

MSF Bulletin: 30th April 2026

Whole School Announcements

General Information

Reminder: School Closed tomorrow, 1st May

Alternative Taxi Bus Service

We have been informed that Taxi Bus Reich-Hamburger will be discontinuing their services. We have contacted two alternative providers; however, they will not be able to accommodate all requests and provide transportation for every student starting Monday. We kindly ask that you make alternative arrangements for your child's transport to and from school for next week.

Please find Mrs Francis's information letter [here](#).

Alternative providers:

SC Reisen (Mr Calisir) Tel: 0163 86 37 959, [email](#), [website](#)

BB Limousinenservice Tel: 01511 1640016 [email](#), [website](#)

Digital Family Talk

The Media Authority of Hesse offers a media education event series to support parents in understanding their children's media use, recognizing online risks at an early stage, and guiding their children in using digital media in a competent and responsible way. This series of events is free of charge, takes place online, and requires prior registration. The topics cover a wide range of relevant issues that families encounter in their everyday lives. Please find an overview of the topics [here](#). [Registration](#)

Book Week Themed Bake Sale

06th May, Wednesday, 15:00-16:00, Cafeteria

Special Coffee Morning – Supporting Neurodiversity

8th May, Friday, 08:45-09:45, Cafeteria

Friends of MSF invite you to a Coffee Morning dedicated to introducing a Parent Initiative focused on neurodiversity. It aims to provide support, guidance, and a welcoming platform for exchange among parents of neurodivergent children. Whether you are directly or indirectly concerned, you are very welcome to join us. Come along for coffee, conversation, and connection — we look forward to meeting you!

MSF Foxes Academy: Mental Math with Japanese Abacus

From 11th May, Mondays, 4 sessions (4 x 60 min.)

Mental Math with Soroban is a new after-school enrichment pilot programme for children aged 5–7. It is led by Elmira Bergmann, an MSF parent and experienced educator with a background in psychology, education, and language teaching. Sessions take place on Mondays at 3:40 pm. Please share this with other families who may be interested in supporting their child's focus, confidence, and number skills through fun brain training! MSF families receive a 10% discount.

[Info flyer](#), registration via [email](#).

MSF Foxes Academy: English Playgroups for Toddlers

From 18th May, Mondays or Thursdays, 4 sessions (4 x 60 min.)

Mini Foxes English playgroups is a new parent-child pilot programme. It is led by Lynnette Polcyn, an MSF parent experienced in running English storytime programmes. Ages 2–3: Mondays at 4:00 pm. Ages 4–5: Thursdays at 4:00 pm. Please share this with your friends if you know families with young children who may enjoy it! MSF families receive a 10% discount.

[Info flyer](#), registration via [email](#).

NEW: MSF Foxes Academy: Filmmaking Club

From 19th May to 1st July, Tuesday, 7 weeks, 15:40–16:40

Filmmaking Club is a new hands-on extracurricular programme for junior filmmakers aged 11–14. In this creative team-based club, students invent a short story and turn it into a short film while learning about camera work, acting, directing and editing. MSF families receive a 10% discount.

[Info flyer](#), registration via [email](#).

MSF Foxes Academy: Maker Kids Club

From 19th May, Tuesdays, 7 weeks, 15:40–16:40

MakerKids Club is a new hands-on Robotics and Design programme on MSF campus open to children aged 10-13. Combining cardboard engineering, electronics, sensors, motors and entry-level AI, the club helps develop creativity, technical thinking and confidence in communication through practical building projects

[Info](#) and [Flyer](#) registration via [form](#).

Traffic Care

We kindly request that parents take care when driving and parking near Gaugrafenstrasse. Please be mindful of the no parking zones and of small children crossing the street in this area - they are often hard to see above your car bonnets.

Parent Survey Action Plan

We are happy to share our action plan following the annual parent satisfaction survey, outlining how we are responding to the feedback received. Thank you once again to all parents who took the time to complete the survey and share their thoughts!

[Action Plan](#)



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Ms Henkel

Spring is in the air and, as we spend more time out and about exploring the school garden, nearby fields and local parks, enjoying the beautiful weather, the end of the academic year is quickly approaching. For our Transition children and families in particular, this means getting ready for the next big step in their learning journey. Below, you will find some key events leading up to Grade 1. On 10th June, Kindergarten and Transition classes will be inviting all families to our annual Student-Led Conference. We kindly ask that all families mark this date in their diaries and ensure that at least one family member can join their child for this special occasion. In a new format this year, children will guide you around the school, offering a glimpse into their favourite spaces and activities. We look forward to busy weeks ahead!

