

MSF Bulletin: 16th April 2026

Whole School Announcements

General Information

Expedition Equipment Needed

We are seeking donations, loans, or affordable resale of hiking and camping equipment (especially 45L+ backpacks) for Duke of Edinburgh Award (DoE) and Outdoor Education students. Thank you for supporting Outdoor Education! Please see the full letter and details [here](#).

EY Bake Sale

22nd April, Wednesday, 15:00-16:00, Cafeteria

Friends of MSF Coffee Morning

24th April, Friday, 8:45 to 9:45, Cafeteria

Start your day with us in great spirits! This month, it's all about "Oranje"! Our Dutch community will introduce us to the traditions of Koningsdag – expect plenty of orange, along with a joyful atmosphere and some delicious treats.

Special Coffee Morning – Supporting Neurodiversity

8th May, Friday, 08:45-09:45, Cafeteria

Friends of MSF invite you to a Coffee Morning dedicated to introducing a Parent Initiative focused on neurodiversity. It aims to provide support, guidance, and a welcoming platform for exchange among parents of neurodivergent children. Whether you are directly or indirectly concerned, you are very welcome to join us. Come along for coffee, conversation, and connection — we look forward to meeting you!

MSF Foxes Academy: Mental Math with Japanese Abacus

From 11th May, Mondays, 4 sessions (4 x 60 min.)

Mental Math with Soroban is a new after-school enrichment pilot programme for children aged 5–7. It is led by Elmira Bergmann, an MSF parent and experienced educator with a background in psychology, education, and language teaching. Sessions take place on Mondays at 3:40 pm. Please share this with other families who may be interested in supporting their child's focus, confidence, and number skills through fun brain training! MSF families receive a 10% discount.

[Info flyer](#), registration via [email](#).

MSF Foxes Academy: English Playgroups for Toddlers

From 18th May, Mondays or Thursdays, 4 sessions (4 x 60 min.)

Mini Foxes English playgroups is a new parent-child pilot programme. It is led by Lynnette Polcyn, an MSF parent experienced in running English storytime programmes. Ages 2–3: Mondays at 4:00 pm. Ages 4–5: Thursdays at 4:00 pm. Please share this with your friends if you know families with young children who may enjoy it! MSF families receive a 10% discount.

[Info flyer](#), registration via [email](#).

MSF Foxes Academy: Maker Club

From 19th May to 1st July, 7 weeks

Maker Club is a new hands-on extracurricular pilot programme on MSF campus open to children aged 10-13. Combining cardboard engineering, electronics, sensors, motors and entry-level AI, the club helps develop creativity, technical thinking and confidence in communication through practical building projects. Please share with your friends! MSF Families receive a 10% discount. [Info Flyer](#), registration via [email](#).

Thank you for supporting the Book Hug Project

Please find here the [Thank You Letter from the "Tales By Nyana" Team](#)

MSF Academy: Moving Minds - Why Active Bodies Build Smarter Brains

Thank you to everyone who participated today. Here's another chance to take a look at our [presentation](#), which includes two very interesting videos.



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel

As you may have read in the updates during the holiday programme, and perhaps heard from your children, the construction work is now picking up pace. We are taking a balanced and flexible approach to ensure that all children remain safe and happy, while also allowing the construction team to stay on schedule. Your children have shown great curiosity and excitement when observing the building work. Please be assured that, together with our Facility Manager, we are continuously prioritising the safety and well-being of every child. Over the coming 2-4 weeks, there will be periods of louder construction activity, as well as some temporary limitations in playground use while groundwork for the metal beams is completed. Classes affected by these changes will make use of alternative spaces and, weather permitting, will spend additional time in local parks and fields. In the two weeks leading up to the summer break, and during the summer holidays, we will need to remain particularly flexible. A number of excursions are being planned, and there may be times when the Early Years building is not accessible. We are already preparing for this period, and teachers will reach out closer to the time should they require class funds or parental support. We would like to sincerely thank you for your continued support and understanding during this final phase of construction. If you have any questions or concerns, please feel free to contact me directly or share them with your parent representatives, so they can be included in next week's Parent Rep meeting.

