MSF Bulletin: 22nd October 2026

Whole School Announcements

Secondary Library Benefit Bake Sale
28th October, Wednesday, 15:30-16:00, Astra cafeteria

🎃 Halloween with the Animals at Kobelt Zoo! 🦇
30th & 31st October from 18:00 onwards, 1st November 12:00-17:00, Schwanheimer Bahnstr. 5 , FFM-Schwanheim
Experience a very special Halloween atmosphere with your family at Kobelt Zoo, a volunteer-run zoo filled with passion, dedication and love. It provides a safe and caring home for confiscated or found animals, giving them a peaceful place to live and the care and protection they need. For an entire month, the team works hard to build, craft, decorate and prepare everything with lots of love and attention to detail - creating a truly magical Halloween experience for visitors of all ages. The money raised through the entry fee and the sale of treats helps support the animals throughout the winter. On 30th & 31st October, the spooky trail will be open from 18:00 to 22:00. The entry fee applies only to the spooky trail; the festival grounds and fair area can be accessed free of charge. On 1st November, the spooky trail will be open from 12:00 to 17:00. This daytime version is suitable for young children, as there are no intentional scares and the trail takes place in daylight. Come for the Halloween magic, stay for the love. Website

Merchandise Sale
Interested in MSF-branded hoodies, T-shirts, or polo shirts? Have a look at our available merchandise here.

MSF Foxes Academy: English Playgroups for Preschoolers
2nd November until 21st December Mondays, 7 sessions
Mini Foxes English playgroups is a parent-child programme, led by Lynnette Polcyn, an MSF parent experienced in running English storytime programmes. Ages 2–3: Mondays at 4:00 pm. Ages 4–5: Thursdays at 4:00 pm. Please share this with your friends if you know families with young children who may enjoy it! MSF families receive a 10% discount.
Info flyer, registration via email.

MSF Foxes Academy: Mental Math with Soroban
Mental Math with Soroban is an enrichment program for children aged 5–9. It is led by Elmira Bergmann, an MSF parent and experienced educator with a background in psychology, education, and language teaching. Sessions take place on Mondays from 3.40 pm to 4.40 pm and Saturdays from 10 am to 11 am and from 11 am to 12 pm. All courses will be held at MSF. Please share this with other families who may be interested in supporting their child's focus, confidence, and number skills through fun brain training. Info flyer, registration via this form.

Your Voice Helps Shape MSF!
Our Annual Parent Satisfaction Survey will be posted in the next bulletin. At MSF, Community, Courage and Curiosity are at the heart of who we are – and that means listening to one another, sharing ideas and growing together. Think of it as a little democracy in action: you share your voice, we listen and learn, and together we help make MSF even stronger.
A few minutes. Your perspective. A stronger community.

Group Pick Up Locations from SC Reisen
SC Reisen plans to introduce group pick-up and drop-off locations across West, North, East and South Frankfurt, giving families another convenient option for the school journey. Representatives from SC Reisen will join upcoming Parent Rep meetings to share more. Why consider it? It makes the daily journey easier for families and reduces the number of individual cars travelling to school. If you haven't already, please complete the expression of interest survey.

Parent Socials and Activities

What's coming up? Subscribe to Our Whole School Google Calendar
School events that have already been scheduled can be found on our Google calendar of events. Subscribe here.

Parent Coffee Mornings Every Friday
Every Friday morning, 08:30-10:00, Nova cafeteria
The Parent Rep Team and Friends of MSF warmly invite all parents to join the Neurodiversity Parent Group tomorrow. Come along to share experiences, ask questions, and build community. Teachers and educators are also warmly invited to attend. Coffee, conversation, and connection await - we look forward to meeting you. Whether you are meeting other parents for the first time, catching up with friends, or simply sitting down to enjoy a coffee, our Coffee Mornings offer a welcoming mix of informative presentations, discussion groups, informal mingling, and activities.

October Coffee Mornings November Coffee Mornings

Friendsgiving Potluck Breakfast

6th November, Friday, 8:30–10:00

Friends of MSF invite all parents and staff to celebrate different Thanksgiving traditions from around the world — Chuseok, Canadian & American Thanksgiving and the German Erntedankfest. Everyone is welcome, and we'd love it if you could bring a favourite traditional treat from your culture or family to share. Please let us know what you're bringing in order to help us plan via this sign up sheet.