Upcoming Early Years Team Meetings

18th May, 15th June, 6th July, Mondays

Please be aware that parents will be charged a late pick up fee should they not pick up their child by 15:30. If parents find it difficult to make arrangements for an early pick up, Markus Heinz from Train with Brain will continue to provide after school care service from 15:30-16:30 on these days for those who need it. See his [Info Flyer](#). Registration via [email](#).

EY Parent Rep Meeting [Minutes](#)

Creative Dance - New course starting immediately

28th April- 23rd June, Tuesdays, Transition from 14:30–15:15 & Kindergarten from 15:30–16:15

For information and registration, contact elin.rau@gmail.com or +49 176 70581214. Individual sessions

Early Years Book Week [Schedule](#)

4th-8th May, Monday to Friday

Sauberhafter Kindertag

5th May, Wednesday

[Parent Letter](#)

Holiday Programme Registration - Bridge Days

15th May & 5th June, Fridays

Please use the links below to enroll your children for the Bridge Fridays in May and June. If you have more than 1 Child in Early Years make sure to register them individually. The forms will be accessible until Friday, 8th May. Detailed information will be sent via E-Mail to those families who registered for the programme.

[Kindergarten](#)

[Transition](#)

Transition Sleepover - Save the Date

11th June, Thursday

Information & Registration Letter will follow in the next bulletin.

Schultüte Crafting

15th June, Monday & 19th June, Friday, @ 9-11:00

Transition Parents are invited to craft the traditional Grade 1 cone as a surprise for their soon to be First Grader. Please find the information letter with the registration link below.

[Registration Letter](#)

Transition Graduation - Date Change

7th July, Tuesday, 9:00-11:30

Class teachers will send out invitations closer to the time.



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

[Primary After School Clubs](#) - please check it regularly for cancelled clubs, beginning & end of quarters, recovery dates and participants

Message from the Principal Mr Wragg

At this time of the year our Grade 5 students are very busy with the Grade 5 Exhibition project. The Grade 5 Exhibition in the Primary Years Programme (often called PYPX) is a significant milestone that marks the culmination of a student's learning journey. It is an independent, inquiry-based project where students explore real-world issues and topics of personal interest, applying the knowledge, skills, and attitudes they have learned throughout the PYP. The exhibition allows students to synthesize and apply their learning, promote inquiry, develop key skills, foster collaboration, and reflect on their journey through the PYP. It is a celebration of their growth and potential, preparing them for the start of Secondary and beyond. This year the students have chosen an amazing and diverse range of topics to study, including: Animal Cruelty, Sports, Expression through Art & Music, Climate Change, Exploring Space, Ocean Pollution, Impact of AI, Sustainable Fashion, Natural Disasters/Events, World of Business, Women in Sport, Women's Rights, Robotics & Coding, Neurodiversity and Food/Nutrition. If you are interested in coming to see what the students have achieved throughout this process, they will be presenting their findings from 1pm on Tuesday June 2nd, in the Secondary common room.

Class Mixing for Next School Year

Deadline today, 17:00

Every year we remix the classes giving the students an opportunity to make new friends and experience a new dynamic in class. However, we understand that it is preferable for students to keep some familiarity during this change and therefore ask for feedback from teachers, students and families regarding peer groupings and friendships. We do not guarantee that we can meet all requests but we will carefully consider feedback. The staff team will use the information from the form when creating the new classes. Please complete this form by today: [Class Mixing - Parent Request Form 2026-2027](#)

New: Primary After School Club Calendar

We are happy to introduce our new primary after school club calendar in the parent zone of the MSF website! This calendar provides all relevant information about the clubs: when they take place and how long they run, if your child is enrolled in the club, where it takes place and where the pick-up is. Also and most importantly it shows cancelled clubs and recovery sessions. The calendar can be found in the parent zone/ school clubs/primary after school clubs. The password to the Parent Zone is *community25*. Under the current day you can see all scheduled clubs. If a club is cancelled for that day you will find this club marked as CXL!. We will include a note about the recovery date for this club and inform parents about a cancellation by sending a note via Toddle and link to the calendar. From now you will always find the calendar at the top of this page.

