regarding MSF

- **School Website:** [www.m-school.de](http://www.m-school.de)
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2025-2026:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please click [here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. Please fill in this [form](#).
- **Personal Parent ID Card:** For student safety, all parents and authorised guardians must wear a Parent ID Card to access the campus. If you forget your card, please get a visitor sticker from the office. Other family members or pick-up persons without a Parent ID Card must also have a submitted pick-up authorisation. Please [register here](#). [Parent ID Card Information Letter](#)
- **Personal and Family Information Update:** If you wish to update your current personal and family information on file please do so by filling out this [form](#).

## Other Information

### **Information from the nurse**

We can all help prevent the spread of infectious diseases through early recognition and action. Sick students put staff and peers at risk, especially those who are immuno-compromised or pregnant. Parents are responsible for keeping sick children at home and reporting infectious cases to the school office. Students suspected of having an infectious disease must be seen by a doctor for proper diagnosis. A list of common notifiable diseases and further information can be found [here](#).

**Do not send your child to school if they have any of the following symptoms:**

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

**Infectious Diseases:** Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

**Notification of Head Lice:** Please find detailed information from our nurse about the right treatment [here](#).

**Tick information:** With the beginning of spring, ticks become active. Please find detailed information [here](#).

### **MSF Babysitters**

We have a number of Secondary students available for babysitting opportunities - their "all about me" bios are posted in the PRI Atrium or see them [online here](#). Alternatively, you can contact [Mrs Francis](#).

### **Need help at home?**

Notmütterdienst e.V. Frankfurt is a non-profit organization providing reliable, flexible support in childcare, elderly care, household help, and corporate family services tailored to individual needs. View info brochure [here](#).

### **Taxi Bus**

We are pleased to introduce 2 additional companies that could offer shuttle services to MSF for you.

1. [SC Reisen](#). door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).

2. DtoD Fahrdienst (Korean community travel firm), please contact [Mr Yang](#) if interested in this service.
3. Taxibus Reich Hamburger also offers a door to door service. Please contact them [here](#).

## Events in and around Frankfurt

Interesting websites:

- [Events4family](#)
- [Visitfrankfurt](#)
- [Kindaling](#)
- [Taunus4family](#)
- [Kuckuck-Magazin](#)
- [Frankfurt mit Kids](#)
- [Kinderkultur Frankfurt](#)
- [Papageno Kids Theatre](#)
- [Detective Birthday with GPS devices in Grüneburgpark \(Grades 3–6, in German\)](#)

## Important Information for all drivers

### 1. Parking in the MSF Car Park – Playground Area & Reserved Teacher Parking

#### School Playground Area:

The back section of the car park will be closed with a chain during student break times: 10:00–10:30 and 12:00–13:00. During these periods, this area is used as a playground for our students. If your car is still parked there at these times, you will need to wait until the break is over. Larger signs will be put up soon to remind you.

#### Reserved Teacher Parking:

Parents must not park in any signposted teacher parking spaces. These spaces are privately rented, and our staff rely on them being available for work. Cars parked in these reserved spaces will be clamped, as locating the owner causes delays for teachers and disrupts classes. We appreciate your cooperation in keeping the car park safe and ensuring smooth daily operations for everyone.

### 2. Eschborner Landstrasse

Please do not stop in the middle of the road to let your child out on Eschborner Landstrasse - please pull into the stop and drop zone, into a parking space or make use of the MSF parking lot. Stopping in the middle of the street is dangerous and disrupts the traffic flow in the mornings. Such traffic violations may also result in a fine from the Ordnungsamt. Thank you for helping keep all our community safe in the mornings.

### 3. Drop-Off and Pick-Up

Please never stop or park on the private property of **SEGRO Park Frankfurt City, Gaugrafenstraße 20–24**. Parking on this private property causes obstructions, damage, and increased accident risks. For the safety of all children and respectful coexistence, please avoid these areas. Thank you for your cooperation.

## Crossing Guard Duty Volunteers

We welcome back our helpful crossing guard volunteers and encourage other parents to join in. It's a cheerful start to your day and you get to enjoy a coffee afterwards on MSF. Further training will be available this semester for new families, please sign up [here](#). Returning volunteers, please sign up for a slot [here](#).