Friends of MSF's Advent Wreath Making Workshop

21st November, Saturday, 14:00–18:00, Astra Cafeteria

Families and staff are warmly invited to a cozy and creative afternoon. Each household makes its own wreath, either a German Adventskranz with four candles or an American-style door wreath, with all materials provided. New this year: press traditional anise-flavoured Springerle biscuits to bake at home. Children's crafts and childcare (ages 3+) are available on site. Please bring gardening gloves, an apron and secateurs, and note that we start on time. Places are limited, so please secure your spot with advance payment of €45 per household and register here. Info flyer



Early Years

School Event Calendar - please check it regularly for details about announced events and dates.

Message from Mrs Henkel
As we embrace this season of gratitude, we would like to take a moment to thank everyone who has helped make our recent room moves due to the final phase of construction possible! A huge thank you to our Facilities Team for their incredible efforts in moving furniture, painting, preparing and cleaning the rooms, often working behind the scenes to make everything possible. Equally, a heartfelt thank you to our Early Years teachers for their flexibility, creativity and thoughtfulness in setting up warm and welcoming learning environments with and for our children.
We are also very grateful to our families for their patience and understanding, especially with the extra steps and longer walk through the playground each morning. While some final touches, including practical wardrobe solutions, are still underway, it has been wonderful to see everyone pulling together.
This truly reflects our MSF value of Community – supporting one another, finding solutions together and improvising to create spaces where our children feel safe and happy. Thank you!

Early Years Team Meeting Dates 2026/27
Mondays, once per month
2026: 23 November · 14 December
2027: 18 January · 15 February · 15 March · 19 April · 24 May · 21 June

Parent Representatives Meeting
Minutes

🎃Pumpkin Carving Event: Limited Spaces still available
28th October, Wednesday, 17:00-18:30, Nova cafeteria
Early Years Families are invited to bring their own pumpkin (BYOP ;-) and carving tools. Together with other Early Years families enjoy an afternoon of Halloween Pumpkin Carving, scary music, drinks and pretzels. Registration is required - no walk-ins! Please sign up through this link.

Reminder: Parent Teacher Meetings: Gradual Entry Feedback for families new to KG & all TR families
Please register through the links below for an individual meeting with your child's teacher
KG Butterflies KG Frogs KG Ladybirds KG Turtles
TR Bumblebees TR Dragonflies TR Fireflies

Street Safety Training in Transition
30th October, Friday – Road Safety Education (Verkehrserziehung)
27th November, Friday – School Route Safety Test (Schulwegpassprüfung)
As part of our Grade 1 preparation, our Transition students will take part in practical Street Safety Training with the Frankfurt Police to develop the skills and confidence needed to navigate roads and traffic safely. The programme combines hands-on road safety education with the Schulwegpassprüfung, supporting children in becoming increasingly safe and independent on their journey to school.

Invitation to St Martin's Day Celebrations - EY and Grade 1
10th November, Tuesday
We are delighted to invite EY and Grade 1 families to join us for our traditional Saint Martin's Day Parade and afterparty at Possmann's. Please find more information and an RSVP link in this letter.



School Event Calendar - please check it regularly for details about announced events and dates.
Primary After School Clubs - please check it regularly for cancelled clubs, beginning & end of quarters, recovery dates and participants

Message from the Principal Mr Wragg
There are different cultural celebrations throughout the year in Germany, but as we enter the grayer, colder and rainer months, it feels particularly important to look for opportunities to have some fun. Next Friday, 30th October, we will celebrate Halloween at MSF. Halloween began more than 2,000 years ago with an ancient Celtic festival called Samhain. People believed that on the night of 31 October, spirits could return to visit the living, so they lit fires and wore costumes. Over time, these old traditions mixed with Christian celebrations and slowly became the Halloween we know today. That is why we still dress up, carve pumpkins and enjoy spooky fun every October! At school we invite the students and teachers to dress up (nothing too scary please), have parties in their classrooms and celebrate all together with a special assembly at the end of the day.

Parent Representatives Meeting
28th October, Wednesday, 8:40, Astra cafeteria
Please add any agenda items that you would like your class reps to discuss during this time by completing this form.

Introduction to the PYP for New Parents
29th October, Thursday, 08:45, Nova cafeteria
New to the Primary Years Programme? Join Ms. Hand, our PYP Coordinator and Primary Assistant Principal, to learn how the PYP supports your child's learning through inquiry, curiosity and exploration. We'll introduce the key elements of the programme, explain what inquiry looks like in the classroom and explore ways you can support your child at home. If you're interested in attending, please let us know here.