[Primary After School Club Calendar](#)

Book Week

4th - 8th May, Monday to Friday

Please click [here](#) to see our schedule for this week.

Things to note:

All dressing up days are completely optional.

Students should bring their own book from home for our D.E.A.R day on Tuesday.

The open library tour is for parents only. Children should go to their classrooms as usual.

Visiting Author for Grades 1 - 3

Rhona Rwangyezi-Grimm is an Ugandan lawyer and children's author currently based in Frankfurt, Germany. As the co-founder and creative lead of Tales by Nyana, an independent publishing initiative, Rhona is dedicated to revitalizing African folktales for a new generation of readers. To date, she has authored five children's books inspired by traditional Ugandan oral histories, each designed to nurture a lifelong love of reading while celebrating cultural identity. As a dedicated member of the Metropolitan School Frankfurt (MSF) parent community, Rhona is especially passionate about inspiring young minds close to home. She is delighted to serve as MSF's Author of the Week, where she looks forward to sharing her stories and encouraging students to discover the magic of global storytelling.

Here is a link to the [website](#)

If you would like to purchase Rhona's books, rather than use her website, please email [Mrs Wragg](#) with details of the title of the book and number of copies required. Payment will be organised later directly with Rhona.

Nzima & Nziinzi (paperback) 10 Euros

Warukooko and Magical Singing snack (paperback) 10 Euros

Rohondeeza The Sleepy Giant (paperback) 10 Euros

Nyamurunga (hardback) 15 Euros

Nyantahi (hardback) 15 Euros

Stagecoach for Grades 4 - 5

A trained drama and story telling teacher from Stagecoach will work with Grades 4 and 5 on improvisation skills with a science fiction theme. **Students do not need to return their library books this week and will not check out new books because of visiting speakers/activities during library sessions.**

Story Scene in a Box Activity (Closing date Friday 8th May)

Your child is invited to recreate a story scene in a shoe box. The scenes will be displayed in and around the library. If you would like to support your child in this activity, please bring the boxes to the Primary Library labelled with your child's name, class and the story it is connected to. Click here to see [examples](#).

Book Week Themed Bake Sale

06th May, Wednesday, 15:00-16:00, Cafeteria

Join us in celebrating the magic of reading with a delicious twist! As part of the upcoming Primary Book Week, there will be a themed Bake Sale where stories come to life through creative, book-inspired treats. We're inviting parents to help by donating or volunteering at the event. All proceeds from this bake sale will directly benefit the primary school library!

To make things extra fun, we will try to pair each treat with a book, making this sale a special storybook feast!

Feel free to sign up for one (or more!) items from the list or get creative with your own book-inspired treat.

Homemade or store-bought items are both welcome.

[Sign up Here!](#)

School Closed

We have a lot of short holidays coming, please be aware that the school is closed on these dates: 1st, 14th, 15th, 25th May; 4th and 5th June

G1-5 Make My Song Summer Camp by Cris Cosmo & Ricky Coleman - last 3 spots available!

13th July - 17th July 2026, Monday- Friday

Experience the joy of creativity in music with singer-songwriters Cris Cosmo and Ricky Coleman! During this workshop, students will write and produce their own song using instruments, beats, a music production app, or AI—in any modern music style.

Throughout the week, they will write lyrics, sing, rap, and perform as part of a band. The camp ends with a final performance on stage, where you can witness the young artists proudly share their sound. At the end of the week, every participant takes their produced song home—a lasting memory of a fun and inspiring musical adventure.

More information: [Website](#) [Video Playlist](#) Cris Cosmo, Instagram [Ricky Coleman](#)

[Sign up form](#)

Summer Break Camps

Off Campus:

By Train with Brain: [Sports Camps](#)

By Speakeasy: [English or German Summer Fun Camp](#)

By Outdoor Kids: [Different Sports Camps](#)

By Dr. Hoch's Conservatory: [Music Week for Children](#)

By Stagecoach: [Show Stars](#), [Mini Stars](#), [Summer Lovin'](#)

After-School Club Absence

If your child cannot attend their after-school club, please **do not notify teachers verbally**.

Always submit an **excusal note in Toddle**. Thank you.

Important Links, Forms and Reminders

Please make sure to record an excusal in Toddle, if your child is unable to attend their after school club activity.

