

MSF Bulletin: 03rd September 2026

Whole School Announcements

School Nurse Assistant Beginning of Year Letter

As mentioned in the previous bulletin, medical student and former MSF student Kayleigh Wessels will take over the role of Nurse Assistant while we recruit a permanent replacement. Miss Kayleigh will work alongside our office team and our 30 trained first aiders to support our students with their medical needs. Please find Ms Kayleigh's letter [here](#).

Stop & Drop Zone: No Parking Zone

For all drivers using the Stop & Drop zone in the front of the school, please note, this is not a parking zone. You can drop your child off here but cannot leave your car parked. If you need to come in with your child, please park in our visitor spots across the street.

Crossing Guard Duty Volunteers

We welcome back our helpful crossing guard volunteers and encourage other parents to join in. It's a cheerful start to your day and you get to enjoy a coffee afterwards on MSF. All volunteers will be added to a monthly draw for great MSF merch and for those who volunteer 5 or more times, a draw for a lovely lunch at the end of the year. Further training will be available this semester for new families, please sign up [here](#). Returning volunteers, please sign up for a slot [here](#).

Additional Taxi Bus: B&B Limousinenservice

We are pleased to offer you another reliable taxi bus service provider: Mr. Brück from B&B Limousine Service will be happy to assist you with your transportation requests. [Email](#) Phone: 0151- 11640016 or 0171-2911971

Head Parent Reps Meeting and Voting

14th September , Monday, 08:45 - 09:45, Nova Cafeteria

Parent Socials and Activities

Parent Coffee Mornings every Friday

Every Friday morning, 08:30-10:00, Nova Cafeteria

The Parent Representative Team and Friends of MSF warmly invite all parents to join us. Whether you are meeting other parents for the first time, catching up with friends, or simply sitting down to enjoy a coffee, our Coffee Mornings offer a welcoming mix of informative presentations, discussion groups, informal mingling, and activities.

Some of the forthcoming events planned can be found on this [poster](#).

Tomorrow the PRT will be hosting a parent mixer, for new families and old to get to know each other, and have some fun along the way. We look forward to seeing you there!

Last Chance: MSF Runs For a Good Cause ("Lauf für Mehr Zeit")

13th September, Sunday, Frankfurt City Center

Join the team "Metropolitan School" - students, parents and teachers are all welcome to join the charity run "Lauf für Mehr Zeit" supporting Aidshilfe Frankfurt e.V., starting in front of Alte Oper in Frankfurt City Center. Proudly supported by Friends of MSF, we are looking forward to a half day of activities. Put on your running shoes and choose which one of the following options is for you: 300 Meters (kids 2-6 years), 1 KM (kids 5-13 years) as well as 5 KM or 10 KM (both options for everyone above the age of 15).

Please find how to register [here](#).

Last Chance: Famville Family Games – Hosted by Friends of MSF

19th September, Saturday 13:00 to 17:00, MSF Campus

Join us for an afternoon of fun, teamwork and community! This event is open to all MSF families and is designed for children aged 3–15 years, with parents participating as part of the team. Families will enjoy a variety of engaging physical and mental challenges that encourage teamwork, communication and shared experiences in a fun and relaxed atmosphere. Whether you are new to MSF or have been part of our community for years, this is a wonderful opportunity to meet other families, make new friends and strengthen our school community. We look forward to seeing you there!

Registration fee: €25 per family

Register [here](#).



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Message from Mrs Henkel

We would like to use this week's bulletin to ask for parental support. Our Early Years is participating in a three-year pilot project initiated by the Frankfurt Education Authority (Stadtsschulamt) to explore new professional development pathways for Early Years educators and strengthen the quality of pedagogical practice in Frankfurt's childcare settings.

We are pleased that Ms Brenda is one of 30 educators from 30 Frankfurt Early Years settings participating in the project. She is undertaking further professional training to become a Specialist in Bias-Aware Education and Care (Fachkraft für Vorurteilsbewusste Bildung und Erziehung®). The programme focuses on strengthening inclusive, discrimination-aware practice and supporting educators in creating environments in which all children and families feel seen, respected and included. Ms Brenda will also bring this learning back to our wider team and support the continued development of our practice.

The pilot project is being scientifically evaluated over three years to understand its impact. Families' perspectives are an important part of this evaluation, which is why you are being invited to complete a short survey about your experience with regards to this topic. Your feedback will help evaluate the programme and contribute to the continued development of high-quality Early Years education in Frankfurt. The link to the evaluation is attached below. While the survey is in German language, please be encouraged to complete it anyway with the help of a translation tool.