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Winter Break Camps
4th-8th January 2027 Soccer Camp by Train with Brain
4th-8th January 2027 Sports Camp by Outdoor Kids (10% MSF Parent discount with code *MSF-2026*)

After-School Club Attendance/Absence
If your child cannot attend their after-school club, please **do not notify teachers verbally**.
Always submit an **excusal note in Toddle**. Thank you.

Important Links, Forms and Reminders
Please make sure to record an excusal in Toddle, if your child is unable to attend their after school club activity.
Parent and Student Handbook Primary Students Leave of Absence form Field Trip Permission Slip
General Data Protection Regulation Permission 2026-2027 Responsible Digital Citizenship Use Form



Secondary School

School Event Calendar - please check it regularly for details about announced events and dates.

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Whole Secondary School

Message from the Assistant Principal Mrs Krueger
As the autumn air turns crisp, we're bringing a little extra warmth, fun, and spice to our school days with our much-anticipated Halloween Spirit Week! Our Student Council has been busy preparing a week full of fun break-time activities and daily dress-up themes to get everyone into the Halloween spirit. We're especially looking forward to seeing the creative and imaginative Advisory class dress-ups — always a highlight of the week! We encourage all students to join in, embrace the fun, and make the most of these opportunities to connect with their classmates and teachers. School is about so much more than what happens in the classroom; it's also about building friendships, celebrating our individuality, and creating a strong, vibrant community where everyone feels they belong. Let's make this week a spirited celebration of togetherness!
We are also entering an exciting new milestone as our G6-9 students take MAP Science testing for the first time. As this is a first-time experience for our school, we approach it with curiosity and a spirit of discovery. While our science curriculum does not fully align with all the content covered in the MAP assessment, we are looking forward to seeing how our students perform, using problem solving, thinking skills and, more importantly, what we can learn from the results. Reviewing this data will help us better understand our students' strengths, identify areas for further growth, and gain valuable insights to inform our ongoing reflection on teaching and learning. We see this as an opportunity to learn more about our students' progress and to help guide our continued development of the science programme.
As always, thank you for your continued support in encouraging your children to embrace new experiences, participate wholeheartedly, and enjoy every aspect of school life. Wishing everyone a wonderfully spirited week — stay warm, get creative, and keep things spooky and pumpkin-spicy!

Secondary Office Communication/Doctor's Notes
Please ensure that all communication with the Secondary Office including doctor's notes is sent directly to secoffice@msf.education.

Parent Reps Meeting with Dr Coppes dated 20th October
Minutes and Slides

👻Halloween Spirit Week 🦇
28th October, Wednesday: Advisory Group dress-up day. Prizes for the best-dressed group!
30th October, Friday: Individual student dress-up day. Prizes for best dressed!
Please see the linked posters: Themed days / Daily events

Mid-Term Academic Warnings
30th October, Friday
On this day, mid-term Academic Warnings will be Issued via Manage Bac. If your child is receiving a grade of D or below in Grades 6–10 or a grade of 3 or below in Grades 11–12 or a significant decline since the previous report, teachers will invite you to the Parent-Teacher Conference meeting.

School Trips
7th-11th June 2027, Monday to Friday
Trips week is an important part of the Secondary Programme, providing students with opportunities to strengthen community and belonging, practise courage through experiences beyond the classroom and develop curiosity outside through learning in new environments. As trips week forms part of our educational programme, attendance is expected for all students. A reminder to join us for the trips-week information evening on Thursday 22nd April will be sent closer to the time. Please note that school trips incur additional costs, which will be communicated to families in advance.
Grade 6: Camping trip in Germany
Grade 7: Day trips in Frankfurt

Grade 8: Camping trip in Germany
Grade 9: Language trips - Spanish students to Valencia / French students to Lyon
Grade 10: No Trips - IGCSE exam block
Grade 11: CAS trip completed last week
Grade 12: No Trips - IB exam block

Parent Teacher Conferences
10th November, Tuesday, Sports Hall
Please note that there will be no regular classes for students in Grades 6–12 on this day.
The Semester 1 open-house Parent-Teacher Conference will be held in the Sports Hall. Meetings will be on a first-come, first-served basis, and no prior booking is required. Each meeting will last approximately 3–8 minutes, unless the teacher requests a slightly longer discussion.
All Secondary School families are invited to attend during the time slot allocated to their family name:
Family Name H – N: 8:30 – 10:30
Family Name O – Z: 11:00 – 13:00
Family Name A – G: 14:00 – 16:00

