

# MSF Bulletin: 17<sup>th</sup> September 2026

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## Whole School Announcements

### School Calendar 2027-2028

Please find the calendar for the next academic year [here](#).

### Crossing Guard Duty Volunteers Training by Frankfurt Road Safety Association

25<sup>th</sup> September, Friday, 09:00-09:45 for Parents, 09:50-10:35 for Sec Students, Lumina Meeting Room 1

Official training takes place next week, sign up to become a crossing guard! It's a great way to start your day, complete with coffee on us. Volunteers are entered into a monthly draw for MSF merch, plus a special year-end lunch draw for those who volunteer 5+ times.

New families: sign up for the training on 25<sup>th</sup> September [here](#).

Returning volunteers: sign up for a slot [here](#).

### Exciting Development: Group Pick Up Locations from SC Reisen

SC Reisen plan to introduce group pick-up and drop-off locations across West, North, East and South Frankfurt, giving families another convenient option for the school journey. Representatives from SC Reisen will join upcoming Parent Rep meetings to share more about the proposed routes, locations and pricing. Why consider it? As well as making the daily journey easier for families, group transport can help reduce the number of individual cars travelling to school, easing congestion on Eschborner Landstrasse. If you haven't already, please complete the [Expression of Interest Survey](#).

### Head Parent Reps Voting Results

Congratulations to Vinaya Gopal and Jana Mihálová, who were elected as Co-Deputy Head Parent Representatives. They join the 26/27 Parent Representative Team, alongside Livia Neely.

### G12 Bakesale

30<sup>th</sup> September, Wednesday, Astra Cafeteria

### Stop & Drop Zone: No Parking Zone

The Stop & Drop zone is for quick drop-offs only; please use visitor parking if you need to leave your car.

### MSF Car Park Reserved Spaces

Parents using the MSF car park are kindly requested not to park in a clearly marked staff reserved parking space.

### Planning Ahead: Work Experience for Our G10s

14<sup>th</sup>-25<sup>th</sup> June 2027

We're looking for parents and organisations in our community to offer Work Experience (Schülerpraktikum) opportunities to our Grade 10 students next summer. Help our students explore different professions, gain real-world experience, and discover possible future pathways. If you have any questions, please feel free to contact [Ms Patel](#).

If you can offer a placement, [please complete this brief form with details](#)

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## Parent Socials and Activities

### Parent Coffee Mornings Every Friday

Every Friday morning, 08:30-10:00, Nova Cafeteria

The Parent Rep Team and Friends of MSF warmly invite all parents to join the Neurodiversity Parent Group tomorrow. Come along to share experiences, ask questions, and build community. Teachers and educators are also warmly invited to attend. Coffee, conversation, and connection await - we look forward to meeting you. Whether you are meeting other parents for the first time, catching up with friends, or simply sitting down to enjoy a coffee, our Coffee Mornings offer a welcoming mix of informative presentations, discussion groups, informal mingling, and activities.

[September Coffee Mornings](#) [October Coffee Mornings](#)

### Famville Family Games – Hosted by Friends of MSF

19<sup>th</sup> September, Saturday 13:00 to 17:00, MSF Campus

Join us for an afternoon of fun, teamwork and community! This event is open to all MSF families and is designed for children aged 3–15 years, with parents participating as part of the team. Enjoy a variety of engaging physical and mental challenges that encourage teamwork, communication and shared experiences in a fun and relaxed atmosphere. Registration fee: €25 per family. You can still register [here](#).



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

### **Message from Mrs Henkel**

We are happy to observe that, gradually, new children and families are settling in well and we are slowly finding our way into familiar routines and rhythms across the division. As our community settles, we are also beginning to look ahead and plan activities and opportunities for the year.

One of these is our MSF Academy – a series of workshop sessions for parents and caregivers that provides opportunities to explore topics connected to child development, parenting and family life. For families who are new to MSF, the Academy is a space where we can share current research and professional knowledge, offer practical ideas, and exchange perspectives around topics that are relevant to our community.

As we plan this year's Early Years MSF Academy sessions, we would like to hear from you. Through a short Parent Survey, we invite you to share the questions, topics and areas that are most relevant to you and your family. We will also include areas that we, as educators, observe emerging in our daily work with children and families. Your input will help us shape the MSF Academy around the interests and needs of our families and create meaningful opportunities to learn, reflect and connect throughout the year. Thank you for taking a few minutes to complete the survey: [Early Years MSF Academy Parent Survey](#).