Staffing Updates: Cross Class Team / Supply Teacher EY Needed

In our Cross Class team, we say goodbye to Ms Gülnar and Ms Yasmin, who have been flexible and supportive in their roles and have now moved on to new endeavours. We are grateful for their contributions and the support they have provided and wish them all the best for the next chapter ahead! We are currently looking for a supply teacher with experience in the Early Years age group.

Photo Shooting for Marketing Materials

20th April, Monday & 21st April, Tuesday

We are currently updating our website and brochures to reflect our new facilities and to showcase our programmes in the best possible way. For this purpose, photographer Ms Anastasia Schmidt will visit the school to capture our new space as well as classroom activities and programmes such as Mindfulness and Library sessions. Families who are happy for their child to be included are kindly asked to complete the photo consent form and return it to [Ms Lucia](#) by Friday, 17th April (electronic signatures are welcome, and printed copies are available in the EY Office).

[Photo consent form](#)

KGB & KGF Bake Sale

22nd April, Wednesday, 15:00-16:00, Cafeteria

Upcoming Early Years Team Meetings

27th April, 18th May, 15th June, 6th July, Mondays

Please be aware that parents will be charged a late pick up fee should they not pick up their child by 15:30. If parents find it difficult to make arrangements for an early pick up, Markus Heinz from Train with Brain will continue to provide after school care service from 15:30-16:30 on these days for those who need it. See his [Info Flyer](#). Registration via [email](#).

Next EY Parent Rep Meeting

29th April, Wednesday @ 08:45-09:45, Cafeteria

Early Years Book Week

4th-8th May, Monday to Friday

A draft planner can be found below. During Book Week, we will be inviting parents to come in to read to your child's class. A sign up for each class will be sent to parents via Toddle with more information.

[Draft Planner](#)

Holiday Programme Registration - Bridge Days

15th May & 05th June, Fridays

Please use the links below to enroll your children for the Bridge Fridays in May and June. If you have more than 1 Child in Early Years make sure to register them individually. The forms will be accessible until Friday, 8th May. Detailed information will be sent via E-Mail to those families who registered for the programme.

[Kindergarten](#)

[Transition](#)

MSF Foxes Academy: English Playgroups for Toddlers

18th May for 4 weeks, Mondays or Thursdays, (4 sessions à 50 min.)

Mini Foxes English playgroups is a new parent-child pilot programme. It is led by Lynnette Polcyn, an MSF parent experienced in running English storytime programmes. Ages 2–3: Mondays at 4:00 pm. Ages 4–5: Thursdays at 4:00 pm. Please share this with your friends if you know families with young children who may enjoy it! MSF families receive a 10% discount.

[Info Flyer](#), registration via [email](#).

Transition to Grade 1

Please be reminded that the last day at MSF for children transitioning to Grade 1 will be **24th July**, in line with the start of our summer break. We understand that this transition period can present challenges for families, particularly when coordinating holiday arrangements for Primary students. To support you, we have included below one of several holiday programme options available in Frankfurt, which families may wish to consider.

Summer Camp Ideas (external) - See Primary Section also

[Train with Brain](#) (Grüneburgpark)

[Ferienkarussell Frankfurt](#) (Frankfurt)

[Frankfurt Museums](#) (will be updated soon)

[Kidz - Multisports-Camp](#) (Frankfurt Rödelheim)

[Frankfurt macht Ferien](#) (in and around Frankfurt)



Primary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mr Wragg

During the Parent Rep meeting on Wednesday this week, we were fortunate to have one of our parents share her learnings from a recent course she had attended. Some of our teachers attended a similar course and had very positive things to say about it. The Mental Health First Aid is a course designed to increase confidence and competence in understanding: What mental health is, Various mental health disorders, Empathetic listening to engage people, Self-care, How to act in a crisis and non-crisis, Language and how it can promote inclusivity and understanding, How your own mental health can vary. There are face to face courses available locally in German or online in English, with courses designed to understand the mental health of either adults or young people. I am sure that many of you went to huge efforts to read up on parenting when you were about to become parents, "What to expect when you're expecting" was certainly a well read book in my household. We tend to rely more on instinct as our children get older, but we do not need to. There are more and more courses and books out there that provide a really helpful insight on the complex workings of the mind and the various bumps in the road that can occur as minds grow and develop. The 'Love and Logic' programme that we have started to use in the primary school has various books and online workshops available for parents that make good sense and actually work when it comes to behaviour management and maintaining positive relationships. There is so much out there, if you are interested in becoming more knowledgeable, e.g. we have recently been sent information about some courses focused on managing ADHD and tackling Anxiety in children, specifically designed for parents. Whatever you choose to do, remember...Knowledge is power!