Middle School (Grade 6 - 8)

Message from the ALN Coordinator Ms Armaou
Challenging behavior isn't a sign something has gone wrong, and it doesn't mean you're doing something wrong either. It's often a young child telling us something they don't yet have the words for. Join our next free parenting webinar and learn how emotional skills develop, why dysregulation happens, and what you can actually do to help.
View this October LINDEN Webinar here. All Webinars in October, November and December

MAP Schedule G6-9
19th October - 30th October
All Grade 6-9 students will write their MAP assessments during the first two weeks back after Fall break. Make-up tests fall on the last few days. If your child is absent due to illness please ask them to contact Ms Krueger to arrange their make-up test.
Instructions on setting up their devices for the testing platform were shared on ManageBac before the holidays, please make sure your child has the platform loaded.
Schedule

High School (Grade 9 - 12)

MAP Schedule G10
19th October - 30th October
All Grade 10 students will write their MAP assessments during the first two weeks back after Fall break. Make-up tests fall on the last few days. If your child is absent due to illness please ask them to contact Ms Krueger to arrange their make-up test.
Instructions on setting up their devices for the testing platform were shared on ManageBac before the holidays, please make sure your child has the platform loaded: Schedule

G12 IBDP/Course Exam Registration
DEADLINE: 23rd October, Friday
All students have received a letter outlining the exams they will take in May 2027. Please check that all details are correct. The letter must be signed by both the student and a parent/guardian and returned by 23rd October. All students registering for exams should have received an email from the IB asking them to sign in and create a new password for the new single sign-on (SSO) system. Students who have not yet completed this process must do so as soon as possible. Students require an SSO account to upload eCoursework, submit transcript requests and access IB results.

G11 IGCSE Celebration Student Breakfast
11th November, Wednesday 8:30-9:15
IGCSE certificates for those students who took the May 2026 exams will be presented at a student celebration breakfast.

CIS International University Fair
16th November, Monday, 10:00-12:30, Frankfurt School of Finance

Students are responsible for getting themselves to the fair. Ms. Johnson and Ms. Patel will also be attending to support students. In Grade 11 University Guidance, students typically take a mandatory field trip to an international university fair. This year, both major fairs fall on days students do not have school. Therefore, although attendance is not required, it is **strongly recommended**. Parents and Grade 10 or 12 students interested in attending are also welcome to go. **Pre-registration is required for the fair.** Register here.

G9 & 10 IGCSE Parent Information Evening

19th November, Thursday 17:30-18:30
Cambridge Coordinator Mr Witcomb will share important information about the IGCSE programme and the June 2027 examination series, followed by a Q and A session. This is particularly relevant for parents of G10 students, however Grade 9 parents are also welcome to attend. RSVP here.

G11 & G12 IB Coordinator

For all IB related matters, please contact Ms Mann.

IB's Generation Global Youth initiatives

IBlieve is the first global, youth-led education organization that helps IB students succeed in the Diploma Programme (DP). Created by IB graduates and officially partnered with the IB, IBlieve provides free high-quality IB resources that have reached a global viewership of 1.2 million+ across 160 countries, and a supportive peer-led community, to increase access to quality education. View link.
IB Impact Report showcases how the global community of educators, students and schools continues to advance the IB's mission of delivering high-quality education that helps young people flourish in a changing world. View link.

G11 & G12 Textbook List

Students should purchase the required textbooks listed below. To help save on costs, you can browse through second-hand books available from our graduating Grade 12 students; please review the list and contact the student directly to arrange the purchase.
Textbook List
Second Hand Book List

G12 Class of 2027 Assessment Calendar

IA deadline calendar

May 2027 IBDP Exam Schedule

A more detailed timetable will be released before the exams.
Exam Schedule

G12 Important Dates

Including prom, last day of school , mocks and final exams!
G12 Important Dates

Useful Links

Guide for IB Acknowledgment
IB late work guidelines
Academic Integrity for IA
Online Chemistry Tutoring

International University Guidance

Work Experience Confirmation Letter (English | German)
University Application Handbook
Grades 10-12 University Guidance Course Syllabus

Information on Studying in Germany

The IB Diploma offers the opportunity to continue the academic career in Germany. Enclosed you will find a range of information on recognition, study programmes in English, gap year and scholarship
IB Diploma Recognition Study Programs in Germany Gap Year in Germany Gap Year FAQ
Scholarship Opportunities