[Parent Letter including QR Code to the Parent Survey](#)

Fire Drill

11th September, Friday, 10:45-11:00

There will be a fire drill in the morning as part of our emergency protocols. Teachers will be talking to the children about this to prepare them that this is only a practice.

Congratulations to our Early Years Parent Representatives

23rd September, Wednesday, 08:30-10:00, initial meeting in the NOVA Cafeteria

KG Frogs	KG Ladybirds	KG Turtles	KG Butterflies
Mr Vitali Koch & Mr Goekhan Oezcan	Ms Evisa Doda & Ms Assiya Zhangabay	Ms Marie-Louise Bernhardt & Ms Margarete Jacobi	Ms Cortney Stroffolino & Ms Louisa Specht
TR Bumblebees	TR Dragonflies	TR Fireflies	Thank you for volunteering to support your class!
Ms Betty Wu & Mr Oliver Geffroy	Ms Christina Miovskaa & Mr Jeff Buchanan	Ms Stephanie Peekel (til 12/26, Ms Hannah Suh Heo from 01/27) & Ms Natalia Myszkowska	

2026/2027 Early Years Team Meeting Dates

Mondays, once per month

Below are the dates for this year's EY team meetings. [Markus Heinz](#) from Train with Brain will continue to provide after school care service from 15:30-16:30 on these days for those who need it. NEW [Info Flyer](#)

EY Team Meetings 2026-27	24.08.26	21.09.26	19.10.26	23.11.26	14.12.26
18.01.27	15.02.27	15.03.27	19.04.27	24.05.27	21.06.27



Primary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

[Primary After School Clubs](#) - please check it regularly for cancelled clubs, beginning & end of quarters, recovery dates and participants

Message from the Principal Mr Wragg

We are now a week and a half into the new school year and I have been really impressed by how quickly and calmly our students have settled into their new classes. Getting back into a routine, after the wonderful chaos of the holidays, is something that both children and adults alike seem to appreciate. We are certainly in that happy honeymoon period when the children are glad to be back in the classroom and parents are delighted to hand back the daily care to the school. I would like to urge everyone to maintain that positive headspace moving into the rest of the year. Education is most effective when there is a constructive partnership between home and school and that is heavily reliant on good communication. Thank you to all those parents who attended the information evenings this week. I hope you gained a better understanding of how things will work this year and got to know your class teachers, learning support team and German teachers a little better. If you were not able to attend, please look out for the presentation, which the class teachers will share on Toddle, and don't hesitate to ask clarifying questions either via email or when picking up your child at the end of the day.

Primary After School Clubs Schedule

4th September, Friday, 17:00, Club Overview via Toddle

7th September, Monday, 17:00, Club Registration Links via Toddle

14th September, Monday, Start of 1st quarter After School Clubs

An overview of the clubs being offered in Quarters 1 and 2 will be sent out via Toddle at 17:00 tomorrow. This will give you the opportunity to discuss the options with your children over the weekend and be prepared for sign-up, which will open on Monday at 17:00. Please note that some clubs fill up very quickly, and spaces are allocated on a first-come, first-served basis.

Fire Drills

8th September, Tuesday for G3-5

11th September, Friday, for G1&2

There will be a fire drill in the morning as part of our emergency protocols. Teachers will be talking to the children about this to prepare them that this is only a practice.

Parent Representatives

14th September, Monday, Whole School Parent Reps Induction Meeting, 8:45am, Nova Cafeteria

21st October, Wednesday, Primary Parent Reps Meeting, 8:40am, Astra Cafeteria

A huge thank you to all the parents who have volunteered to be class representatives this year!

G1 Street Safety Training

16th September, Wednesday

The police will come to school and work with our Grade 1 students on street safety. This helps the students to be aware of traffic and learn how to walk near busy streets and cross streets in the safest way possible.

Student Photos

21st September, Monday to 23rd September, Wednesday

A schedule will be shared with you in the next edition of the Bulletin.

AUTUMN BREAK CAMPS

STEM Robotics Camp by Mr Gülcan

5th-9th October, Monday-Friday, 09:30-15:30, Grades 1-4

MSF is offering a STEM Robotics Camp during the autumn break. This program features engaging, hands-on projects where children can explore robotics, circuits, and engineering. Make sure to save your child's spot - spaces are limited.