### **Early Years Team Meeting – Next Monday - Early Closure at 15:30**

21<sup>st</sup> September, Monday

Please remember to pick up your child at 15:30 latest to avoid a late pick up fee. We encourage parents to coordinate pick up with other families in order to support each other with the early pick up. However, Train with Brain will also continue to provide after school care service from 15:30-16:30 on these days for those who need it at an extra fee if there is a group of families who need it. You can register your child in advance by sending a message to [Markus Heinz](#) and should leave a message on Toddle for teachers to be informed. [Info Flyer](#)

### **Early Years Team Meeting Dates 2026/27**

Mondays, once per month

2026: 21 September · 19 October · 23 November · 14 December

2027: 18 January · 15 February · 15 March · 19 April · 24 May · 21 June

### **Early Years Parent Representatives Meeting**

23<sup>rd</sup> September, Wednesday, 08:30-10:00, initial meeting in the NOVA Cafeteria

We encourage families to share any agenda items either with their Class Parent Reps (see class contact list) or email these to [Ms Henkel](#).

### **Autumn Holiday Programme 05-16<sup>th</sup> October 2026 - Registration Open**

Friday, 25<sup>th</sup> September, Registration Deadline

Please use these links to enroll your child/ren for the Autumn Holiday Programme 2026. If you have more than 1 child in Early Years make sure to register them individually. Detailed information will be sent via E-Mail to those families who registered for the programme.

[Kindergarten](#)

[Transition](#)



### **Save the Date - Pumpkin Carving Event**

28<sup>th</sup> October, Wednesday

Early Years Families will be invited to bring their own pumpkin (BYOP ;-)) and together with other Early Years families enjoy an afternoon of Halloween Pumpkin Carving, scary music, drinks and bretzels. More information to follow soon!

### **Parent Teacher Meetings - Gradual Entry Feedback**

Meetings will be after the Autumn holidays and the invitation and registration links will be shared in the next bulletin.

## **Extra-curricular - Overview of Available Spaces**

### **Art Club Session 1 - Postponed**

Due to personal circumstances, the Art Club with Ms Mary Kate has to be postponed to a later date. We are currently working on a solution and hope to be able to offer an alternative later in the year. People who wish to register to Creative Dance, Music School, Train with Brain or Stagecoach are encouraged to do so.

### **Creative Dance**

After this week's taster session, some families have expressed their interest in signing their children up for Creative Dance. We are happy to inform you that Ms Elin Rau still has spaces available. You can contact her via phone: +49 176 70581214. See [Flyer](#)

### **Extra-curricular: Train with Brain**

Mondays, 08:30-09:15 [Educational Sports Programme Transition](#)

Mondays, 15:30-16:30 [Soccer](#)

Tuesdays, 08:30-09:15 [Educational Sports Programme Kindergarten](#)

Wednesdays, 15:30-16:30 [Educational Yoga](#)

### **Stagecoach**

Mini-Stages, 2-4 years, Saturdays 9:00-9:45

Early-Stages, 4-6 years, Fridays 16:00-17:30 or Saturdays 10:00-11:30

For more information, please click [here](#).



# Primary School

[School Event Calendar](#) - please check it regularly for details about announced events and dates.

[Primary After School Clubs](#) - please check it regularly for cancelled clubs, beginning & end of quarters, recovery dates and participants

## Message from the Principal Mr Wragg

One of the things we value at MSF is giving children opportunities to participate in the community, beyond the classroom. After-school clubs are an important part of this, allowing students to try new activities, develop interests and build confidence in a relaxed and enjoyable environment. Whether through sport, music, art, drama, chess or other activities, children can learn to persevere, cooperate with others and discover skills or talents that they did not know they had. Our clubs also give students the chance to make new friendships, mix with children outside their usual class and, importantly, have fun. There are a number of clubs on offer this Semester that provide valuable opportunities to be active, creative and socially engaged. Above is the link for the Clubs Calendar, on here you can see if clubs are full. If you have not yet signed up, or your child would like to participate in more activities, you can find a club on the calendar that is not full and message the school office that your child would like to participate. For example, I am one of the coaches of the Cross Country Running Club and we definitely do have some space left!

## After-School Club Attendance/Absence

If your child cannot attend their after-school club, please **do not notify teachers verbally**. Always submit an **excusal note in Toddle**. Thank you.