Related Links:

[Mental Health Online Courses](#)

[Love and Logic Programme](#)

[Tara Eddy Workshop & Events](#)

Book Week

4th to 8th May, Monday to Friday 2026

Our Book Week will take place at the beginning of May this year. Please see the important dates for you to note below.

Monday 4th May - May the 4th be with you day. Star Wars fans are welcome to come and dress up in their favourite Star Wars outfit on this day.

Tuesday 5th May - Pyjama Day. Wear your cosiest pyjamas to school all day.

Wednesday 6th May - Parent tour of the library morning. 8:30 - 10:00. Parents are invited to come and have a look at our new library.

Friday 8th May - Book Character Dress up Day. Dress up as your favourite character from a book.

Story Scene in a Box Activity - Your child is invited to recreate a story scene in a shoe box. The scenes will be displayed in and around the library. If you would like to support your child in this activity, please bring the boxes to the Primary Library labelled with your child's name, class and the story it is connected to. This activity is completely optional.

A detailed schedule of events will be included in the next bulletin. Click here to see [examples](#).

Class Mixing for Next School Year

Before 1st May, Friday

Every year we remix the classes giving the students an opportunity to make new friends and experience a new dynamic in class. However, we understand that it is preferable for students to keep some familiarity during this change and therefore ask for feedback from teachers, students and families regarding peer groupings and friendships. We do not guarantee that we can meet all requests but we will carefully consider feedback. The staff team will use the information from the form when creating the new classes. Please complete the form before the end of April.

[Class Mixing - Parent Request Form 2026-2027](#)

After School Clubs: End of 3rd Quarter, Recovery Week & Beginning of 4th Quarter

17th April, Friday: End of 3rd quarter

20th-24th April, Monday-Friday: Make-up sessions for cancelled clubs during 3rd quarter

Monday: G4-5 Junior Makers, Tuesday: G3-5 Tennis, G4-5 Basketball & G4-5 Volleyball, Wednesday: G1-2 Sewing Thursday: G1-5 Musical Drama (rehearsals), Friday: G1-2 Parkour

27th April, Monday: Beginning of 4th quarter

Available Spaces: G1-2 Puzzle Club, sign up [here](#)

G1-5 Make My Song Summer Camp by Cris Cosmo & Ricky Coleman - last 4 spots available!

13th July - 17th July 2026, Monday- Friday

Experience the joy of creativity in music with singer-songwriters Cris Cosmo and Ricky Coleman! During this workshop, students will write and produce their own song using instruments, beats, a music production app, or AI—in any modern music style. Throughout the week, they will write lyrics, sing, rap, and perform as part of a band. The camp ends with a final performance on stage, where you can witness the young artists proudly share their sound. At the end of the week, every participant takes their produced song home—a lasting memory of a fun and inspiring musical adventure.

More information: [Website](#) [Video Playlist](#) Cris Cosmo, Instagram [Ricky Coleman](#)

[Sign up form](#)

School Closed

We have a lot of short holidays coming, please be aware that the school is closed on these dates: 1st, 14th, 15th, 25th May; 4th and 5th June

Summer Break Camps

Off Campus:

By Train with Brain:

[Sports Camps](#) 29.06.-03.07., 13.-17.07., 03.-07.08.2026

By Speakeasy

[English or German Summer Fun Camp](#) 20.-24.07. and 10.08.-13.08.2026

After-School Club Absence

If your child cannot attend their after-school club, please **do not notify teachers verbally**.

Always submit an **excusal note in Toddle**. Thank you.

Important Links, Forms and Reminders

Please make sure to record an excusal in Toddle, if your child is unable to attend their after school club activity.