[Parent and Student Handbook](#)

[Primary Students Leave of Absence form](#)

[Field Trip Permission Slip](#)

[Head Lice & Fever](#)

[General Data Protection Regulation Permission 2025-2026](#)

[Responsible Digital Citizenship Use For](#)



Secondary School



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

Message from the Assistant Principal Mrs Krueger

As the year is slowly drawing to an end our Grade 7 and 8 middle schoolers are receiving information sessions to support their elective subject choices for next academic year. These sessions are designed to help students make informed decisions as they plan their academic pathways. Students are encouraged to think carefully about their individual strengths, interests, and skills when selecting electives, rather than choosing subjects based on popularity or friendship groups. By focusing on what they enjoy and where their abilities lie, students are better positioned for both success and engagement in their learning. We encourage parents to continue these conversations at home and support their children in making thoughtful, independent choices for the year ahead. Grade 9 students participating in the Duke of Edinburgh Bronze Award were out yesterday and today completing a practice expedition, preparing them for their final expedition later this year. The Bronze programme offers valuable opportunities for personal growth, helping students develop resilience, teamwork, and independence. Through planning and completing expeditions, students build problem-solving skills, confidence, and a sense of responsibility, while also learning to navigate and work collaboratively in outdoor environments. We look forward to supporting them as they take on their final expedition in the coming months.

Expedition Equipment Needed

We are seeking donations, loans, or affordable resale of hiking and camping equipment (especially 45L+ backpacks) for Duke of Edinburgh Award (DofE) and Outdoor Education students. Thank you for supporting Outdoor Education! Please see the full letter and details [here](#).

Lunch for G10 & 12 from May to July

Students sitting IGCSE or IB exams have been de-registered from the lunch programme from May to July 2026, and no payments will be charged during this period. If students wish to have lunch during this time, they can purchase a one-off lunch token for €6.50 at the Main Office. From August 2026, Grade 11 students will be registered again as usual. If you have any further questions, please contact the [Main Office](#).

Trips Week Grade 6-9

04th - 08th May 2026, Monday to Friday

Next week all Grade 6-9 groups will participate in trips week.

[Trips Week 2026 Information and Presentation Notes](#)

Secondary Office Communication

Please ensure that all communication with the Secondary Office is sent directly to **secoffice@msf.education**.

German Summer Courses

The Goethe Institute offers multi-week language camps for teenagers to improve their German skills at several locations across Germany. For more information, see the [link](#).

Secondary Parents Meeting minutes

Please see minutes [here](#).

Middle School (Grade 6 - 8)

Message from the ALN Coordinator Ms Armaou Webinars for our MSFamily!

Linden is hosting free webinars for parents on a variety of topics.

You can ask your questions and get answers to themes that all parents are usually interested in.

[Link to webinars](#)

Grade 8 to IGCSE Transition

Grade 8 students have begun their transition to Grade 9 and the IGCSE programme. They recently met with Cambridge Coordinator Mark Smith to learn about Checkpoint exams, which identify learning gaps and prepare students for the 2026–2028 curriculum. To see the full examination schedule, you can view the student presentation [here](#).

IGCSE Parent Information Evening

12th May, Tuesday, 17:30-19:00, Astra Building, Commons

Please RSVP for the event [using this response form](#)

Students recently participated in a Subject Taster Advisory to explore elective options for the upcoming academic year. To support this journey this parent information evening will cover academic pathways and the subject selection process. The students received their subject selection forms today during advisory, these need to be returned on the 19th of May to the secondary office. Subject selection forms will not be collected before this date.

We look forward to supporting your child through this exciting milestone. Please reach out to [Mr Smith](#) for IGCSE-specific questions or [Ms.Krueger](#) regarding general academic concerns.

High School (Grade 9 - 12)

Message from the IBDP Coordinator Ms. Mann

Exam season is officially underway. As a reminder, all G12 students must be in the building at least 30 minutes before their exam and ready to enter the examination room 15 minutes prior to the start time. Be sure to read all important information provided ahead of the exams.

Gr 11 Extended Essay Week

4th - 8th May, Monday to Friday

The grade 11 students will run an Extended Essay Workshop week. Attendance is very important and compulsory for all IBDP students. This week each day is a full day event filled with workshops and writing time. The EE is an important component of the IBDP.