## Class Parent Reps 2026/27

A huge thank you to all those who have volunteered to act as a parent representative in their child's class. Please see the list of class reps [here](#).

## Student Photos

21<sup>st</sup> September, Monday: G1 & G2

22<sup>nd</sup> September, Tuesday: G3 & G4

23<sup>rd</sup> September, Wednesday: G5

## AUTUMN BREAK CAMPS

### STEM Robotics Camp by Mr Gülcan

5<sup>th</sup>-9<sup>th</sup> October, Monday-Friday, 09:30-15:30, Grades 1-4

MSF is offering a STEM Robotics Camp during the autumn break. This program features engaging, hands-on projects where children can explore robotics, circuits, and engineering. Make sure to save your child's spot - spaces are limited.

[More info](#)

[Sign up](#)

### Multi Gymnastics Camp by Train with Brain

5<sup>th</sup>-9<sup>th</sup> October, 09:00-16:00

Register [here](#)

### Sports and Football Camp by Outdoor Kids

5<sup>th</sup>-9<sup>th</sup> October Sports Camp, 09:00-16:00

10% Discount for MSF Students, Register [here](#)

12<sup>th</sup>-16<sup>th</sup> October Football Camp, 09:00-16:00

10% Discount for MSF Students, Register [here](#)

### Musical Theatre - Rock it out! by Stagecoach

12<sup>th</sup>-16<sup>th</sup> October, 10:00-16:00, Grade 2-12

Register [here](#)

## Important Links, Forms and Reminders

Please make sure to record an excusal in Toddle, if your child is unable to attend their after school club activity.

[Parent and Student Handbook](#) [Primary Students Leave of Absence form](#) [Field Trip Permission Slip](#)

[General Data Protection Regulation Permission 2026-2027](#) [Responsible Digital Citizenship Use Form](#)



# Secondary School



[School Event Calendar](#) - please check it regularly for details about announced events and dates.

## Whole Secondary School

### Message from the Assistant Principal Mrs Krueger

It has been a busy few weeks and it is hard to believe that the first quarter of the 2026-2027 academic year is soon drawing to a close! Our recent Grade 6-12 Student Council Elections were a great success, providing students with an authentic opportunity to experience democracy in action. The process encouraged students to make informed choices, listen to different perspectives, and understand the importance of having their voices represented within our school community. Leadership, however, is not limited to the Student Council. Every student has opportunities to lead and contribute—in the classroom, through clubs and activities, and through CAS projects and volunteering. These experiences help students develop confidence, responsibility, collaboration and a sense of service, while recognising that leadership can take many different forms.

We also held our first Middle School House Event, bringing students together across Grade 6-8 to participate, collaborate and have fun. House events are an important part of building team spirit, belonging and a strong sense of community. They give students opportunities to connect with peers beyond their usual classes and to contribute to something larger than themselves. In our classrooms, we are also continuing to find the right balance between practical, hands-on learning and the use of technology. While digital skills are essential in a computer-driven world, students also need opportunities to develop skills that technology cannot replace: problem-solving, communication, creativity, collaboration, practical thinking and learning through experience. Our goal is therefore to promote hands-on activities in especially middle school and progress into a healthy technological-practical balanced learning.

### Secondary Parent Reps 2026-27 Results

Thank you to all parents who attended Back to School Night and congratulations to our newly elected Parent Representatives for 2026–2027! Please find the results [here](#).

### Grade 10 Parent Reps Needed

We are still looking for Parent Representatives for G 10A and 10B. If you are interested, please email to [secoffice@msf.education](mailto:secoffice@msf.education).

### G12 Bakesale

30<sup>th</sup> September, Wednesday, Astra Cafeteria

### Keep French Alive!

Would your child love to keep using and developing their French outside the classroom? We are exploring the possibility of launching a mother tongue French Club, run by the external association ADFE Hessen, for children with native or near-native French skills. Interested? Please fill in our short, non-binding form to help us gauge interest and shape the club around your children's needs. Merci de votre intérêt – à bientôt, peut-être!

[French please - Vive le français!](#)

### Secondary Office Communication

Please ensure that all communication with the Secondary Office is sent directly to [secoffice@msf.education](mailto:secoffice@msf.education).

### From the Secondary Athletics Director Mr. Kerr

The Autumn Sports season runs from 7<sup>th</sup> September until 20<sup>th</sup> November. For any late registrations, please contact [Mr Kerr](#).