[Parent and Student Handbook](#)

[Primary Students Leave of Absence form](#)

[Field Trip Permission Slip](#)

[Head Lice & Fever](#)

[General Data Protection Regulation Permission 2025-2026](#)

[Responsible Digital Citizenship Use For](#)



Secondary School



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

Message from Assistant Principal Mrs Krueger

Welcome back from Spring Break. We have a busy last stretch of the academic year ahead, including the highlight for many students of Trips Week in the first week of May. Off-Campus Trips Week is an exciting opportunity for students to extend their learning beyond the classroom. These trips provide meaningful real-world experiences that deepen understanding of academic concepts while encouraging curiosity and engagement. Students also develop essential life skills such as independence, responsibility, and adaptability as they navigate new environments. In addition, shared experiences help strengthen friendships, build teamwork, and foster confidence through new challenges and discoveries.

As part of a standing school tradition, our Grade 12 students will take part in their Prank Day on their final day, Wednesday 22nd April. This lighthearted occasion marks the end of their school journey, giving students a chance to celebrate together, relieve pre-exam stress, and create lasting memories in a fun and respectful way. We wish our Grade 12 students all the very best as they complete their final exams and chapter of high school.

Lunch for G10 & 12 from May to July

Students sitting IGCSE or IB exams have been de-registered from the lunch programme from May to July 2026, and no payments will be charged during this period. If students wish to have lunch during this time, they can purchase a one-off lunch token for €6.50 at the Main Office. From August 2026, Grade 11 students will be registered again as usual. If you have any further questions, please contact the [Main Office](#).

Secondary Office Communication

Please ensure that all communication with the Secondary Office is sent directly to **secoffice@msf.education**.

From the Secondary Athletic Director Mr Kerr

Spring Sport Season is 13th April - 12th June
Registrations are now closed.

Duke of Edinburgh's International Award (DofE)

We would like to acknowledge and congratulate participants recently achieving Bronze and Silver Awards:

Bronze - Johanna Rueter, Felix Hofmann, Frederik Puetz, Ethan Lau, Oliver Wild, Sunay Sahoo, Wilhelm Hachmeister, Frank Jackson, Sara Barbieri and Sofia Cutuli.

Silver - Francesco Mehler, Marc Wilhelm, James Smith and Florentina Schaefer

Maths Competitions 2025-2026

Please review the schedule of [Upcoming Math Competitions](#).

The schedule should be accessible to parents, but each competition's registration link in the document is only accessible through the student's MSF email account.

German Summer Courses

The Goethe Institute offers multi-week language camps for teenagers to improve their German skills at several locations across Germany. For more information, see the [link](#).

MSF Book Week

13th April, Monday- 21st April, Tuesday (final assembly)

Students will have the opportunity to compete in the first annual Vixen Awards, which will recognize outstanding MSF Foxes who make creative contributions to storytelling in various forms. Top readers and Book Week Participants will also be honored during a special Book Week Assembly on Tuesday 21st April.

Sec Parent Reps Meeting with Dr. Coppes

21st April, Tuesday, 8:40 to 9:40, Cafeteria

Middle School (Grade 6 - 8)

Message from the ALN Coordinator Ms Armaou

Linden is hosting free webinars for parents on a variety of topics.

You can ask your questions and get answers to themes that all parents are usually interested in.

[Link to webinars](#)

Secondary Trips Week 2026

04th - 08th May 2026 Monday to Friday

Grade 6 [Registration / Permission Form](#)

Grade 7 [Registration / Permission Form](#)

Grade 8 [Registration / Permission Form](#)

[Trips Week 2026 Information and Presentation Notes](#)

Grade 8 Cambridge Checkpoint Update

12th May, Tuesday: English assessment

19th May, Tuesday: Mathematics assessment

21st May, Thursday: Science assessment

As these are diagnostic assessments of cumulative knowledge, preparation is an ongoing process already well underway in the classroom. Further details explaining the purpose of G8 Checkpoints and the transition to the IGCSE programme in Grade 9 will be shared during a Parent Information Evening in Semester 2. The dates for the evening will be shared in the bulletin.

High School (Grade 9 - 12)

From the IBDP Coordinator Ms. Mann

During our IB Breakfast, we discussed the upcoming examination period, how students will receive their results, and the graduation schedule. Please review the final exam schedule carefully. All students must be in the building at least 30 minutes before their exam and ready to enter the examination room 15 minutes prior to the start time. Be sure to read all important information provided ahead of the exams. I would like to wish all students the very best of luck as they move into the final stage of the Diploma Programme.