NEW - After Graduation and Final Exam Schedule

[Exam reminders](#)

[Key information](#)

[Final student exam schedule 2026](#)

Important Read Ahead of Exams

[MSF IBDP examination rules and how to be prepared.](#)

[Graduation schedule](#)

[Extra revision support](#)

Class of 2026

[IBDP exam dates](#)

[University Application Deadlines](#)

[IA Calendar](#)

[Mock, Graduation and Prom dates](#)

G11 - Class of 2027

[Secondhand Book List](#)

[IA deadline calendar](#)

Cambridge IGCSE Parent Updates (G10)

The Final IGCSE Exam Timetable (with specific timings) is available [here](#).

Inquiries can be directed to [Mr Smith](#). Please make sure that students arrive early for exams in order to start on time. No changes are expected; however, the schedule should be checked regularly.

Useful Links

[Uni Guidance](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)

[Online Chemistry Tutoring](#)

Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarship

[IB Diploma Recognition](#)

[Study Programs in Germany](#)

[Gap Year in Germany](#)

[Gap Year FAQ](#)

[Scholarship Opportunities](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2025-2026:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please click [here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#)
- **School Forms:** <https://m-school.de/community/parent-zone/msf-forms-handbook/>
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. Please fill in this [form](#).
- **Personal Parent ID Card:** For student safety, all parents and authorised guardians must wear a Parent ID Card to access the campus. If you forget your card, please get a visitor sticker from the office. Other family members or pick-up persons without a Parent ID Card must also have a submitted pick-up authorisation. Please [register here](#). [Parent ID Card Information Letter](#)
- **Personal and Family Information Update:** If you wish to update your current personal and family information on file please do so by filling out this [form](#).

Other Information

Information from the nurse

We can all help prevent the spread of infectious diseases through early recognition and action. Sick students put staff and peers at risk, especially those who are immuno-compromised or pregnant. Parents are responsible for keeping sick children at home and reporting infectious cases to the school office. Students suspected of having an infectious disease must be seen by a doctor for proper diagnosis. A list of common notifiable diseases and further information can be found [here](#).

Do not send your child to school if they have any of the following symptoms:

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness/unfit for school due to lethargy & tiredness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

MSF Babysitters

We have a number of Secondary students available for babysitting opportunities - their "all about me" bios are posted in the PRI Atrium or see them [online here](#). Alternatively, you can contact [Mrs Francis](#).

Need help at home?

Notmütterdienst e.V. Frankfurt is a non-profit organization providing reliable, flexible support in childcare, elderly care, household help, and corporate family services tailored to individual needs. View info brochure [here](#).

Taxi Bus

[SC Reisen](#). door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).

Events in and around Frankfurt

Interesting websites:

- [Events4family](#)
- [Visitfrankfurt](#)
- [Kindaling](#)
- [Taunus4family](#)
- [Kuckuck-Magazin](#)
- [Frankfurt mit Kids](#)
- [Kinderkultur Frankfurt](#)
- [Papageno Kids Theatre](#)

Important Information for all drivers

1. Parking in the MSF Car Park – Reserved Teacher Parking

Parents must not park in any signposted teacher parking spaces. These spaces are privately rented, and our staff rely on them being available for work. Cars parked in these reserved spaces will be clamped, as locating the owner causes delays for teachers and disrupts classes. We appreciate your cooperation in keeping the car park safe and ensuring smooth daily operations for everyone.

2. Eschborner Landstrasse

Please do not stop in the middle of the road to let your child out on Eschborner Landstrasse - please pull into the stop and drop zone, into a parking space or make use of the MSF parking lot. Stopping in the middle of the street is dangerous and disrupts the traffic flow in the mornings. Such traffic violations may also result in a fine from the Ordnungsamt. Thank you for helping keep all our community safe in the mornings.

3. Drop-Off and Pick-Up

Please never stop or park on the private property of **SEGRO Park Frankfurt City, Gaugrafenstraße 20–24**. Parking on this private property causes obstructions, damage, and increased accident risks. For the safety of all children and respectful coexistence, please avoid these areas. Thank you for your cooperation.

Crossing Guard Duty Volunteers

We welcome back our helpful crossing guard volunteers and encourage other parents to join in. It's a cheerful start to your day and you get to enjoy a coffee afterwards on MSF. Further training will be available this semester for new families, please sign up [here](#). Returning volunteers, please sign up for a slot [here](#).