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## Middle School (Grade 6 - 8)

### Message from the ALN Coordinator Ms Armaou

I hope you're beginning to settle into the new rhythms of the school year. To get all of us, and our parents started on a strong, positive note, September and October are full of supportive webinars and parent programs.

On 17<sup>th</sup> September, the Anxious Kids Parent Workshop & Coaching Series begins! Parents have a few more days to sign up. It is really powerful for parents of kids who experience anxiety and the earlier parents receive information to support themselves and their kids, the better the outcomes. From Mrs Eddy [Free Parent Workshops for MSF Parents](#)

### GS Girls Volleyball Team playing at FIS Oberursel

18<sup>th</sup> September, Friday

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## High School (Grade 9 - 12)

### G11 CAS Trip to Prague

21<sup>st</sup>-25<sup>th</sup> September, Monday-Friday

### G8 Checkpoint May Series 2026

23<sup>rd</sup> September, Wednesday

Grade 9 students will receive their Grade 8 Checkpoint results and certificates. A special information session will be held on the importance of Grade 9 during their extended advisory period and we will celebrate their results with them.

### G11 & G12 IB Coordinator

For all IB related matters, please contact [Ms Mann](#).

### G12 IBDP Exam Registration

30<sup>th</sup> September, Wednesday

This will be taking place during extended advisory. All grade 12 students registering for IBDP exams are expected to be present, please bring a charged laptop!

### From the School Counsellors Ms Patel & Ms Johnson – University Guidance Information

**G10 Students and Families:** As you seek Work Experience (WE) placements, some employers may request a letter stating that WE is a school requirement.

Please find these confirmation letters here in [English](#) and [German](#).

**G11 Students and Families:** Students have received the IB Diploma Recognition in Germany via Google Classroom. Please read and sign this together and return the signed page only to Ms. Patel. In addition, part of the G11 UniG class typically includes a mandatory field trip to an international university fair. This year, two major fairs fall on days that students are not in school. Though not required, attending at least one fair is strongly recommended (details below).

[IB Diploma Recognition in Germany](#)

**G12 Students and Families:** Please read the University Application Handbook for details regarding the application process, sending school documents, this year.

[University Application Handbook](#)

### Save the Date: University Guidance Parent Evening

1<sup>st</sup> October, Thursday, 16:30-17:30, Nova Cafeteria

We cordially invite you to join the University Guidance Parent Evening with Ms. Patel, Ms. Johnson, and Mr. König. This session will include an overview of the University Guidance course curriculum, introductions to international university systems, roles and responsibilities, and studying in Germany. We highly encourage parents of Grades 11-12 students to attend, and parents of Grades 9-10 students who are interested are also welcome to join! Please RSVP by Wednesday, 23<sup>rd</sup> October. We look forward to seeing you there! [RSVP here](#)

### Upcoming University Fairs & Visits

7<sup>th</sup> October, Wednesday, 17:00-19:00 @ International School Frankfurt: SRT University Fair ([Register Here](#))

16<sup>th</sup> November, Monday @ Frankfurt School of Finance: CIS International University Fair (details to come)

## **G10 IGCSE Mathematics (0580) Exams for Students in Accelerated Maths Programme**

8<sup>th</sup> October, Thursday, and 14<sup>th</sup> October, Wednesday

As shared on ManageBac, please read this [letter](#).

### **G11 & G12 Textbook List**

Students should purchase the required textbooks listed below. To help save on costs, you can browse through second-hand books available from our graduating Grade 12 students; please review the list and contact the student directly to arrange the purchase.

[Textbook List](#)

[Second Hand Book List](#)

### **G12 - Class of 2027 Assessment Calendar**

[IA deadline calendar](#)

### **May 2027 IBP Exam Schedule**

A more detailed timetable will be released before the exams.

[Exam Schedule](#)

### **G12 Important Dates**

Including prom, last day of school , mocks and final exams!