[More info](#)

[Sign up](#)

Multi Gymnastics Camp by Train with Brain

5th-9th October, 09:00-16:00

Register [here](#)

Sports and Football Camp by Outdoor Kids

5th-9th October Sports Camp, 09:00-16:00

10% Discount for MSF Students, Register [here](#)

12th-16th October Football Camp, 09:00-16:00

10% Discount for MSF Students, Register [here](#)

Musical Theatre - Rock it out! by Stagecoach

12th-16th October, 10:00-16:00, Grade 2-12

Register [here](#)

New G1-4 Swimming Course

20th, 22nd, 27th, 29th October & 3rd November, 15:30-17:30, Possmann's Swimming Pool

[Info Flyer](#), sign up via [email](#).

Important Links, Forms and Reminders

Please make sure to record an excusal in Toddle, if your child is unable to attend their after school club activity.

[Parent and Student Handbook](#)

[Primary Students Leave of Absence form](#)

[Field Trip Permission Slip](#)

[General Data Protection Regulation Permission 2026-2027](#)

[Responsible Digital Citizenship Use Form](#)



Secondary School



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

Whole Secondary School

Message from the Assistant Principal Mrs Krueger

We have had a wonderful start to the academic year and are delighted to have welcomed many new students from a range of countries and nationalities. As we begin a new school year, we encourage parents and students to explore the many clubs and activities on offer which includes a variety of student-led and teacher-facilitated clubs, taking place during lunch breaks and after school, as well as a range of after-school sports clubs.

Getting involved in activities beyond the classroom is a fantastic way for students to meet new people, develop new interests and skills, build confidence, and maintain a healthy balance between academic and extracurricular life. We encourage you to discuss the different opportunities with your student and consider which clubs might be a good fit for them. To help students discover what is available, our CAS and Clubs Fair took place today in the sporthall during the last period. This event gives students the opportunity to meet club leaders, find out more about the activities on offer, and identify ways they can get involved.

Also just around the corner are our Student Council Class Representative Elections for Gr6-12, taking place on 9 September. The Student Council provides students with an important opportunity to have their voices heard, represent their peers, contribute ideas, and play an active role in shaping our school community. We encourage students to consider putting themselves forward as a representative or supporting their peers throughout the election process. We cannot wait to see our students embrace these opportunities and make the most of all that our vibrant school community has to offer.

Keep French Alive!

Would your child love to keep using and developing their French outside the classroom? We are exploring the possibility of launching a mother tongue French Club, run by the external association ADFE Hessen, for children with native or near-native French skills. Interested? Please fill in our short, non-binding form to help us gauge interest and shape the club around your children's needs. Merci de votre intérêt – à bientôt, peut-être!

[French please - Vive le français!](#)

Secondary Office Communication

Please ensure that all communication with the Secondary Office is sent directly to secoffice@msf.education.

From the Secondary Athletics Director Mr. Kerr

Autumn Sport Registrations are now open! The sign-up form can be found [here](#).

Fire Drill

8th September, Tuesday, in the morning

SEC Back to School Night

10th September, Thursday, 16:15-17:00 for Grade 6 Parents, Secondary Library

10th September, Thursday, and 17:00 for Grade 6-12 Parents, Sportshall

At the beginning of each academic year, the Back to School Night provides an opportunity for parents to meet teachers, and volunteer as Parent Representatives for their class. If you are new to Germany, Parent Representatives are a common practice in German schools and help strengthen communication and partnership between the school and the parent community. It is mandatory for all classes to have two parent representatives. This year we will hold a two part Back to School Night for Grade 6 parents who will first meet for an introduction to Grade 6 and then join the other parents for the Secondary Back to School night.

SEC Photo Session

14th - 16th September, Monday - Wednesday

Middle School (Grade 6 - 8)

Message from the ALN Coordinator Ms Armaou

Definition of Parenting: Actions related to the raising of offspring

Researchers have described different human parenting styles - ways in which parents interact with their children - with most classifications varying on the dimensions of emotional warmth (warm vs. cold) and control (high in control vs. low in control).

Please find the APA full database of articles on parenting [here](#).

High School (Grade 9 - 12)

G10 IGCSE Results June Series 2026

IGCSE Results are out! A big congratulations to all our Grade 11 students. Official transcripts and certificates are usually released mid October - November. We will celebrate the results and achievements with the G11 once the certificates are received.

G10 IGCSE June Series 2027

A reminder to parents who may be wanting to make plans for holiday trips over public holidays in May 2027. The provisional IGCSE exam schedule is out and students will be writing History on 7th May and Additional Maths on 27th May. Once the provisional schedule is confirmed, these are fixed dates made by Cambridge and cannot be moved. Please avoid making any travel plans during this time, especially between 26th April - 10th June.