Regarding MSF

- **School Website:** www.m-school.de
- **Login for the Parent Zone** (password: *community25*)
- **School Calendar 2026-2027:** the school calendar is available on our website.
- **Managebac Guide:** for some tips on how to use Managebac please click here.
- **Toddle Guide:** Family walkthrough on web, Family app walkthrough, Attendance on the app for families, Attendance on the web for families
- **Parent & Student Handbook:** General Handbook
- **School Forms:** All forms can be found here.
- **Update your contacts**: If you have changed any of your contact details (email / mobile number/home address/employer etc.), please let us know so that all our databases can be accurately updated. Please fill in this form.
- **Personal Parent ID Card:** For student safety, all parents and authorised guardians must wear a Parent ID Card to access the campus. If you forget your card, please get a visitor sticker from the office. Other family members or pick-up persons without a Parent ID Card must also have a submitted pick-up authorisation. Please register here. Parent ID Card Information Letter
- **Personal and Family Information Update:** If you wish to update your current personal and family information on file please do so by filling out this form.
- **Bulletin Archive:** All previous bulletins can be found in the parent zone.

Other Information

Information from the nurse
We can all help prevent the spread of infectious diseases through early recognition and action. Sick students put staff and peers at risk, especially those who are immuno-compromised or pregnant. Parents are responsible for keeping sick children at home and reporting infectious cases to the school office. Students suspected of having an infectious disease must be seen by a doctor for proper diagnosis. A list of common notifiable diseases and further information can be found here.

Do not send your child to school if they have any of the following symptoms:

- **Temperature above 38°C**
- **Acute cold, sore throat or persistent cough**
- **Vomiting, nausea or severe abdominal pain**
- **Diarrhoea**
- **Red inflamed or discharging eyes**
- **Suspected and untreated head lice**
- **Acute skin rashes or eruptions**
- **Other symptoms of acute illness/unfit for school due to lethargy & tiredness**

Please remember, your child should be symptom free for 24 hours before returning to school after illness. If you have any questions, please do not hesitate to contact us.
Infectious Diseases: Please see this useful website about infectious diseases. You can download the information in other languages as well.
Notification of Head Lice:. Please find detailed information from our nurse about the right treatment here.
Tick information: With the beginning of spring, ticks become active. Please find detailed information here.

MSF Babysitters

We have a number of Secondary students available for babysitting opportunities - their “all about me” bios are posted in the PRI Atrium or see them online here. Alternatively, you can contact Mrs Francis.

Need help at home?

Notmütterdienst e.V. Frankfurt is a non-profit organization providing reliable, flexible support in childcare, elderly care, household help, and corporate family services tailored to individual needs. View info brochure here.

Taxi Bus Providers
SC Reisen: door to door service in 4 Zones please find here further information and a form to express your interest.
B&B Limousinenservice: Email Phone: 0151- 11640016 or 0171-2911971

Events in and around Frankfurt
Interesting websites:

- Events4family
- Visitfrankfurt
- Kindaling
- Taunus4family
- Kuckuck-Magazin
- Frankfurt mit Kids
- Kinderkultur Frankfurt
- Papageno Kids Theatre

Important Information for all drivers

1. **Parking in the MSF Car Park – Reserved Teacher Parking**

Parents must not park in any signposted teacher parking spaces. These spaces are privately rented, and our staff rely on them being available for work. Cars parked in these reserved spaces will be clamped, as locating the owner causes delays for teachers and disrupts classes. We appreciate your cooperation in keeping the car park safe and ensuring smooth daily operations for everyone.

2. **Eschborner Landstrasse**

Please do not stop in the middle of the road to let your child out on Eschborner Landstrasse - please pull into the stop and drop zone, into a parking space or make use of the MSF parking lot. Stopping in the middle of the street is dangerous and disrupts the traffic flow in the mornings. Such traffic violations may also result in a fine from the Ordnungsamt. Thank you for helping keep all our community safe in the mornings.

3. **Drop-Off and Pick-Up**

Please never stop or park on the private property of **SEGRO Park Frankfurt City, Gaugrafenstraße 20–24**. Parking on this private property causes obstructions, damage, and increased accident risks. For the safety of all children and respectful coexistence, please avoid these areas. Thank you for your cooperation.

Crossing Guard Duty Volunteers
We welcome back our helpful crossing guard volunteers and encourage other parents to join in. It's a cheerful start to your day and you get to enjoy a coffee afterwards on MSF. Further training will be available this semester for new families, please sign up here. Returning volunteers, please sign up for a slot here.