[G12 Important Dates](#)

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### **Useful Links**

[University Application Handbook](#)

[Guide for IB Acknowledgment](#)

[IB late work guidelines](#)

[Academic Integrity for IA](#)

[Online Chemistry Tutoring](#)

### **Information on Studying in Germany**

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarship

[IB Diploma Recognition](#) [Study Programs in Germany](#) [Gap Year in Germany](#) [Gap Year FAQ](#)

[Scholarship Opportunities](#)



# General Information

## Regarding MSF

- **School Website:** [www.m-school.de](http://www.m-school.de)
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2026-2027:** the school calendar is available on our [website](#).
- **Managebac Guide:** for some tips on how to use Managebac please click [here](#).
- **Toddle Guide:** [Family walkthrough on web](#), [Family app walkthrough](#), [Attendance on the app for families](#), [Attendance on the web for families](#)
- **Parent & Student Handbook:** [General Handbook](#)
- **School Forms:** All forms can be found [here](#).
- **Update your contacts:** If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. Please fill in this [form](#).
- **Personal Parent ID Card:** For student safety, all parents and authorised guardians must wear a Parent ID Card to access the campus. If you forget your card, please get a visitor sticker from the office. Other family members or pick-up persons without a Parent ID Card must also have a submitted pick-up authorisation. Please [register here](#). [Parent ID Card Information Letter](#)
- **Personal and Family Information Update:** If you wish to update your current personal and family information on file please do so by filling out this [form](#).
- **Bulletin Archive:** All previous bulletins can be found in the [parent zone](#).

## Other Information

### **Information from the nurse**

We can all help prevent the spread of infectious diseases through early recognition and action. Sick students put staff and peers at risk, especially those who are immuno-compromised or pregnant. Parents are responsible for keeping sick children at home and reporting infectious cases to the school office. Students suspected of having an infectious disease must be seen by a doctor for proper diagnosis. A list of common notifiable diseases and further information can be found [here](#).

**Do not send your child to school if they have any of the following symptoms:**

- Temperature above 38°C
- Acute cold, sore throat or persistent cough
- Vomiting, nausea or severe abdominal pain
- Diarrhoea
- Red inflamed or discharging eyes
- Suspected and untreated head lice
- Acute skin rashes or eruptions
- Other symptoms of acute illness/unfit for school due to lethargy & tiredness

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.

**Infectious Diseases:** Please see this useful [website](#) about infectious diseases. You can download the information in other languages as well.

**Notification of Head Lice:** Please find detailed information from our nurse about the right treatment [here](#).

**Tick information:** With the beginning of spring, ticks become active. Please find detailed information [here](#).

### **MSF Babysitters**

We have a number of Secondary students available for babysitting opportunities - their "all about me" bios are posted in the PRI Atrium or see them [online here](#). Alternatively, you can contact [Mrs Francis](#).

### **Need help at home?**

Notmütterdienst e.V. Frankfurt is a non-profit organization providing reliable, flexible support in childcare, elderly care, household help, and corporate family services tailored to individual needs. View info brochure [here](#).

## Taxi Bus Providers

[SC Reisen](#): door to door service in 4 Zones please find [here](#) further information and a [form to express your interest](#).  
[B&B Limousinenservice](#): [Email](#) Phone: 0151- 11640016 or 0171-2911971

## Events in and around Frankfurt

Interesting websites:

- [Events4family](#)
- [Visitfrankfurt](#)
- [Kindaling](#)
- [Taunus4family](#)
- [Kuckuck-Magazin](#)
- [Frankfurt mit Kids](#)
- [Kinderkultur Frankfurt](#)
- [Papageno Kids Theatre](#)

## Important Information for all drivers

### 1. Parking in the MSF Car Park – Reserved Teacher Parking

Parents must not park in any signposted teacher parking spaces. These spaces are privately rented, and our staff rely on them being available for work. Cars parked in these reserved spaces will be clamped, as locating the owner causes delays for teachers and disrupts classes. We appreciate your cooperation in keeping the car park safe and ensuring smooth daily operations for everyone.

### 2. Eschborner Landstrasse

Please do not stop in the middle of the road to let your child out on Eschborner Landstrasse - please pull into the stop and drop zone, into a parking space or make use of the MSF parking lot. Stopping in the middle of the street is dangerous and disrupts the traffic flow in the mornings. Such traffic violations may also result in a fine from the Ordnungsamt. Thank you for helping keep all our community safe in the mornings.

### 3. Drop-Off and Pick-Up

Please never stop or park on the private property of **SEGRO Park Frankfurt City, Gaugrafenstraße 20–24**. Parking on this private property causes obstructions, damage, and increased accident risks. For the safety of all children and respectful coexistence, please avoid these areas. Thank you for your cooperation.

## Crossing Guard Duty Volunteers

We welcome back our helpful crossing guard volunteers and encourage other parents to join in. It's a cheerful start to your day and you get to enjoy a coffee afterwards on MSF. Further training will be available this semester for new families, please sign up [here](#). Returning volunteers, please sign up for a slot [here](#).