NEW - After graduation and final exam schedule

[Key information](#)

[Final student exam schedule 2026](#)

Important read ahead of exams

[MSF IBDP examination rules and how to be prepared.](#)

[Graduation schedule](#)

[Extra revision support](#)

Class of 2026

[IBDP exam dates](#)

[University Application Deadlines](#)

[IA Calendar](#)

[Mock, Graduation and Prom dates](#)

G11 - Class of 2027 Secondhand Book List -[Link](#)

Class of 2027 - [IA deadline calendar](#)

Cambridge IGCSE Parent Updates (G10)

The Final IGCSE Exam Timetable (with specific timings) is available [HERE](#). Inquiries can be directed to [Mr M. Smith](#). Please make sure that students arrive early for exams in order to start on time. No changes are expected; however, the schedule should be checked regularly.

G9 - Duke of Edinburgh Expedition to Oberusel

17th April, Friday - all day

Useful Links

[Uni Guidance](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)

[Online Chemistry Tutoring](#)

Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarship

[IB Diploma Recognition](#) [Study Programs in Germany](#) [Gap Year in Germany](#) [Gap Year FAQ](#) [Scholarship Opportunities](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2025-2026:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please click [here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. Please fill in this [form](#).
- **Personal Parent ID Card:** For student safety, all parents and authorised guardians must wear a Parent ID Card to access the campus. If you forget your card, please get a visitor sticker from the office. Other family members or pick-up persons without a Parent ID Card must also have a submitted pick-up authorisation. Please [register here](#). [Parent ID Card Information Letter](#)
- **Personal and Family Information Update:** If you wish to update your current personal and family information on file please do so by filling out this [form](#).

Other Information

Information from the nurse

We can all help prevent the spread of infectious diseases through early recognition and action. Sick students put staff and peers at risk, especially those who are immuno-compromised or pregnant. Parents are responsible for keeping sick children at home and reporting infectious cases to the school office. Students suspected of having an infectious disease must be seen by a doctor for proper diagnosis. A list of common notifiable diseases and further information can be found [here](#).

Do not send your child to school if they have any of the following symptoms:

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness/unfit for school due to lethargy & tiredness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

MSF Babysitters

We have a number of Secondary students available for babysitting opportunities - their "all about me" bios are posted in the PRI Atrium or see them [online here](#). Alternatively, you can contact [Mrs Francis](#).

Need help at home?

Notmütterdienst e.V. Frankfurt is a non-profit organization providing reliable, flexible support in childcare, elderly care, household help, and corporate family services tailored to individual needs. View info brochure [here](#).

Taxi Bus

[SC Reisen](#). door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).

Events in and around Frankfurt

Interesting websites:

- [Events4family](#)
- [Visitfrankfurt](#)
- [Kindaling](#)
- [Taunus4family](#)
- [Kuckuck-Magazin](#)
- [Frankfurt mit Kids](#)
- [Kinderkultur Frankfurt](#)
- [Papageno Kids Theatre](#)

Important Information for all drivers

1. Parking in the MSF Car Park – Reserved Teacher Parking

Parents must not park in any signposted teacher parking spaces. These spaces are privately rented, and our staff rely on them being available for work. Cars parked in these reserved spaces will be clamped, as locating the owner causes delays for teachers and disrupts classes. We appreciate your cooperation in keeping the car park safe and ensuring smooth daily operations for everyone.

2. Eschborner Landstrasse

Please do not stop in the middle of the road to let your child out on Eschborner Landstrasse - please pull into the stop and drop zone, into a parking space or make use of the MSF parking lot. Stopping in the middle of the street is dangerous and disrupts the traffic flow in the mornings. Such traffic violations may also result in a fine from the Ordnungsamt. Thank you for helping keep all our community safe in the mornings.

3. Drop-Off and Pick-Up

Please never stop or park on the private property of **SEGRO Park Frankfurt City, Gaugrafenstraße 20–24**. Parking on this private property causes obstructions, damage, and increased accident risks. For the safety of all children and respectful coexistence, please avoid these areas. Thank you for your cooperation.

Crossing Guard Duty Volunteers

We welcome back our helpful crossing guard volunteers and encourage other parents to join in. It's a cheerful start to your day and you get to enjoy a coffee afterwards on MSF. Further training will be available this semester for new families, please sign up [here](#). Returning volunteers, please sign up for a slot [here](#).