G11 CAS Trip to Prague

21st-25th September, Monday-Friday

G8 Checkpoint May series 2026

23rd September, Wednesday

Grade 9 students will receive their Grade 8 Checkpoint results and certificates. A special information session will be held on the importance of Grade 9 during their extended advisory period and we will celebrate their results with them.

G11 & G12 IB Coordinator

For all IB related matters, please contact [Ms Kelly-Jane Mann](#).

G11 & G12 Textbook List

Students should purchase the required textbooks listed below. To help save on costs, you can browse through second-hand books available from our graduating Grade 12 students; please review the list and contact the student directly to arrange the purchase.

[Textbook List](#)

[Second Hand Book List](#)

G11 - Class of 2027

[IA deadline calendar](#)

Useful Links

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)

[Online Chemistry Tutoring](#)

Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarship

[IB Diploma Recognition](#) [Study Programs in Germany](#) [Gap Year in Germany](#) [Gap Year FAQ](#)

[Scholarship Opportunities](#)



General Information

Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2026-2027:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please click [here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#)
- **School Forms:** All forms can be found [here](#).
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. Please fill in this [form](#).
- **Personal Parent ID Card:** For student safety, all parents and authorised guardians must wear a Parent ID Card to access the campus. If you forget your card, please get a visitor sticker from the office. Other family members or pick-up persons without a Parent ID Card must also have a submitted pick-up authorisation. Please [register here](#). [Parent ID Card Information Letter](#)
- **Personal and Family Information Update:** If you wish to update your current personal and family information on file please do so by filling out this [form](#).
- **Bulletin Archive:** All previous bulletins can be found in the [parent zone](#).

Other Information

Information from the nurse

We can all help prevent the spread of infectious diseases through early recognition and action. Sick students put staff and peers at risk, especially those who are immuno-compromised or pregnant. Parents are responsible for keeping sick children at home and reporting infectious cases to the school office. Students suspected of having an infectious disease must be seen by a doctor for proper diagnosis. A list of common notifiable diseases and further information can be found [here](#).

Do not send your child to school if they have any of the following symptoms:

- Temperature above 38°C
- Acute cold, sore throat or persistent cough
- Vomiting, nausea or severe abdominal pain
- Diarrhoea
- Red inflamed or discharging eyes
- Suspected and untreated head lice
- Acute skin rashes or eruptions
- Other symptoms of acute illness/unfit for school due to lethargy & tiredness

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

Infectious Diseases: Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

Notification of Head Lice: Please find detailed information from our nurse about the right treatment [here](#).

Tick information: With the beginning of spring, ticks become active. Please find detailed information [here](#).

MSF Babysitters

We have a number of Secondary students available for babysitting opportunities - their "all about me" bios are posted in the PRI Atrium or see them [online here](#). Alternatively, you can contact [Mrs Francis](#).

Need help at home?

Notmütterdienst e.V. Frankfurt is a non-profit organization providing reliable, flexible support in childcare, elderly care, household help, and corporate family services tailored to individual needs. View info brochure [here](#).

Taxi Bus

[SC Reisen](#). door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).

Events in and around Frankfurt

Interesting websites:

- [Events4family](#)
- [Visitfrankfurt](#)
- [Kindaling](#)
- [Taunus4family](#)
- [Kuckuck-Magazin](#)
- [Frankfurt mit Kids](#)
- [Kinderkultur Frankfurt](#)
- [Papageno Kids Theatre](#)

Important Information for all drivers

1. Parking in the MSF Car Park – Reserved Teacher Parking

Parents must not park in any signposted teacher parking spaces. These spaces are privately rented, and our staff rely on them being available for work. Cars parked in these reserved spaces will be clamped, as locating the owner causes delays for teachers and disrupts classes. We appreciate your cooperation in keeping the car park safe and ensuring smooth daily operations for everyone.

2. Eschborner Landstrasse

Please do not stop in the middle of the road to let your child out on Eschborner Landstrasse - please pull into the stop and drop zone, into a parking space or make use of the MSF parking lot. Stopping in the middle of the street is dangerous and disrupts the traffic flow in the mornings. Such traffic violations may also result in a fine from the Ordnungsamt. Thank you for helping keep all our community safe in the mornings.

3. Drop-Off and Pick-Up

Please never stop or park on the private property of **SEGRO Park Frankfurt City, Gaugrafenstraße 20–24**. Parking on this private property causes obstructions, damage, and increased accident risks. For the safety of all children and respectful coexistence, please avoid these areas. Thank you for your cooperation.

Crossing Guard Duty Volunteers

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